

Robert Shaner, Ph.D.
Superintendent

Debi Fragomeni
Deputy Superintendent for Instruction



ROCHESTER
COMMUNITY SCHOOLS
PRIDE IN EXCELLENCE

Dana J. Taylor, CPA, CFF
Deputy Superintendent for Business Affairs

Elizabeth A. Davis
Chief Human Resource Officer

Memorandum of Recommendation

DATE: February 4, 2021
TO: Dr. Robert Shaner, Superintendent
FROM: Dana Taylor, Deputy Superintendent for Business Affairs
RE: Recommendation for the Cabling 2021 Project

In coordination with the District's e-rate consultant, Triple-R, and the Technology Services and Purchasing departments, an RFP was issued to provide cabling. This project addresses the infrastructure required to continue providing a robust, adaptable, state-of-the-art network. The cabling will allow the District to expand the coverage of its wireless network by installing additional wireless access points.

The District received five compliant proposals and after a comprehensive analysis of the bids, recommends Trendset. The Trendset bid provided the lowest cost and met all the bid specifications. This project will be funded with the 2016 Bond Capital Projects fund and has been coordinated with e-rate funding for an approximate reimbursement of 40% on eligible equipment and services.

Based on this information, we recommend **the District award the Cabling 2021 Project to Trendset, in the amount of \$23,527.20 plus a 5% contingency of \$1,176.36 for a total project cost of \$24,703.56.**

TO: Cindy Linder, Director of Technology
Rochester Community Schools

FROM: Robert Rice, President
Triple R Consultants

DATE: February 5, 2021

RE: Approval for Structured Cabling

BOARD OF EDUCATION RECOMENDATION

Whereby Rochester Community Schools received six bids for the structured cabling, which will be used to install additional Category 6A cabling runs to support the additional access points and any additional locations determined by the school district during the FY21 E-Rate year.

Whereas after reviewing the bids, the three lowest bidder's responses were reviewed for compliance. It was determined that the low bid from Learning Consultants was non-complaint as the bid specified the incorrect type of cabling requested. Therefore, the bid was dropped from consideration. The next two lowest bidders, Trendset (\$23,527.20) and AmComm (\$26,380.00), were reviewed and were in compliance with the bid specifications. Interviews were conducted with both companies and it was determined that the lowest compliant bid from Trendset met all the requirements. The district's portion would be \$14,116.32 and be paid for using bond funds.

Therefore, based on the review of the bid responses, it is recommended that Rochester Community Schools enter into a conditional E-Rate agreement with the Trendset, for the amount of \$23,527.70 with an expected E-Rate reimbursement of \$9,410.88.