

**Palo Alto High School Site Council Agenda**  
**Monday, January 11<sup>th</sup>, 2021**  
**3:30 P.M.-5 P.M.**  
[Zoom Meeting Link](#)

*Paly Norms*

- *Full Engagement of All*
  - *Efficient Use of Time*
  - *Be Clear and Concise*
- *Respect Self, Others, the Process, and Our Working Environment*

<b>Start Time</b>	<b>Agenda Item</b>
3:30pm	Notetaker sign-up <ul style="list-style-type: none"> <li>● <a href="#">Snack &amp; Notetaker Sign-Ups</a></li> </ul>
3:33pm	Call to Order
3:35pm	Open Forum <ul style="list-style-type: none"> <li>● Members of the community may address the Council on non-agenda items</li> </ul>
3:45pm	Review and Approve <a href="#">December 7 2020 Meeting Minutes</a>
3:50pm	Chair Rotation <span style="float: right;">Prasanna Patel</span>
4:00pm	WASC Update Erik Olah
4:15pm	Principal's Report <span style="float: right;">Brent Kline</span> <ul style="list-style-type: none"> <li>● Follow up from last meeting's action items <ul style="list-style-type: none"> <li>○ Follow up on teacher survey question that was raised at the last open forum</li> <li>○ Update on wellness re-survey for students (per Elizabeth Spector)</li> <li>○ Update on Safety Plan</li> </ul> </li> <li>● Progress Review on SPSA Goals (Goal 2/Equity and Excellence)</li> <li>● Upcoming at next site council meeting: Grades Update</li> <li>● Site Council Budget</li> </ul>
5:00pm	Adjournment Student

**Upcoming Site Council Meetings:**

- 8-Feb-2021, 15-Mar-2021, 19-Apr-2021, 17-May-2021
- Notes:
  - Each Site Council Meeting - Deep dive into one of the three school goals
  - January to May - Goal setting for the next school year

Attendees:

- **Present:** Brent Kline, Mary Ellen Bena, Kathy Bowers, Chris Kuszmaul, Kindel Launer, Dave Schaeffer, Anna Itoi, Kala Mehta, Unmesh Sahasrabuddhe (PTSA rep), Bowman Wingard, Sam Howles-Banerji, Prasanna Patel, Lisa Stone, Hunter Rearden
- Also present from the community: Charu Gupta, Christina Schmidt, Husna Hashmi, Niny Liu, Quingqing Lin, Wendy Gwyn, Alex Van Riesen
- **Absent:** Nysa Bhat, Bennett Quo, Ayush Singh

3:33 pm: Call to order - Brent

3:35 pm Open Forum

- Charu Gupta gave an update on the PTSA. Focusing on student wellness.

3:48 pm: Review and Approve Minutes

- December 7, 2020 minutes approved by a unanimous vote. Prasanna moved to approve. Dave seconded.

3:50pm: Chair rotation (Prasanna Patel)

- Prasanna nominated Dave Schaeffer, site council parent, to co-chair with Brent for the remainder of the school year. Anna seconded. Brent was unanimously approved as co-chair.

4:00 pm: [Wasc report](#) (Erik Olah)

- Erik Olah gave an update on the Wasc report.

4:39 pm: Principal's Update

- Follow up from last meeting's action items
  - Follow up on department awards: teachers confirmed that they were done via zoom last school year.
  - Follow up on teacher survey question that was raised at the last open forum
    - Brent reported that this is not a school-wide protocol but teachers generally request feedback on their own and are encouraged to do so.
    - Hunter Rearden did report that there was a survey done at the district level administered by Chris Kolar that all students completed at the end of each semester. It did exist in 2015 but after Chris left there is no longer any survey.
  - Update on wellness re-survey for students (per Elizabeth Spector)
    - Brent confirmed there will be a re-survey
  - Update on Safety Plan

- Relying on safety protocols in place right now given distance learning.
    - Chris Kuzmaul asked about the status of safety protocols for emergencies.
- Upcoming at next site council meeting: Grades Update
  - Grades were due yesterday so the report on grades will be provided at the next site council meeting.
- Progress Review on SPSA Goals (Goal 2/Equity and Excellence)
  - The presentation is [here](#).
  - How can we design a curriculum that helps all students?
  - All students, even the quiet ones, should get the same access to all resources
  - Equity = an attempt to achieve natural justice. Ensuring that everyone is provided with an equitable education. We have to be fair, treat every person starting where they are.
  - Equality is the goal, approach is equity. What systems do we have as an individual that hamper the ability for every student to access a fair and equitable experience?
  - We must deliver the best content in the best conditions.
  - Must spend time to get to know students
  - Are we providing examples of people in our world that look like our students?
  - How is my language inclusive and positive?
  - The four As: awareness, action, analysis, attitude change
  - Staff assigned setting goals and identified actions needed to address goals. Unmesh asked if we can get a set of examples of what goals teachers have set and actions they will be taking?
  - We are looking at our entire system, including hiring, course curricula, resources, etc.
  - Brent would like to ask for the site council to fund this event and this process. Would like to go beyond this year. Propose funding Enid who started in Dec. through June 2021 (\$10,000). Also would like to purchase the equity cards for the entire staff (approximately \$4,500). Total proposed: “\$15,000”. She spends a lot of time with me and adds value to the conversation. She will be working with the full staff 2 times per week. She will be working into smaller groups, with more specific conversations. She gets \$2K per day where she goes so this is a very fair price.. \$10K for 6-7 months of work. Work that has already been started but never taken down the path. Dave asked how you measure progress. Brent said that the outcome will be more students meeting A-G. Higher student engagement. Brent confirmed that Enid will be participating in student forums. The scope is equity for ALL students.
  - Anna moved to approve \$15,000. Kindle seconded it.
  - *Site council unanimously approved the \$15,000 expenditure.*
- Site Council Budget
  - Lisa Stone confirmed that next site council she will present detailed information on what our total budget, approved expenditure and available spend is.
- Dave asked for the status of the Monday schedule. Brent confirmed that they are still working on it.

5:00 pm: Adjournment

- Bowman made a motion to adjourn
- Seconded by Kathy Bowers