

# Howard Parent School Association (HPSA)

*HPSA exists to enhance the educational experience of our students  
and promote a strong community between staff and families of Howard Elementary.*

## Meeting Minutes

### Roll Call/ Introductions

Jessica Zahn

Susie Spoelstra

Erin

Carla

Emily

Amanda

Mrs. Ashley

### Principal Report - Kristin Ashley

“Return to Learn” plan is in place. Bus postcards will be delivered shortly. Preparing the lunchroom - adding more tables with plexiglass between the tables. Tables in library too. Gym will have the full space. Easy collapsible tables in the gym in case there is a need. Working out plans for recess with the snow and kids without snow pants. Will be doing some assessments to see where kids are at when coming back. Small dip but nothing we will catch up on by the end of the year. Possibly extending Husky Academy year round to help with support and catch-up. FVL kids will have some specials depending on what’s been worked out, e.g., music/art. Working on a quarantine plan for classes - supersubs. Nothing else concrete. Any questions or concern, please reach out. No green light to open doors yet.

### Treasure Report - Amanda

Balance ~\$5300

No major expenses. Costs were teacher stipends and gifts.

Noodles/Marcos was ~\$770

### Old Business

- **Candy Bar Fundraiser** - final numbers & future options  
Did not do well - \$30; Forest Glen first time only made \$38. The lack of paper flyers was difficult and didn’t necessarily bring the slips with to the Candy Bar. Need a lot of people to make it worthwhile.
- **Book Fair Update** - February 19th to the 25th. Determining if we can have it in person, etc. Possibly schedule appts like we will for pictures - won’t work b/c it’s too soon in January. See if the week prior to spring break. March 29th - 2nd? But also keep Feb as virtual and then do one in May. **Emily** will get some options. This time kids will be in school and will be able to bring reminders at home.
- **Holiday teacher gifts & feedback on Amazon wishlist**- Great idea but some glitches with addresses and timing. Timing was hard because of the schedule prior to Christmas. Mrs. Ashley will check in in the next week or so. Burritos was a success. It was great to support a local business.

## New Business

- **Box Tops** - Susie Spoelstra: Nothing new. There aren't any right now. The Candy Bar donated some box tops. Not a whole lot of traffic now and clipping is going to go away. We will be focusing efforts on another function.
- **Website**- Tiffany is managing the school site and we are merging our old site to the school page. Minutes don't have to be posted but we need to have it available.
- Discuss ideas to increase parent engagement- Everyone brainstorm and come back with ideas.
- **Family movie night** boxes in January- Family Video is closing so looking at RedBox. Sign up to receive a box. See if Meijer would donate treats to go into boxes. We could send it home with kids if needed. There are pick boxes for virtual kids too. Dollar Tree to get popcorn bowls.

## Other Fundraisers:

- Upcoming **restaurant fundraisers** - none scheduled at this time, make a plan  
Jan 26th Galligher's all for 20% - no online orders  
Red Robin - February - probably just pick up  
Chili's try to get on their list even if it is for next year

## Upcoming Meetings:

- February 2, 2021 - 6:00 pm - 7:00 pm
- March 2, 2021 - 6:00 pm - 7:00 pm