



FUQUA SCHOOL
 605 Fuqua Drive
 Farmville, VA 23901
 434.392.4131
 www.fuquaschool.com

INTERNAL USE ONLY	
Date/Time Received:	_____
Initials:	_____
Check Issued:	_____
Amount:	_____

New Family Referral Form

I personally know the following family and feel that they would be interested in learning about Fuqua School. I agree to assist the Admissions Office in introducing this family to our school.

Mother's Name _____
 Father's Name _____
 Address _____
 City _____ State _____ Zip _____
 Home Phone _____
 Mother's Cell _____ Father's Cell _____
 Mother's Email _____ Father's Email _____

Number of Children _____

Child's Name _____
 Current Grade _____ Current School _____
 Age _____ Boy/Girl _____

Child's Name _____
 Current Grade _____ Current School _____
 Age _____ Boy/Girl _____

Child's Name _____
 Current Grade _____ Current School _____
 Age _____ Boy/Girl _____

Child's Name _____
 Current Grade _____ Current School _____
 Age _____ Boy/Girl _____

Comments: _____

Your Name _____
 Your Signature _____ Date _____

You may refer as many families as you wish. Please use a separate form for each family. Return completed forms to Christy Murphy, Director of Admissions & Advancement. See back for complete program details.

Fuqua School accepts students without regard to race, color, religion, national or ethnic origin to all rights, privileges, programs and activities generally made available to students at the school.

The New Family Referral Program Made Simple

Step 1

Complete and submit a New Family Referral Form with information on a great prospective family for the upcoming school year. Only refer a family with whom you have a personal relationship as we will be requesting your assistance in introducing this family to Fuqua School. Please note: This referral form must be received prior to the new family submitting their application.

Step 2

Working with you, we will determine the best way to approach your referred family; however, you will be expected to actively participate.

Step 3

We will keep you apprised of progress, i.e., when the family is coming to visit, when application is made, when accepted, etc.

Step 4

Once your referral signs an enrollment agreement for the school year and is accepted you will receive a \$500 credit toward your child's tuition, which will be applied to your balance.*

Step 5

Feel great about helping to bring a new family to Fuqua School AND enjoy your tuition credit!

The Fine Print

- All current Fuqua School families and faculty/staff are eligible to participate in the New Family Referral Program.
- There is no limit to the number of families you may refer. (Aim for attending Fuqua School for free next year!)
- If more than one Fuqua School family submits a New Family Referral Form for the same new family, only the first family to submit the form (by date and time) will be eligible to receive the tuition credit.
- *The \$500 tuition credit is per new family enrolled. If your child is graduating from Fuqua School in May, or if you are a Fuqua employee with no children attending Fuqua School, you will receive \$500 cash per new family enrolled.
- We will need your assistance during the admission process, so your help does not stop after you make the referral.
- If your referred family applies but is not accepted by Fuqua School, we will let you know as early in the process as possible, but only after we have notified the applicant. We cannot guarantee that your referral will be accepted to Fuqua School.
- All questions regarding the New Family Referral Program should be directed to the Director of Admissions & Advancement.