



The Regular meeting of the Canandaigua City School District Board of Education was held on Monday January 11, 2021 at 6:00 p.m. via a live stream Zoom meeting, President Grimm presiding.

**BOARD MEMBERS PRESENT:** Jeanie Grimm, Cheryl Birx, Milton Johnson, Julianne Miller, Michelle Pedzich, Megan Personale, John Polimeni, Jen Schneider

**BORAD MEMBERS ABSENT:** Beth Thomas

**LEADERSHIP TEAM PRESENT:** Jamie Farr, Matt Fitch, Brian Nolan (*left at 6:21 p.m.*), Matt Schrage

**ADMINISTRATIVE TEAM PRESENT:** Tracy Lindsay

**BOARD DISTRICT CLERK:** Deborah Sundlov

**OTHERS PRESENT:** Carlyn Bjorling

***Executive Session***

Upon a motion made Mrs. Pedzich, seconded Dr. Schneider, with all present voting yes, the Board of Education approved calling an Executive Session at 6:00 p.m. for the purposes of employment history of one particular person or matters leading to the appointment, employment, promotion, demotion, discipline, suspension or removal of a particular person or corporation

***Return to Open Session***

Upon a motion made by Mr. Johnson, seconded by Dr. Schneider, with all present voting yes, the Board of Education returned to Open Session at 6:07 p.m.

6:15 p.m. -Public Hearing- Comments and Questions  
District Safety Plan

Mr. Brian Nolan, Assistant Superintendent for Personnel and Support Services, reported on the changes to the District Safety Plan.

***Meeting Called to Order and Pledge of Allegiance to the Flag***

Mrs. Grimm called the meeting to order at 6:30 p.m. with all saying the Pledge of Allegiance.

***President's Comments- Commendation***

Upon a motion made by Dr. Schneider, seconded by Mrs. Personale, with all present voting yes, the Board of Education approved the below Commendation.

**APPROVED: COMMENDATION**

*WHEREAS 2020 was...a year; and  
WHEREAS the advent of a global pandemic meant  
that we had to change every single aspect of our educational system  
at a moment's notice and  
WHEREAS we serve a community of people  
we know and care about, one that needed constant communication  
and a calm and caring approach to all of these changes, and*

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*WHEREAS our leaders put love into action, adapting with intent, ease, flexibility, and a tangible love for our students, and  
WHEREAS they devoted countless additional hours to our district, and  
WHEREAS they maintained their senses of humor, grace, and purpose  
BE IT RESOLVED that in Jamie, Brian, Matt, Matt, Deb, and Caroline,  
we have the dream team and we are forever indebted  
to each of them for going above and beyond on  
behalf of our district and community, every single day.*

### **Superintendent's Report**

Superintendent Farr thanked the Board on behalf of all mentioned above and the entire district for the Board's continued support through these difficult times.

Beginning Tuesday, January 19 the Elementary School 15:1 classes will transition to four days of in-person learning and sixth grade will transition to four days on February 1. The Braves Bonus Days on Wednesdays has been growing each week. The district surveyed faculty and staff regarding receiving the COVID19 vaccination. Within a short time 84.3% reported they would be signing up to receive the vaccination. Superintendent Farr also reviewed the active cases by location. He feels there would be four factors that would cause the district to shift to remote learning: 1. Hospital Capacity; 2. Department of Health Ordering a Closure; 3. Staffing; or 4. Evidence of a school-based spread.

### **Student Representative- Ms. Carlyn Bjorling**

Ma. Carlyn Bjorling reported things are a bit quiet in the buildings. The musical is going to be a different production this year, stay tuned. It will give a look at how the Academy handles the audition process.

### **Minutes**

Upon a motion made by Mrs. Pedzich, seconded by Mr. Johnson, with all present voting yes, the Board of Education approved the Regular Board Minutes of December 14, 2020.

**APPROVED: MINUTES**

### **Every Student Succeeds Act (ESSA) Updates and Data Review**

Matt Schrage and Tracy Lindsay provided an update to the Board of Education regarding the accountability measures associated with the Every Student Succeeds Act and activities associated with our use of data during the 20-21 school year to monitor student progress.

### **Consensus Agenda**

Upon a motion made by Mr. Johnson, seconded by Mrs. Birx, with all present voting yes, the Board of Education approved/accepted the Consensus and Supplemental Agenda:

**APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDA**

### **Business and District Matters**

#### **1. Treasurer's Report**

the Treasurer's Report for the Period of November 1 - November 30, 2020. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

**2. Budget Status Report**

the Appropriation Status Report, which is a summary, for the period of July 1, 2020 - November 30, 2020. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

**3. Revenue Status Report**

the Revenue Status Report, which is a summary, for the period of July 1, 2020 - November 30, 2020. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

**4. Surplus Books- Primary**

the request of Mrs. Emily Bonadonna, Primary School Principal, to declare as surplus items the attached library books made in accordance with the district's library collection development policy and American Association of School Librarians guidelines.

**5. Donation**

the request of Mr. Brian Amesbury, Elementary School Principal, to accept two donations from The Rotary Club. Rotary donated \$1,100 at Thanksgiving and \$1,700 before the holidays to be used to purchase gift cards and food for families.

**6. Agreement**

an agreement with Education Data Services, Inc. for the 2021-2022 school year in the amount of \$13,390.

**7. Indoor Track Volunteers**

the request of Mr. Jim Simmons, Athletic Director, for Ryan Horst to volunteer with the Indoor track program.

**8. Recommendations of the Committee on Preschool Special Education**

the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File.

**9. Recommendations of the Committee on Special Education**

the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File.

**Personnel**

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Jacqueline Whitbeck	Teacher Aide, Academy	Resignation	12/15/2020
Holly Childs	Secretary I	Resignation	12/31/2020
Allison McCall	Teacher Aide, MS	Resignation	1/7/2021

A. Leave of Absence

- 1) of Kathleen Stranford, Elementary School Aide, for an extension to her current leave through the end of the school year.
- 2) of Ursula Carter, Academy Food Service Helper, for an extension to her current leave through the end of the school year.

B. Appointments

*Pending Civil Service approval and NYSED fingerprint clearance where applicable:*

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Zack Scammell	Substitute Teacher Aide	1/11/2021	\$12.50/hr.
Hailey Tyson	Custodial Worker	1/11/2021	\$12.70/hr.
Noah Ingalls	Custodial Worker	1/11/2021	\$12.70/hr.
Abigail Miller	School Bus Monitor	1/11/2021	\$12.60/hr.
Paul Graves	School Bus Monitor	1/15/2021	\$12.60/hr.
Erika Schreiner	Sub School Bus Monitor	1/11/2021	\$12.65/hr.
Cullen Spencer	Treasurer	1/25/2021	Per Contract

2. Instructional Personnel

A. Appointments

1) Interim Substitute Teacher

the following for an Interim Substitute Teacher position as indicated at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Heather McElligott	Kindergarten Teacher	PS	1/4/2021 – 3/26/2021

2) Non-Certified Substitute Teachers

the following to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of 2 years of college where applicable.

Matthew Territo  
Elena Ludwig  
Alyssa Frieling  
Haydn Carr  
Gavin Flood  
Danielle Freezee

***End of Consensus Agenda***

**Board Committee Reports**

**Audit Committee**

Mrs. Michelle Pedzich reported on behalf of the Audit Committee which met on January 8. Mrs. Laurie Dueland presented her quarterly claims audit report, the Risk Assessment was reviewed, and Mr. Matt Fitch reported that tax collected was at 97.09% approximately a half a percentage point higher than the previous year. Twelve candidates were interviewed for the Treasurer position with Mr. Cullen Spencer being hired.

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## **Policy Committee**

Mrs. Megan Personale reported on behalf of the Policy Committee. Policy #3265- Student Records was presented for a First Reading. Several policies listed below were amended with non-substantive changes.

- > First Reading
  - Policy # 3265- Student Records (New Policy)
- > Non-Substantive Changes
  - Policy #3090- Student Progress
  - Policy #3110- Parent and Family Engagement (Title I)
  - Policy #3300- Athletic/Extra-Curricular Activities
  - Policy #3330- Fundraising
  - Policy #3360- Student Awards and Scholarships
  - Policy #3370- Supervision of Students

## ***District Committee Reports***

### **COVID19 Safety Committee- Dr. Jen Schneider**

Dr. Jen Schneider reported on the weekly COVID19 Safety Committee. The district is watching the CO2 and humidity levels in each room. The levels have been increasing and the district is asking for staff to leave their windows open when they can.

### ***Upcoming Events***

- January 12- Board Virtual Visit- Primary School
- January 18- Martin Luther King, Jr. Day
- January 20- Policy Committee
- January 20- Character Education Committee
- January 25- Regular Board Meeting

### ***Adjournment***

Upon a motion made by Mrs. Pedzich, seconded Dr. Schneider, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:32 p.m. The next Regular meeting will be on January 25, 2021 Via Zoom at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov  
District Clerk