

**Draft Programme – Conference for Bursars, Business Managers and HR staff  
3-5 February 2021 (online)**

	<b>Wednesday 3 February 2021</b>
<b>09:00-09:30*</b>	<b>Networking and Familiarisation with the Online Platform</b>
<b>09:30-09:45</b>	<b>Welcome</b> <i>Colin Bell, CEO, COBIS</i>
<b>09:45-10:30</b>	<b>The Power of Slow in a Fast World: Thriving at Work and Beyond</b> <i>Carl Honoré, Writer and Broadcaster</i>
<b>10:30-10:45</b>	<b>Break</b>
<b>10:45-11:35</b>	<b>Break-out sessions</b> 1) Difficult Decisions in Difficult Times <i>Andy Homden and Paul Cabrelli, Consilium Education</i> 2) Virtual Recruitment Panel <i>Diane Jacoutot, Edvectus; Bill Turner, Search Associates; Mira Kapinajova, St George's International School, Luxembourg; Lucie Richards, Doha College</i> 3) How Integrating your Finance, Payroll and Asset Management Solutions can Boost your School Operations <i>Alastair Price, Managing Director, iSAMS by IRIS</i>
<b>11:35-11:50</b>	<b>Networking</b>
<b>11:50-12:10</b>	<b>Break</b>
<b>12:10-13:00</b>	<b>Break-out sessions</b> 1) Crisis Management <i>John Murphie, COO, ISBA</i> 2) HR Roundtable (pre-employment checks; employment law; professional development) 3) How to Manage School Insurance in 2021 <i>Pierre de Mirman, Pacific Prime</i>
<b>13:00-13:15</b>	<b>Break</b>
<b>13:15-13:45</b>	<b>Market data and intelligence to support school business decisions in challenging times</b> <i>Nalini Cook, Head of Research EMEA, and Doris Suchet, School Development Manager, ISC Research</i>
<b>13:45</b>	<b>Close</b>

\* All advertised times in GMT

	<b>Thursday 4 February 2021</b>
<b>09:15-09:30</b>	<b>Networking</b>
<b>09:30-09:35</b>	<b>Welcome</b> <i>Dr Fiona Rogers, Deputy CEO, COBIS</i>
<b>09:35-10:20</b>	<b>The Future of Teacher and School Leader Recruitment</b> <i>Mark Steed, Principal and CEO, Kellett School, Hong Kong</i>
<b>10:20-10:40</b>	<b>Networking</b>
<b>10:45-11:40</b>	<b>Break-out sessions</b> 1) Establishing a School During a Pandemic – Panel <i>Steve Allen, Headmaster, Lady Eleanor Holles International School Foshan;</i> <i>Sue Small, Headteacher, Durham International Nursery and Pre-Prep School;</i> <i>Sara Brazendale, International Director, St Paul's Girls' School</i> 2) Giving Feedback to Professional Colleagues <i>Brian Rossiter, Karen Ardley Associates</i> 3) Small Schools Forum
<b>11:40-12:00</b>	<b>Break</b>
<b>12:00-12:45</b>	<b>From Functioning to Flourishing: the 7 pillars of a culture of wellbeing and resilience</b> <i>Sarah Howling, Coach and Consultant, The Connection Revolution</i>
<b>12:45-13:00</b>	<b>Break</b>
<b>13:00-13:45</b>	<b>Break-out sessions</b> 1) Managing Risks in Schools <i>Lenny Holden, Senior Advisor and Security Consultant, Securitas</i> 2) Diversity and Inclusion in British International Schools <i>Keith Clark, Head of International Appointments, RSAcademics and Johan Jensen, Founder and CEO, All-in Education</i> 3) Bursars in a Challenging World – Finders, Keepers?! <i>Anthony Millard, AMC</i>
<b>13:45</b>	<b>Close</b>

<b>Friday 5 February 2021</b>	
<b>09:15- 09:30</b>	<b>Networking</b>
<b>09:30- 09:35</b>	<b>Welcome</b> <i>Colin Bell, CEO, COBIS</i>
<b>09:35- 10:20</b>	<b>A Transnational Safer Recruitment Strategy</b> <i>Emily Konstantas, CEO, The Safeguarding Alliance</i>
<b>10:20- 10:30</b>	<b>Break</b>
<b>10:30- 10:45</b>	<b>International Trade in Education Services – an update on trade policy developments in international education</b> <i>Edward Matheson, Department for Education</i>
<b>10:45- 11:10</b>	<b>Networking</b>
<b>11:10- 12:10</b>	<b>Break-out sessions</b> 1) Premises, facilities and health and safety in Covid-19 – school case studies 2) SCR Best Practice and Challenges Faced by International Schools <i>Suzanne Murray, International Safeguarding Consultant (sponsored by CPOMS)</i> 3) Brexit Implications for International Schools – Panel <i>Panellists: David Hawkins, The University Guys; Nalini Cook, ISC Research; Edward Matheson, DfE; David Tongue, St George’s British International School, Rome; Chair: Trevor Rowell, Chairman, COBIS</i>
<b>12:10- 12:30</b>	<b>Break</b>
<b>12:30- 13:25</b>	<b>Break-out sessions</b> 1) Bursars Roundtable (fees; budgeting; future proofing) <i>(Sponsored by SchoolsBuddy)</i> 2) From Stress to Strength: Boosting wellbeing and resilience for you and your team <i>Sarah Howling, The Connection Revolution</i> 3) Putting Sustainability at the Heart of School Development <i>Catherine McKinley, Director, Green Shoots International School, Vietnam</i>
<b>13:25</b>	<b>Conference Close</b>