

FMS SITE Council

10.20.20

6:45 am - virtual meeting

Responsibility completed

Information

Clarification needed

**Present: Michael Meihak, Amy Canfield, Connie Hart, Kelly Zwagerman, Pam Kucera, Pat Sexton, Deb Kittleson, Ellen Paulson**

**1. Conference Feedback**

Discussion Topic: a. Create a quick survey for staff?? For parents??
Notes: a. Good to have options for parents. b. Should we re-convene conference committee and plan for spring? c. Increased contact with families overall, having the opportunity to make calls to families (even those who didn't schedule a conference) was good. d. In 2021-2022, we will most likely offer both in person and virtual conferences. e. Mid-December we will get conversation started for winter conferences.
Proposed solution / proposed idea: a.
Follow up Plan of Action & responsibilities: a. Mid-December we will re-convene conference committee to begin discussions for winter conferences.

**2. Emails from staff through IC**

Discussion Topic: a. Do not reply...more info sometimes needed b. Parents need to be able to easily reply to an email from a staff member
Notes: <b>a. When creating a message in IC teachers should CHANGE the reply address to THEIR email address instead of the "do not reply" address.</b>
Proposed solution / proposed idea: a.
Follow up Plan of Action & responsibilities: a. Please pass this along and show a colleague how to do this if they have questions.

### 3. Mid-term grades

Discussion Topic: Are mid-term grades necessary since staff are supposed to update grades every 2 weeks?
Notes: <ul style="list-style-type: none"><li>a. We should discuss this as CPT's</li><li>b. FHS still does midterms, may use them for athletic eligibility.</li><li>c. Should we just "officially" update grades every two weeks?</li></ul>
Proposed solution / proposed idea: <ul style="list-style-type: none"><li>a. Mike will have a conversation with Jamie Bente regarding thoughts at FHS about this. We should be consistent with FHS.</li><li>b. Other school districts have done away with mid terms since grades are readily available to parents at any time.</li></ul>
Follow up Plan of Action & responsibilities: <ul style="list-style-type: none"><li>a. Mike will talk to Jamie regarding this.</li></ul>

### 4. 6th grade students and staff

Discussion Topic: Staff uncomfortable with not following the 6 ft rule.
Notes: <ul style="list-style-type: none"><li>a. State of Minnesota is dictating that schools make accommodations so that families that are requesting that their students return to in person learning are given the opportunity to do so.</li><li>b. The 10 students on the waiting list were allowed to return yesterday.</li><li>c. Administration followed these students' schedule to make sure that there is enough room in each classroom (Diane Olson is working with this group this week). If classrooms are full Diane will work with students in the cafeteria. Is this plan sustainable for a longer period? Not really.</li><li>d. Request sent out to Todd Sesker to meet with 6th grade teachers regarding how things are going, how they are feeling, and considerations moving forward.</li><li>e. Sixth grade staff, please share your concerns with your 7th and 8th grade colleagues so we can support you!</li><li>f. Electives are caught between the two models and finding it challenging to operate effectively in both.</li><li>g. Going forward, with any pivots or changes we need to consider 6th grade as a secondary grade NOT an elementary grade. It is proving too difficult to have our building functioning with two different learning models.</li></ul>
Proposed solution / proposed idea: <ul style="list-style-type: none"><li>a.</li></ul>
Follow up Plan of Action & responsibilities: <ul style="list-style-type: none"><li>a. Mike will follow up with Todd to see if and when meeting will be taking place.</li></ul>

## 5. Distance Learning

Discussion Topic: Staff would like more clarifications about expectations if we move to DL model.
Notes: <ul style="list-style-type: none"><li>a. Will there be any major changes in expectations for staff?</li><li>b. Student expectations need to be addressed. Many students are not participating in learning activities when they are at home.</li><li>c. When will lessons be pushed out? Can we keep the systems we have in place?</li></ul>
Proposed solution / proposed idea: <ul style="list-style-type: none"><li>a. Keep the schedules, systems as similar to what they are now as possible.</li></ul>
Follow up Plan of Action & responsibilities: <ul style="list-style-type: none"><li>b. Mike will continue to think ahead and keep discussion open regarding a shift to full distance learning (or back to in person, every day learning for 7th and 8th grade).</li></ul>

## 6.

Discussion Topic: Students and lockers--cold weather is here, students have coats
Notes: <ul style="list-style-type: none"><li>h. This discussion has started.</li><li>i. Please discuss in CPT and let's generate some ideas for how we could make this work.</li><li>j. We may need staggered times for students to access lockers (before school, lunch, after school).</li><li>k. In the meantime how do we handle the coat issue?</li></ul>
Proposed solution / proposed idea: <ul style="list-style-type: none"><li>b.</li></ul>
Follow up Plan of Action & responsibilities: <ul style="list-style-type: none"><li>c. Team leads forward ideas to Mike.</li></ul>

Next Meeting: Tuesday, November 17, 2020