

School Fee Schedule IDR for SY 2020-21

Valid from January 1, 2021 to June 30, 2021 | All fees are in Rupiah

APPLICATION FEE

A non-transferable and non-refundable fee of IDR 5,000,000 per student is immediately due upon submission of a student's application to JIS.

EXPLANATION OF FEES

ENROLLMENT FEE A mandatory annual non-transferable and non-refundable fee, payable within 14 days of the invoice date. All students will be invoiced an annual Enrollment Fee to confirm acceptance of an offered place or for continuing students to reserve a place for the next academic year.

TUITION FEE A mandatory annual fee representing the cost of delivering instruction to enrolled students. The total Tuition Fee is the sum of the Enrollment Fee and the Tuition Balance.

CAPITAL FEE A mandatory, non-transferable, non-refundable* annual fee that is applied to the development of the school's infrastructure and facilities.

ANNUAL FEE SCHEDULE Fees are invoiced for the full year and are payable in advance (see Terms of Business)

Grade Level	Enrollment	Tuition Balance	Capital	Total
Early Years 1 & 2	IDR 22,000,000	IDR 239,500,000	IDR 54,600,000	IDR 316,100,000
Early Years 3 (Kindergarten)	IDR 22,000,000	IDR 343,000,000	IDR 54,600,000	IDR 419,600,000
Elementary (Grades 1 - 5)	IDR 22,000,000	IDR 347,000,000	IDR 54,600,000	IDR 423,600,000
Middle School (Grades 6 - 8)	IDR 22,000,000	IDR 402,000,000	IDR 54,600,000	IDR 478,600,000
High School (Grades 9 - 12)	IDR 22,000,000	IDR 402,000,000	IDR 54,600,000	IDR 478,600,000

Supplementary fees will be charged for elective or discretionary student activities including experiential learning LEAD Week activities, international sporting and cultural trips, trips associated with individual courses, IB and AP exam fees, graduation, musical instrument hire and other activities. Invoices will be sent separately to parents.

OPTIONAL TRANSPORTATION FEES

Early Years 1 & 2 Early Years 3 to Grade 5	IDR 75,000,000 (chaperoned)	Middle School (Grades 6 - 8) High School (Grades 9 - 12)	IDR 69,300,000 (unchaperoned)
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* See **REFUNDS** section on page 2

BILLING ARRANGEMENTS AND RESPONSIBILITIES

Direct Company Billing - Students whose school fees will be billed to and paid for by a sponsoring organization, whether by a company, Embassy or any other organization, must submit a letter of sponsorship which is signed by the financial officer of the organization and stamped with the organization's seal. School fee invoices shall be sent to the parent and the person or party identified on the sponsorship letter.

Self-paying families are families whose school fees are billed only to the parents and are paid directly to the school from the parent's personal account.

The parents/legal guardians of an enrolled JIS student are responsible for ensuring that their financial obligations to JIS are met in full and on time, regardless of whether they have made Self-Pay or Direct Company Billing arrangements. Any changes in billing arrangements must be sent in writing to **JIS Admissions (admissions@jisedu.or.id)**.

TERMS OF BUSINESS

PAYMENT

Payment of 2020-21 fees is due in full by July 1, 2020. For students admitted after June 18, 2020, payment is due within 14 days of the invoice date. Fees are payable in Rupiah only, in accordance with instructions specified on the invoice. For the 2020-21 School Year only, quarterly or semesterly payment terms will be available for self-paying families only. Full payment of school fees is the only way to guarantee enrollment at JIS. Any questions on payments can be sent in writing to **Business Office (ar@jisedu.or.id)**.

PRO-RATIO

For self-paying families, regardless of the actual number of days of attendance, once a student enrolls at JIS, fees are payable in full for the whole quarter or semester. For direct company billing, regardless of the actual number of days of attendance, once a student enrolls at JIS, fees are payable in full for the whole school year, except for student who enrolls in second semester, the school fees are payable in full for the whole semester. The Enrollment Fee and Annual Capital Fee are not prorated and are not refundable.

FINANCIAL ASSISTANCE

The School has limited funds to provide partial financial assistance and scheduled payments for self-paying families who are facing temporary financial hardship. Applications must be made by completing forms available from the Business Office by the deadline of June 30. Please refer to JISNet for full details. Financial assistance is not available for new students.

BANK CHARGES

All costs incurred in making bank transfers for the payment of fees are for the account of the transmitter and not the School.

REFUNDS

Refunds for self-paying families both quarterly or semesterly school fees will be granted according to the following guidelines:

Quarterly

Attendance of any day in a quarter constitutes full attendance for the quarter and no refunds for that quarter will be given.

- **First Quarter:** Enrolled students who withdraw by July 31, 2020 will receive a full refund of the quarter's tuition, capital and bus fees. No refunds will be given to students who submit a withdrawal notice after July 31, 2020.
- **Second Quarter:** Enrolled students who withdraw by Aug. 15, 2020 will receive a full refund of the quarter's tuition and bus fees. No refunds will be given to students who submit a withdrawal notice after Aug. 15, 2020.
- **Third Quarter:** Enrolled students who withdraw by Nov. 15, 2020 will receive a full refund of the quarter's tuition and bus fees. No refunds will be given to students who submit a withdrawal notice after Nov. 15, 2020.
- **Fourth Quarter:** Enrolled students who withdraw by Feb. 15, 2021 will receive a full refund of the quarter's tuition and bus fees. No refunds will be given to students who submit a withdrawal notice after Feb. 15, 2021.

* Only in School Year 2020-21, Quarter One and Semester One Capital Fee is refundable for self-paying families.

TERMS OF BUSINESS

REFUNDS

Semesterly

Attendance of any day in a semester constitutes full attendance for the semester and no refunds for that semester will be given.

- **First Semester:** Enrolled students who withdraw by July 31, 2020 will receive a full refund of the semester's tuition, capital and bus fees. No refunds will be given to students who submit a withdrawal notice after July 31, 2020.
- **Second Semester:** Enrolled students who withdraw by December 31, 2020 will receive a full refund of the second semester's tuition and bus fees. No refunds will be given to students who submit a withdrawal notice after December 31, 2020.

Refunds of annual school fees for direct company billing will be granted according to the following guidelines:

- **First Semester:** Enrolled students who withdraw by July 31, 2020 will receive a full refund of the semester's tuition and bus fees. No refunds will be given to students who submit a withdrawal notice after July 31, 2020. Attendance of any day in a semester constitutes full attendance for the semester and no refunds for that semester will be given.
- **Second Semester:** Enrolled students who withdraw by December 31, 2020 will receive a full refund of the second semester's tuition and bus fees. No refunds will be given to students who submit a withdrawal notice after December 31, 2020. Attendance of any day in a semester constitutes full attendance for the semester and no refunds for that semester will be given.

Refunds that remain unclaimed four years from the date of entitlement will be transferred to the JIS Operating Fund. In the event that a student is **temporarily withdrawn** for a quarter or semester, parents can opt to:

1. Pay the annual capital Fee and tuition fees for the quarter or semester of non-attendance to maintain placement, or
2. Withdraw and request that the student is placed on the wait pool for readmission at the start of the following quarter or semester.

* Only in School Year 2020-21, Quarter One and Semester One Capital Fee is refundable for self-paying families.

FORCE MAJEURE

In the event of any inability or delay in the School's ability to deliver or perform any or all of its obligation under this Agreement resulting from force majeure (including inability to provide the educational services online or remotely) as causes beyond the School's reasonable control and occurring without its fault or negligence, including (without limitations): acts of nature, fire, flood, an outbreak of diseases, epidemic, pandemic, concerns with local or national safety and security, actions of government or government restrictions, riots, sabotage, changes in legislation directly related to the implementation of the School's services, wars, and insurrections, provided that, the School has acted in good faith to minimize the effect of the force majeure, you hereby acknowledge that your obligations under this Agreement shall continue and remain valid, and the School will have no liability in respect of any such inability or delay in its provision of services under this Agreement. The School shall notify the occurrence of the force majeure event within a period of no later than 14 (fourteen) days from the date of the occurrence of force majeure to the parents/ respective guardians.

Subject to the clause above, if the school has to close for reasons of force majeure, the Head of School will withhold all tuition refunds until the settlement of outstanding liabilities has been completed. Money left after these settlements would be divided proportionally among parents, companies and organizations to be credited to their school's account(s). No cash refund should be expected. Accounts credits would be maintained for four (4) years after the School closure at which time they will be reverted to the School's general fund.

PENALTIES FOR LATE PAYMENT

WITHDRAWAL OF ENROLLMENT	If school fees remain outstanding 14 days after the due date, the school reserves the right to withdraw the student's enrollment.
INTEREST	Penalty Interest will be charged on any unpaid balance of the annual tuition and other fees, at a rate to be determined by the Head of School – currently 2% per month. Penalty interest is payable upon presentation of an invoice for such interest.
SUSPENSION	Students will be subject to suspension for non-payment of fees, unless the Chief Financial and Operations Officer has been advised in writing of any extenuating circumstances that have given rise to the delay in payment. Report cards and transcripts will be withheld until all outstanding fees have been paid in full, including any penalty interest.
LEGAL ACTION	In the event that a family withdraws without settling their accounts with the school, the School reserves the right to seek legal recourse to recover all amounts due through the Indonesian Courts or international debt collection agencies.

Learning in Indonesia to be best *for* the world

www.jisedu.or.id