



**ROCKFORD BOARD OF EDUCATION
REQUEST FOR PROPOSAL ON SUPPLIES, MATERIALS, EQUIPMENT OR
SERVICES FOR SCHOOL DISTRICT NO. 205
ROCKFORD, ILLINOIS**

RFP No. **21-17 Custodial Services**

DATE: **February 5, 2021**

RE: **ADDENDUM NO. 3**

To All Bidders:

Included are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

If you plan to hand deliver your RFP submission on the due date, please note you must check in on the 2nd floor prior to coming to the bid opening. Please allow time for this as late submission will not be accepted.

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to the Director of Purchasing by email at purchasingdeptstaff@rps205.com.

CLARIFICATIONS

This addendum includes requests for information (RFI) to date, corresponding answers, and the bid tab for IFB 17-43 Custodial Services.

ROCKFORD BOARD OF EDUCATION

By: Dane Youngblood
Director of Purchasing

CLARIFICATIONS

1. Who is the incumbent contractor and how long have they been providing their services?
 - a. Aramark is our current contracted vendor, and we are in the fourth year of the contract.
2. What is the current contracted monthly price for invoice?
 - a. We currently pay about \$600,000 per month for these services.
3. Can you provide us with the bid tab sheet from the last bid opening?
 - a. The bid tab from IFB 17-43 Custodial Services is included in this addendum.
4. What is cleanable size of SF for this school; carpet Vs. Hard floor?
 - a. This information is not currently available, however generally, carpeting is limited to classrooms and offices areas.
5. Is this in--house service currently for certain areas or using outsourcing the contract?
 - a. There is no in-house service.
6. Should the floor refinish for all of classrooms be required or as needed for winter cleaning?
 - a. This is addressed in the bid documents.
7. Is it possible to get the current supply usages from the current contractor?
 - a. This information would need to be obtained from our current provider.
8. Is the scope/size of this bid identical with the current contract?
 - a. No
9. Will the contract price be paid 49 weeks or 52 weeks per year?
 - a. Awarded contractor shall invoice the District once per month, for a total of twelve payments per year.
10. Is the contract being bid out due to poor performance from the incumbent contractor?
 - a. These services are being bid due to the fact our current contract will be expiring on June 30, 2021.
11. Who is responsible for cleaning school cafeteria and kitchen after breakfast and lunch?
 - a. The expectation is addressed in the bid documents.
12. How many hours & day porters are required to elementary, middle, and high schools per day?
 - a. The expectation is addressed in the bid documents.
13. Who is responsible for furnishing floor mats for each school?
 - a. The District.
14. How many and what size of floor mats for schools are currently being used or required if contractor's responsibility to furnish?
 - a. N/A.
15. How many outdoor / indoor events after hours were occurred in last year in high school?
 - a. 1,387.
16. Who will be responsible for opening gate for each school in the morning?
 - a. Custodial contractor
17. Can you specify the point/percentage system for each category of the "Bid Award Criteria" of the bid spec.?
 - a. The District evaluation committee will review proposals and score each section up to the maximum number of percentage points assigned to that criteria. Each section will be totaled, and the proposal with

the most total points out of 100 will be deemed the best fit for the District.

18. Who is responsible for cleaning kitchen floor daily?
 - a. The expectation is addressed in the bid documents.
19. What is cleaning hours for the evening daily?
 - a. The expectation is addressed in the bid documents.
20. What is the hour for summer cleaning daily and weekly; from 5 days or 7 days per week available?
 - a. Individual building hours can be reduced or increased based on events, summer classes and construction. Summer cleaning should occur during reduced summer operating hours at the Early Learning, Elementary and Middle School sites: 6:A.M. to 6P.M., 5 days a week. High Schools remain at normal operating hours as does all administration buildings and sites holding summer classes.
21. Who is the union (including the contact info.) of this contract with your school district if you have?
 - a. This information would need to be obtained from our current provider.
22. Can you release the CBA including list of employees the if you have a union contract?
 - a. This information would need to be obtained from our current provider.
23. Will it be awarded a single bidder or multiple bidders?
 - a. The District reserves the right to award this bid to one or multiple bidders.

