

# **Coronavirus, Remote Education Information**

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**Brooke House College**

2020/21 Version

## **Remote education provision: information for parents**

This information is intended to provide clarity and transparency to pupils and parents about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home, in isolation or resident within a school boarding house.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

### **The remote curriculum: what is taught to pupils at home/in boarding house**

The College will take all necessary actions to prepare for remote teaching with information sent to parents and pupils as appropriate. The College will aim to continue the regular curriculum and timetable delivery using various platforms. Due to the international nature of our pupil body, we will aim to record lessons to allow them to be watched at a time more suitable for our pupils in time zones not in the United Kingdom

### **What should my child expect from remote education**

All pupils can expect a continuation of the regular school curriculum for key stage 3, GCSE, A Level, UFP and the Intensive English Faculty's programme of Cambridge examinations alongside IELTS preparation. The method of delivery will vary according to the subject being taught. The College will use Zoom, MS Teams and Seneca as delivery platforms, YouTube for recorded lessons, worksheets e-mailed as attachments, work set from text books and worksheets. All work will be set on the 'Show my Homework' platform. Pupils should aim to submit work via this platform. Parents can monitor the submissions and read the feedback given by teachers. Teachers will use the platform to monitor attendance, collect and return work with marks and/or feedback.

For examination style work, platforms such as 'digi exam' can be used to ensure test papers are completed remotely under 'examination conditions'

## Remote teaching and study time each day

### How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Key Stage 3	30 x 45 minutes lessons weekly & 3 x 20 minutes homeworks per night
Key Stage 4 (GCSE)	30 x 45 minutes lessons weekly & 3/4 x 30 minutes homeworks per night
Key Stage 5 (A Level & UFP)	8 x 45 minutes lessons per subject & 14 lessons of independent study/research weekly. 1 ½ - 2 hours of homework each night

## Accessing remote education

### How will my child access any online remote education you are providing?

Zoom
MS Teams
Seneca
YouTube
Show my Homework
e-mail
Postal service

## **If my child does not have digital or online access at home.**

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

Use of data via mobile telephones

Telephone communication

Loan of College laptops

Postal service

- Laptops can be collected from the Vice Principal or Head of Boarding & Pastoral Care
- The College will issue the devices from the main school reception area where they will need to be signed for
- The postal service may be used to deliver worksheets and other written material should pupils not have online access
- Pupils should aim to submit work to their teachers online using 'Show my Homework' to minimise transmission. For those without online provision, work can be posted to staff or left at reception so long as it is delivered following the College's social distancing guidelines

## **How will my child be taught remotely?**

We use a combination of the following approaches to teach pupils remotely:

Remote teaching approaches will take the form of one or more of the following:

- live teaching (online lessons)
- recorded teaching (video/audio recordings made by teachers)
- printed paper packs produced by teachers (e.g. workbooks, worksheets)
- textbooks and reading books pupils have at home
- commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences
- long-term project work and/or internet research activities

## Engagement and feedback

### What are the expectations for engagement and the support that parents and carers should provide at home?

The College expects all pupils to be fully engaged in the remote learning programme. The vice principal and Heads of Faculty routinely monitor engagement. Where pupils are reported as being less engaged than we expect, letters will be sent home to parents and pupils will be contacted by their school e-mail. Parents can also sign into Show my Homework. This allows parents to both monitor their own children's work and follow what work is set from the College. If parents notice poor engagement of their son/daughter, please encourage them to complete the set work and notify the College. In addition, if you feel the College is not setting sufficient work, please contact the vice principal with your concerns

### Assessment of progress

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work will be via feedback given on individual pieces of work on the Show my Homework platform, marks/scores/percentages, where such assessment is appropriate, graded work following the assessment criteria set out for GCSE (9 - 1), A Level (A\* - E) and UFP (pass, merit & distinction)

Half-term effort and attainment grade reports will continue to be issued via the parent portal on the College's iSAMS platform. End-of-term full written reports will also be published on iSAMS using either the parent portal or online with PC/laptop/mobile telephone

### Additional support for pupils with particular needs

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

The College's SENDCo will liaise directly with each individual pupil on the SEND register to adapt a bespoke programme that fits the individual's needs

## **Remote education for self-isolating pupils/pupils in quarantine boarding houses**

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school. Given our remote learning provision caters for many international time zones as well, the College is acutely aware of problems that may occur in this instance.

To combat any issues that might occur with a lack of engagement, our quarantine house will have a permanently manned residential tutor who will provide first class pastoral care as well as fulfil a role of monitoring academic engagement within the quarantine house.

For pupils self-isolating at home, you will be able to access your academic tutor alongside your subject teacher, Head of Faculty and vice principal via e-mail, Zoom or telephone if you wish to raise any academic concerns.

Should pupils have any emotional concerns, the College's counsellor and independent listener are all available.

Mike Oliver

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