

LEGAL NOTICE
TOWN OF VERNON

Request for Proposals (RFP)
#2057 – 09/23/2019 – Professional Services
Turnkey Health and Fitness Assessment and Management for the Vernon Senior Center,
Vernon, Connecticut

The Town of Vernon, CT ("Town") is seeking the services of a qualified firm ("Firm") to conduct, coordinate, and manage health and fitness assessments for members of the Vernon Senior Center. The successful Firm must presently have and maintain certification from either the National Strength and Conditioning Association (NSCA) or the American College of Sports Medicine (ACSM) as well as demonstrated experience in providing and adhering to the standards and requirements typical for such service.

Five (5) copies of proposals must be submitted in a sealed envelope, clearly marked "# 2057–09/23/2019 "Turnkey Health and Fitness Assessment and Management for the Vernon Senior Center, - DO NOT OPEN – and be delivered to Michael J. Purcaro, Town Administrator, 14 Park Place Vernon CT 06066 no later than 11:30 am on Monday, September 23, 2019 at which time submissions will be opened. Emailed, faxed or late submissions will not be accepted.

Specifications are available online at www.vernon-ct.gov/legal-notice and at <https://portal.ct.gov/das> by referencing RFP #2057-09/23/2019.

All questions regarding this RFP should be directed to Diane Wheelock, Executive Assistant by email only to dwheelock@vernon-ct.gov not later than 4:30 PM, Monday, September 16, 2019. Answers to questions will be posted online on the Town and DAS websites by Tuesday, September 17, 2019 referencing RFP #2057-09/23/2019.

The selected Firm must meet all municipal, state and federal AA and EEO practices and requirements. MBEs/WBEs/SBEs are encouraged to apply. The Town reserves the right to reject any or all proposals in whole or part, to award any one service or group of services or all services, to negotiate with any or all companies submitting proposals, and to enter into an agreement with any company for any services mentioned in this RFP; if it is deemed to be in the best interest of the Town.

Confidentiality: If Respondent believes that any information in its proposal should be treated as confidential, that material shall be clearly marked. The Town shall endeavor to protect confidential materials from disclosure to non-town employees to the extent required by State or Federal law. In no event will the Town be responsible for the inadvertent disclosure of your response to this RFP.