



**Furnishing Temporary Labor for Townwide Leaf Collection Program
to be held November and December 2020 and 2021**

Invitation to Bid/Legal Notice

The Town of Vernon, Connecticut is seeking to furnish temporary labor for the townwide leaf collection program to be held November and December 2020 and 2021. A firm must have a demonstrated experience in providing such service and adhere to standards and requirements typical for such service.

Questions about this RFP should be directed to Dwight Ryniewicz, Director of Public Works Department by email only to dryniewicz@vernon-ct.gov, no later than Thursday, September 3, 2020 at 3:30 pm. Answers to inquiries will be posted by Tuesday, September 8, 2020 on the Town's website at www.vernon-ct.gov/legal-notices and at the Connecticut State Department of Administrative Services (DAS) at <https://portal.ct.gov/das> by referencing Contract #2069- 09/10/20. It is the sole responsibility of the respondent to review any or all addendum or question responses.

Two (2) copies of the proposal should be submitted in a sealed envelope with “**BID DOCUMENT – DO NOT OPEN - CONTRACT #2069-09/10/20**” clearly marked on the outside of the envelope, to: Michael J. Purcaro, Town Administrator, Town of Vernon, Memorial Building, 14 Park Place, 3rd Floor, Vernon, Connecticut 06066 no later than 11:30 am on September 10, 2020. Emailed, faxed or late bids will not be accepted.

Received bids will be opened publicly on **Thursday, September 10, 2020** via Zoom conferencing at **11:30 am**. Interested parties may remotely join the bid opening using the following information: **Call in Number:** 1(929)205-6099, **Meeting Identification:** 890 7143 8336 and **Password:** 0506. Bid results will also be posted on both the Town and DAS websites.

The selected firm must meet all municipal, state and federal AA and EEO practices and requirements. MBE's, WBE's, SBE's are encouraged to apply. The Town reserves the right to reject any or all proposals in whole or part, to award any one service or group of services or all services, to negotiate with any or all companies submitting proposals, and to enter into an agreement with any company for any services mentioned in this RFP; if it is deemed to be in the best interest of the Town.

Confidentiality - If Respondent believes that any information in its proposal should be treated as confidential that material shall be clearly marked. The Town shall endeavor to protect confidential material from disclosure to non-Town employees to the extent required by State or Federal law. In no event will the Town be responsible for the inadvertent disclosure of your response to this RFP.

Michael J. Purcaro
Town Administrator