

LEGAL NOTICE/ INVITATION TO BID

TOWN OF VERNON, CT

REQUEST FOR PROPOSALS #2073
Municipal Fleet Automated Car Wash Services
(Sedans and SUV's)

The Town of Vernon, Connecticut is seeking written responses to a Request for Proposal (“RFP”) for a qualified vendor located in Vernon, Connecticut to provide automated car wash services and access to interior vacuum-cleaning equipment for municipal fleet vehicles (approximately 60 vehicles). Potential vendors must have a demonstrated experience in providing such products and services and adhere to standards and requirements of the industry typical for such service.

Copies of the RFP are available online by visiting the Town of Vernon website at <http://www.vernon-ct.gov/legal-notices>, or the Connecticut Department of Administrative Services (DAS) Contracting Portal website at <https://portal.ct.gov/das>, and referencing Contract #2073.

All questions about the RFP should be directed to Dwight Ryniewicz Director of Public Works, via email at dryniewicz@vernon-ct.gov, no later than December 14, 2020. Answers to questions will be posted by December 15, 2020 on the Town and CT DAS websites referencing Contract # 2073.

Two (2) hard copies of the proposal is required. Contents should be submitted in a sealed envelope, marked “BID DOCUMENT DO NOT OPEN - #2073 Automated Car Wash Services”, clearly marked on the outside of the envelope, and delivered to: Michael J. Purcaro, Town Administrator, Town of Vernon, Memorial Building, 14 Park Place, Vernon, Connecticut 06066 by 11:00 AM on December 17, 2020. Received proposals will be publicly opened and read in aloud via a “virtual” bid opening at 2:00 PM, December 17, 2020. Interested parties may join the proposal opening by visiting <https://zoom.us/join> **Meeting ID:** 854 5992 4239 and **Passcode:** 0506 or by **Dialing:** 1 929 205 6099 and entering **Meeting ID:** 854 5992 4239 and **Passcode:** 0506. E-mailed, faxed or late bids will not be accepted.

The selected vendor must meet all municipal, state and federal AA and EEO practices and requirements. MBEs/WBEs/SBEs are encouraged to apply. The Town reserves the right to reject any or all proposals in whole or part, to award any one service or group of services, to negotiate with any or all companies submitting proposals, and to enter into an agreement with any vendor for any services mentioned in this RFP; if it is deemed to be in the best interest of the Town.

Confidentiality – If respondent believes that any information in its proposal should be treated as confidential that material shall be clearly marked. The Town shall endeavor to protect confidential material from disclosure to non-town employees to the extent required by State or Federal law. In no event will the Town be responsible for the inadvertent disclosure of your response to this RFP.

Michael J. Purcaro
Town Administrator