



Admissions Checklist

- Schedule a tour or attend an Open House, Whale Watch or Bear Hunt
- General Application for Admission and Student Application for Admission – submitted online: www.shalomca.com/apply.
- Application fee: This fee is non-refundable. Payment is due at the time of application through the online application process.
 - January 1 - May 31: the registration fee is \$125.00/student
 - June 1 - July 31: the registration fee is \$175.00/student
 - August: the registration fee is \$200.00/student
 - Current School Year - \$225.00/student
- Recommendation forms - submitted through the online application process
 - Pastor recommendation form (All Families)
 - Teacher recommendation form Elementary(entering 1st - 5th grade)
 - Principal recommendation form Secondary (entering 6th - 12th grade)
- Report Card: Submit a copy of the student's current report card.
- Entrance Testing: 1st through 12th grade applicants must be tested or submit scores from achievement tests taken in the last 12 months. All Kindergarten students are tested. Testing will be scheduled after all documents have been submitted.
- Interview: After completion of these requirements, a family interview, if needed, will be scheduled with the appropriate principal (Elementary or Secondary). Both parents (when applicable) will attend with their applying children (only Secondary children are required to attend, not elementary).

Acceptance: After reviewing all submitted paperwork and conducting needed interviews, the administration team will decide whether to offer acceptance into Shalom for the coming school year. At this time, an acceptance letter will be mailed to the newly accepted family.

Parent Agreement Contract: This contract must be signed and returned to complete the admission process. Once it is returned to the school, your child(ren) will be enrolled in Shalom Christian Academy.

After Acceptance to Shalom:

Records: A copy of birth certificate and immunization record must be in the office before the first day of school.

Class Scheduling: Students entering grades 6th - 12th will meet with the Secondary Principal to schedule classes for the upcoming year.

New Parent Meeting: Attendance at a new parent meeting is required for at least one parent or guardian, although both parents are encouraged to attend. This informational meeting is with the Administration and Spiritual Life Committee.