

Davis/Summit Head Start

Policy Council Minutes

October 20, 2020

Meeting called to order via Zoom: 10:00 a.m.

Welcome: Fernanda Almeida, Policy Council Chair, welcomed everyone and established a quorum. She excused Brett Lund.

- Fernanda went over Oct Training PC minutes. Motion to approve made by Diantha Mangelson, 2nd by Melody Whitson, passed unanimously.
- Diantha Mangelson, PC Vice Chair, went over the Policy Council Budget – Motion to approve made by Kelsey McFarland, 2nd by Jessica Alvey, passed unanimously.
- Paola Reyes went over September Budgets. We are currently 25% through our Continuous Grant year. Head Start (7320) is 17.87% spent, and Head Start Training (7318) is 10.18% spent. EHS (7314) is 19% spent, and EHS Training (7315) is 4% spent. In-Kind for Head Start is at 17.33% and EHS is 17.14% received. Cares Act Funding for HS is 31.10% spent and EHS is 10.56% spent.
- Went over the Purchase Card report. Motion to approve budgets made by Stacey Smith, 2nd by Kelsey McFarland, passed unanimously.

Community Reps

- **DSD School Board – John Robison/Cheryl Phipps** – They are being very busy with meetings to try and ensure the safety of children both physically and emotional well-being. They are trying hard to juggle safety with in-person vs on-line learning, child-care and learning methods. Someone is mad no matter which way they go, but they are really trying to do what's best. Cheryl is part of a task force for Early Childhood Social/Emotional. She is glad that everyone is starting to understand the value of child engagement and well-being. Cheryl shared the link for the Board Meetings: <https://meetings.boardbook.org/Public/Agenda/914?meeting=420208>
- **DWS – Mary Morales** – Monthly Mobile food drop every first Thursday of the month at 1:30 pm. at the Clearfield office – located by the Davis Hospital. The next food drop is 11/05/2020. They get the food from Open Doors and there is no approval process, just show up and they will give you food. If any of you have questions about DWS please feel free to email me mdmorales@utah.gov
- **DCLC – Amanda James** – They also do a food drop at Wasatch Elementary. Amanda will get the information and we'll send it out everyone. She will also see if there are any other elementary schools that they drop at.
- **DSD SPED – Melonie Fordham** – SPED goes into the classroom and works with children that have IEPs. They also do assessments on any children that parents or teachers may have concerns about.
- **Davis County Health Dept – Terri Sory** – They have been really busy this last year trying to keep everyone healthy and schools and businesses open. Their website has a dashboard with lots of information about Covid 19, as well as a lot of facts and current information. <http://www.daviscountyutah.gov/health/covid-19> Flu shots are now available. Encouraged everyone to get a flu shot this year. Vaccine for children will cover flu shots for anyone under 18 with no insurance. Website for flu immunizations: <http://www.daviscountyutah.gov/health/health->

[services/immunization-clinic/seasonal-flu-vaccine](https://www.daviscountyutah.gov/health/health-services/women-infants-children-2-0) This is a link to WIC Services that you can share with your parents:

<https://www.daviscountyutah.gov/health/health-services/women-infants-children-2-0>

- **Hill Air Force Base – Alysse Seligman** – First time here – just enjoying listening to everything and getting to know what we do.
- Diantha Mangelson shared information about Circles. They have meetings in Centerville and in Clearfield. Have weekly meetings for families. The goal is to help families improve their lives. The children break out into groups separate from the parents and work on things that are relevant to them. If you want more information about Circles, you can text Ashley Gould at 385-209-6191.
- DTC is a really good resource to help families with education and a plan to help with better jobs.
- If anyone needs dental care, they can reach out to their Family Service Worker and they will work with Karen. They are working on getting some dates for Pantry Smiles for any uninsured families.

Teresa Oster gave the director's report

✚ New Hires: None

Teresa went over the enrollment report. HS Enrollment is at 87%. We are currently serving 38/401 Head Start children on IEP's. EHS Enrollment is at 92%. There are 7/101 Early Head Start children currently on IFSP's. Attendance for EHS Center Based was at 83.2% and Head Start was at 88%.

✚ She went over the USDA Reimbursement for September: USDA Reimbursement for September is: Head Start \$160.32 – YTD is \$160.32. Early Head Start \$229.92 – YTD is \$229.92. Motion to approve Enrollment, Attendance & USDA report made by Kelsey McFarland, 2nd by Teresa Fitches, passed unanimously.

✚ Teresa explained about the Social and Emotional Committee (SEL). It is a committee that Brett started to support Social and Emotion well-being for our kids and families. There will be a book read in the classroom about every other month and then the book will come home with your child with some activities to support Social/Emotional. The first book is "It's Okay to Make Mistakes" to help children understand that everyone makes mistakes. If you haven't received it yet, your child should be bringing one home soon.

Business:

- We will approve the By-Laws next month.
- Teresa explained what PIR report is – it is the Program Information Report for the entire year. We track services given, teacher turn over, and other program information. Due to Covid, it was not required to be submitted for last year, but if anyone is interested in seeing the information, see Teresa.

Motion to adjourn made by Stacey Smith, 2nd by Melody Whitson, passed unanimously.

Important Dates to Remember: Family Literacy Night – Thurs. Nov. 12, 2020 –Virtual

Next Policy Council meeting will be November 17th at 10:00 am.

Policy Council Chair – Fernanda Almeida