



The Rochester Community Schools Board of Education welcomes public input from students, parents, and community members about its policies, practices, issues, and its overall education system. A number of ways in which your thoughts may be voiced are described below.

1. **Dialogue with Board members:** Citizens are invited to discuss concerns or issues with the Board. The Board has set aside one half hour prior to most Board business meeting for “Chat with the Board.” This time is intended to give the public an opportunity to have a personal discussion about any issues or concerns. Two Board members are generally scheduled to be present during this time to hear your point of view and to speak with you.
2. **Contact Board members:** Citizens are invited to write Board members to express their thoughts. Contact information is available on the [district website](#).
3. **Public comment at Board of Education meetings:** The Board meets twice per month. The primary purpose of these meetings is to allow for the orderly conduct of the District’s business and for Board members to be apprised of current or pending issues within the District. The Board is always interested in citizen input and welcomes public comment at these business meetings. According to Bylaw 0160, The Board President and/or Superintendent or designee may respond to public comments as appropriate. If comments or questions need further investigation or study, the Board may direct the Superintendent or designee to respond to the community member at a later time. If a citizen wishes to dialogue with or receive a response from Board members, the citizen is encouraged to attend “Chat with the Board” prior to the Board meeting. There are three types of opportunities for public comment at the Board’s business meetings. In each of these cases, citizens are provided three minutes to comment.
 - a. **Citizens Requesting Placement:** A citizen may make a public comment on any topic at the beginning of the Board’s business meeting under “Citizens Requesting Placement on the Agenda.” To be placed on a Board meeting agenda, citizens are requested to complete the appropriate form. Your request must be submitted to the Superintendent’s Office by noon on the Wednesday prior to the Board meeting.
 - b. **Public comment during Board action, discussion, and information items:** At the conclusion of an agenda item or before the Board votes on a motion, citizens are invited to make a public comment on the agenda item.
 - c. **Additional Business, Citizens Present:** At the end of each meeting, a citizen may make public comment on any topic.



Rochester Community Schools

Request for Placement on the Board of Education Meeting Agenda

The Rochester Community Schools' Board of Education welcomes your public comment. Your assistance in providing the following information pertinent to your request to present to the Board is appreciated.

Your request must be submitted to the Superintendent' Office by noon on the Wednesday prior to the Board meeting.

Please complete and return this form or request with the required information by fax to 248-726-3105 or by U.S. Mail to Administration Building, c/o Christina Whitmore, 501 W. University Drive, Rochester, MI 48307. The form can also be completed on the district website at www.rochester.k12.mi.us.

Name:

Date

Street Address:

City and Zip Code:

Phone Number:

Meeting Date:

Email:

Please indicate the nature of your comment:

If you are sharing a concern with the Board, what do you think is a possible solution(s) to the problem?