

MINUTES
AMHS Board of Trustees Meeting
November 18, 2020

Present: Sue Adams, Rich Bacigalupi, Bill Brooking, Jeff Cymbaluk, Terri Fewel, Jessica Gurley, Mytyl Hernandez, Millie Judge, Talia Manhke, Alicia Mitchell, Brian Murphy, Joan Ritter, Steve Schmutz, Pat Sievers

Absent: Brett Carlton, Mark Howley, Mary Kelly, Larry Moore, Shannon O’Kelley, Bridget Rauvola,

Opening Prayer – Steve Schmutz.

Roll call – Sue Adams called the roll, and a quorum was declared.

Approval of Minutes – **The Board approved the minutes from the October meeting** of the Board of Trustees.

School Report – Alicia Mitchell

Alicia reported that the school has been able to successfully execute hybrid learning since 9/14 and continues to do so with four on-campus cohort groups each week and optional study halls scheduled on campus too. Daily class schedules have been adjusted to reduce student screen time. The Accreditation visit which was originally scheduled for late March will be happening virtually in December. The Thanksgiving food drive has wrapped up and students have been able to fulfill service hours by writing letters to veterans. Faculty and staff continue to receive training centered around diversity, equity, and inclusion as well as technology encouraging collaboration and best practice sharing.

Governance – Jeff Cymbaluk, Steve Schmutz

Although COVID-19 case counts remain high and have increased recently, the school has been able to continue offering the cohort on-campus instructional model for those students who chose to participate. After the most recent update from Governor Inslee, the after school athletic team training was forced to be placed on hold for at least the next four weeks. The school has tentative plans to transition to a full hybrid model in January if case counts and state directives allow it. **The Board approved the addition of Claire Feeney to the Alumni Relations Committee.**

Finance Committee – Millie Judge, Joan Ritter

Joan reviewed the balance sheet and P&L data with the Board as well as the status on COVID-19 relief funds including the \$60,000 grant from The Fulcrum Foundation for COVID-19 Emergency Relief and the \$8000 the school set aside earlier this year. Two items were presented to the Board for approval:

- The Finance Committee recommended that the remaining fund left from the flood damage insurance claim (\$50,000) be placed in a reserve account. **This recommendation was approved by the Board.**

- **The Board reviewed and approved the Jostens yearbook invoice and contact.**

Spirituality, Health and Wellness Committee – Sue Adams

A four-week pilot is planned with The Catering Company in January to evaluate their lunch program and will rely on feedback from 10-30 families, faculty, and staff. Character Strong, the SEL platform recently purchased by AMHS, is being used by the Wellness Program, Counseling, and Campus Ministry and curriculum planning is underway. School and individual SEL survey results are being reviewed by the Math and Counseling departments. Bids are out for the Campus Ministry project per school policy (see Planning and Innovation Committee section for more detail).

Planning and Innovation Committee – Pat Sievers

The Planning and Innovation Committee is working to get additional bids for the Campus Ministry project. The original estimate for this project was \$30-40,000 but the team was asked to secure two additional bids for it. Improvements will include new furniture, room partitions, new flooring and wall treatments, and the possible addition of a retractable glass nano wall. Due the difficulty of securing additional bids for this project at this time, the team may be able to set aside this requirement and move forward with the original estimate and proposal. The committee will review all bids with the Finance Committee before proceeding.

Advancement Committee – Rich Bacigalupi

The 2020 DREAM Auction was an incredible success and has raised \$275,000 so far! This includes \$125,000 for the technology Fund A Need. The event aired on YouTube November 14th using the Greater Giving platform. The event was open from Thursday, November 12th until Tuesday, November 17th. There were 350 registrations for the event, but since most registrations represented more than one person, attendance was estimated to be around 500 people. Admissions also hosted a virtual Open House on Sunday November 8th and almost 60 families attended.

Alumni Relations Committee –Talia Manhke

The Alumni Relations Committee heavily promoted the DREAM Auction to alumni on all social media platforms. The committee also participated in several service-oriented projects this month led by Deacon Dennis including a Saint Vincent de Paul Thanksgiving food drive and the Operation Stocking Stuffer project. Completion of the Holy Cross Legacy Wall project is planned for the spring. Homecoming events are tentatively planned for the spring as well. The Class of 2020 donated \$10,000 for a steel or bronze wildcat statue to be installed on campus and multiple bids are currently being reviewed.

The next board meeting will be on January 20, 2021.