

CASC Candidate IRC Meeting #2  
December 3, 2020  
PD Focus: Planning, Organization & Time Management

1. The goals and objectives for this session were clear.

[More Details](#)

4  
Responses

★★★★★  
4.75 Average Rating

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2. This session will have a positive impact on my work.

[More Details](#)

4  
Responses

★★★★☆  
4.50 Average Rating

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3. The session was engaging and useful to me as an administrator.

[More Details](#)

4  
Responses

★★★★☆  
4.50 Average Rating

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4. I will be able to use at least one strategy I have learned today.

[More Details](#)

4  
Responses

★★★★☆  
4.50 Average Rating

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5. I see the relevance of this topic to my administrative work.

[More Details](#)

4  
Responses

★★★★★  
4.75 Average Rating

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6. The presenter knew the subject very well and did a good job of helping all participants "unpack" new concepts.

[More Details](#)

4  
Responses

★★★★★  
5.00 Average Rating

7. This session improved my ability to ...

<b>Name</b>	<b>Responses</b>
Angela Protzman	Continue to reflect on organizational skills and time management.
Nathan Nagatani	Effectively reflect on my own organizational skills and their impact on my campus and staff.
Oscar Tafolla	To think about ways to improve my time management and organizational skills.

8. Other assistance I will seek is ...

<b>Name</b>	<b>Responses</b>
Angela Protzman	Continue reflecting and seeking support as needed. Knowing that growth is essential and key for becoming a better leader.
Oscar Tafolla	Other assistance I will seek is gathering ideas from colleagues to better understand a variety of ways they help keep themselves organized.

9. My next steps are ...

<b>Name</b>	<b>Responses</b>
Angela Protzman	Working to continuously support staff and students to ensure growth and success.
Oscar Tafolla	Reflect on my current practices and ensure that I am continuing to support our staff as well as checking in on myself to make sure I'm maintaining myself organized.

10. Suggestions for the presenter:

<b>Name</b>	<b>Responses</b>
Nathan Nagatani	NA, I love these group discussions!
Oscar Tafolla	I really enjoy our group discussions about how these topics apply to our individual assignments.