

**Policy Statement #2405 (Instruction) of the Board of Education Regarding  
Field Trips**

- I. Purpose
  - A. To enable the use of carefully prepared and well-planned field trips that are directly related to the instructional program and are extensions of the regular curriculum
- II. Definitions
  - A. School-sponsored activity - any activity which has a staff member assigned as an agent of the school and has been approved by the principal or the Superintendent or designee.
  - B. Field trip - a school-sponsored activity that is directly related to the instructional program. A field trip may be an overnight trip.
- III. Policy Statement
  - A. Effective learning experiences often result from participation in events or activities that occur away from the school.
  - B. The Board recognizes the benefits of student field trips when such trips are designed to enhance the delivery of CCPS instructional programs to students.
  - C. The Board supports field trips which are planned, organized, and conducted in order to provide clear educational benefits to students, engage in inclusive cultural learning, promote equity, and are safe and secure for all participants. The Board understands and supports that field trips require classroom instruction preceding and following the trip to ensure a cohesive connection to content goals and outcomes.
- IV. Delegation of Authority
  - A. The Superintendent is directed to develop administrative procedures to implement this policy in accordance with all local policies and local, state and federal laws and regulations and to communicate this policy and accompanying procedures to all relevant parties.
- V. Exceptions
  - A. There are no exceptions to this policy. However, the Board, by majority vote, may temporarily suspend all or part of this policy. Suspension of all or part of this policy, however, in no way relieves the Board of its obligation to comply with the pertinent local, state and federal laws and regulations or the rules and regulations of the Maryland State Board of Education and the Maryland State Department of Education.
- VI. Review
  - A. This policy will be reviewed at the end of four years, or sooner, if approved by majority vote of the Board of Education in public session.

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Originally Adopted: 8/27/81

Revised: 9/89; 10/13/05; 12/11/08; 12/8/11; 1/14/16; 2/6/20

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VII. Effective Date

- A. This policy is effective February 6, 2020.

Citations

State Law:

State Reg.:

Federal Law:

Adm. Reg.:

Neg. Agr.:

Other Citation: Policy 1015 Equity

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