

Due Date: 19 February 2021



Senior Leadership Application SY 2021-2022

Name_____

Date Submitted_____

OVERVIEW

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In the following packet you will find a variety of items to complete in order to apply for a position on the Battalion or Regimental Command and Staff. You must complete all portions of the leadership application and sign the leadership contract before being considered for a senior leadership position for the 2021-2022 school year. If you display exceptional leadership qualities and present yourself in a way that sets you apart from other applicants, you will be selected for a senior leadership position. Understand that becoming a senior leader means you must be the epitome of what Sarasota Military Academy represents. You are trusted to show “what right looks like,” be the ultimate example that every cadet on campus emulates. In addition to all previously listed expectations, you are also expected to fulfill the duties and responsibilities that are required to maintain the high standards of the Regiment. As a senior leader you are accountable to the Senior Army Instructor and your performance is evaluated and graded accordingly. Your position will be held for the entire school year.

By completing this application, you take the next step in distinguishing yourself from your peers and showing that you are an individual that strives to be part of something larger than yourself. We Are, SMA!!!

Qualifications:

1. Minimum weighted GPA of 3.0 (2.5 unweighted)
2. Must be a senior.
3. Must have held a junior leadership position.
4. Must include 2 Letters of recommendation (1 JROTC and 1 Academic).

Instructions:

1. Review the qualifications and job descriptions for each position.
2. Complete the online application.
3. Email your letters of recommendation, Senior Leader Commitment Pledge and grade report to CW3 Brenda Munoz at brenda.munoz@oursma.org.

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Application Process

1. All packets must be submitted no later than 19 February 2021.
2. Interviews are tentatively scheduled for 5 March 2021.
3. 2021-2022 Regimental Staff members will be announced on 12 March 2021
4. Change of Command date TBD

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REGIMENTAL STAFF POSITIONS

Regimental CDR:

- Responsible for all regiment activities
- Sets goals and activities
- Gives planning and guidance
- Approves plans
- Prepare regiment for JPA
- Supervises XO, CSM, and BN CDR
- Gives regimental CDR part of SLP and CIP briefing
- Periodic inspections
- Make on the spot corrections with the rest of the leadership & staff

Regimental CSM:

- Maintain the Regimental Colors
- Manages Color Guard events, enters participation in JUMS
- Coordinates and trains Battalion Color Guards
- Give input to regimental plans
- Parades
- Formation
- Maintain uniform policies

Regimental XO:

- Maintains regimental long range calendar
- Conduct all staff activities
- Review plans prior to CDR approval
- Prepare staff for JPA
- Execute and delegate the CDR's plans
- Commander of Troops for Change of Command

Regimental S-1:

- Administration
- Use JUMS to record enrollment, promotions, demotions, leadership assignments, awards, membership, participation
- Track regiment events in JUMS (parades, competitions, etc.)
- Assist S-3 with all JROTC ceremonies

Regimental S-2 :

- Maintain the arms room (Once a month inventory that is signed off on)
- Total inventory done every 6 months
- Safety officer - keep track of all risk assessments from each group when they leave campus and have an activity.
- Work with S-3 to track events for each club

Due Date: 19 February 2021

Regimental S-3 :

- Coordinate hall & bathroom monitors
- Keeps track of events
- Integrate regiment and school activities
- Plan regiment activities and brief battalions
- Keeps past and present school training calendar
- Set up all JROTC Ceremonies ex. Change of Command & Memorial Day

Regimental S-4:

- Maintain supply room and inventory
- Put uniforms and equipment in JUMS
- Helps get equipment for any projects and events
- Stay in contact with S-3 to know what events are coming up that you need to help get equipment

Regimental S-5 :

- Public affairs officer (PAO)
- Gets word out about events
- Regimental recruiting plan
- Assists school yearbook and newsletter
- Bulletin boards
- Event photos
- Newsletter
- Submits articles to local media & the news
- Attend school events to be able to get pictures and write about them
- Communicates with S-3 to know what events are when

Regimental S-6:

- A job created to help other jobs and fill in
- Our S-6 works to help the S-5 and spread the news about the school.
- Can share jobs and responsibilities with the S-5 so the load isn't so big
- Helps coordinate visiting school events with the S-5
- Communicates with S-3 to know what events are when

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Senior Leadership Commitment Pledge

By signing the document below, you hereby acknowledge the following:

Your position as a Senior Leader is a privilege, not a right. If you do not adhere to the expectations of the Army Instructors and Regimental Leadership, you will be dismissed from your leadership position.

Attendance is paramount and your assigned position deserves your attention to detail. Immerse yourself and become the subject matter expert. Learn other duties throughout the Command and Staff, you may be called upon to assume another position.

We set the example for the Regiment. As a leader I will teach, train, coach, and mentor junior cadets. I will uphold high standards and model teamwork in accordance with the JROTC curriculum.

This is an exciting time for all of us, contribute your ideas and advice so that we can create a highly effective and functioning system.

Understand that you must shoulder your weight. In accepting this position, it is inherent that you fulfill your obligation. Failure is not an option, Army Instructors are here to ensure your success, use them.

Don't expect what you don't inspect. Having a clean campus and bathrooms are an expectation, so are adherence to the uniform and appearance policy of our cadets. Be the solution not the problem. Make the correction on subordinates, but first know the standard so you can enforce it. You may delegate your authority, but not your responsibility.

Don't be afraid of adversity or making mistakes. Do your job to the best of your ability and leave this Academy better than you found it. Step up and make a Difference. We Are, SMA!!!

Signature

Date
