

# Blackbaud K12

## Student / Parent Login Steps

**Path:** <http://stpiusx.myschoolapp.com>

**Objective:** Allow a student or parent to setup up their Blackbaud K12 login to access account

**Note:** Student or parent must be set up in Blackbaud K12 with a valid email address and persona role.

1. User an internet browser to go to [stpiusx.myschoolapp.com](http://stpiusx.myschoolapp.com)
2. Window opens asking for a Username or Email
3. Select the [Forgot login or First time logging in?](#)
4. Window opens asking for an email address
  - Students should enter their school email address
  - Parents should enter the email where they receive St. Pius X emails
5. Check the boxes for both username & password
6. Click Send
7. Two emails will be sent to the address provided:
  - One with your username
  - One with a link to set your password
8. Click on the link to set password, enter a password of your choosing into both boxes
9. When returning to the login screen - enter the username from the email and the password that you set up
10. You will be logged into the system and your starting page will load

**Any issues with your login should be sent to** [helpdesk@stpiusx.org](mailto:helpdesk@stpiusx.org)