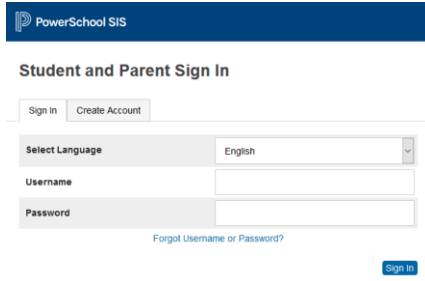


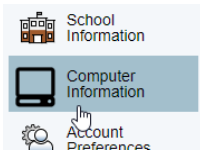
How Parents can change their students' password

1. Login to the web version of Parent Portal.

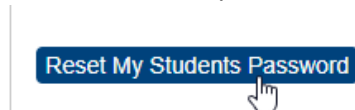


The screenshot shows the PowerSchool SIS login page. At the top left is the PowerSchool SIS logo. Below it is the heading "Student and Parent Sign In". There are two buttons: "Sign In" and "Create Account". Below these is a "Select Language" dropdown menu set to "English". There are input fields for "Username" and "Password". A link "Forgot Username or Password?" is located below the password field. A "Sign In" button is at the bottom right.

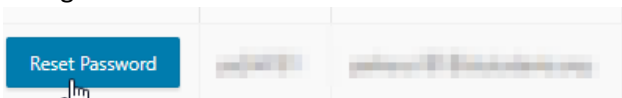
2. Click on the 'Computer Information' Menu Item.



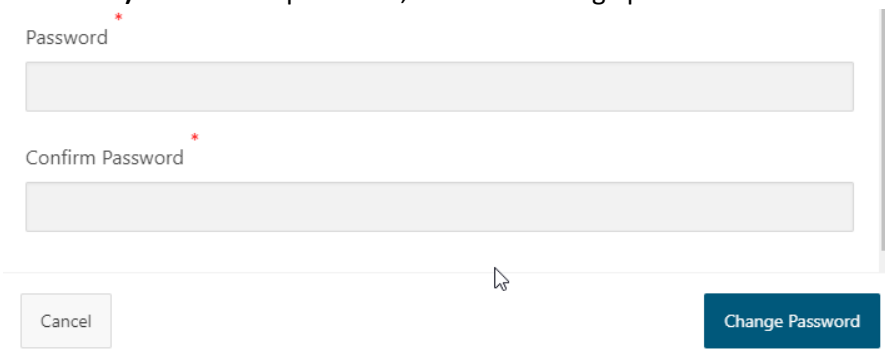
3. Click the 'Reset My Students Password' button.



4. Click the 'Reset Password' button next to the student name whose password you would like to change.



5. Enter a password (**must be 8 characters and the password cannot be the student number or username**) confirm the password, then click change password.



The screenshot shows a form with two input fields: "Password" and "Confirm Password". Both fields have a red asterisk above them. Below the fields are two buttons: "Cancel" and "Change Password". A mouse cursor is pointing to the "Change Password" button.