



INDEPENDENT SCHOOL DISTRICT 834 2020-2021 HOLIDAY SCHEDULE

52 WEEK EMPLOYEES

**(This also includes District Directors, Principals, and
Coordinators/Supervisors/Specialists)**

Friday, July 3, 2020

Monday, September 7, 2020

Thursday, November 26, 2020

Friday, November 27, 2020

Thursday, December 24, 2020

Friday, December 25, 2020

Thursday, December 31, 2020

Friday, January 1, 2021

Monday, May 31, 2021

Floating Holiday (1)

Note: Employees working less than a full year shall be eligible for paid holidays on a pro-rated basis in accordance with applicable Mater Contract or Terms & Conditions of Employment. All employees eligible for ten paid holidays will have one floating holiday during the 2020-2021 school-year.



PROCEDURES and REMINDERS

PROCEDURES for entering a **Floating Holiday** into Skyward:

- Leave allocation for Floating Holidays becomes effective July 1, 2020 in Skyward.
- When entering in Skyward please choose the Floating Holiday option.
- Floating Holidays require Supervisor approval and will go through the same approval process as your vacation/non-duty days.

REMINDERS:

- Please remember the Floating Holiday is the **only** holiday that needs to be submitted through Skyward.
- The Floating Holiday is one of your ten paid holidays.
- With Supervisor approval, Floating Holidays can be used anytime. They don't have to coincide with a holiday.