# ARRIVAL & DISMISSAL EXPECTATIONS



### In General:

- All movement around and within the campus is to happen with the expected 6' distance.
- Children and staff are not to be in school if they show any symptoms of illness and must be symptom-free and have 2 negative test results as per the Ministry of Health guidelines.
- Students are on campus only for the duration of the school day.
- Students may not enter the building before their arrival time.

| MORNING DROP-OFF |                 | AFTERNOON PICK-UP |               |  |
|------------------|-----------------|-------------------|---------------|--|
| Time             | Main Walk       | Time              | Main Walk     |  |
| 7:20 am          | Grade 12 & 8    | 1:00 pm           | EYP           |  |
| 7:30am           | Grade 3,7 & 11  | 2:00 pm           | KG & Grade 1  |  |
| 7:40 am          | Grade 9 & 10    | 2:30 pm           | Grade 2 & 3   |  |
| 7:50 am          | Grade 4, 5 & 6  | 2:45 pm           | Grade 4 & 5   |  |
| 8:10 am          | KG, Grade 1 & 2 | 3:00 pm           | Grade 6       |  |
| 8:30 am          | EYP             | 3:10 pm           | Grade 7 & 8   |  |
|                  |                 | 3:20 pm           | Grade 9&10    |  |
|                  |                 | 3:30 pm           | Grade 11 & 12 |  |

Drop-off & pick-up schedule Is subject to change

| HALF DAY - PICK UP |               |                       |  |  |  |
|--------------------|---------------|-----------------------|--|--|--|
| Time               | Area          | Staging Area          |  |  |  |
| 11:00 pm           | Main Entrance | EYP, KG, Grades 1 & 2 |  |  |  |
| 11:10 pm           | Main Entrance | Grades 3, 4 & 5       |  |  |  |
| 11:20 pm           | Main Entrance | Grades 6 & 7          |  |  |  |
| 11:30 pm           | Main Entrance | Grades 8 & 9          |  |  |  |
| 11:40 pm           | Main Entrance | Grades 10 & 11        |  |  |  |
| 11:50 pm           | Main Entrance | Grade 12              |  |  |  |

| LATE START DROP OFF |                     |         |                     |  |  |
|---------------------|---------------------|---------|---------------------|--|--|
| Time                | Main Walk           | Time    | Main Walk           |  |  |
| 9:00 am             | Grade 12<br>Grade 8 | 9:00 am | -                   |  |  |
| 9:10 am             | Grade 11<br>Grade 7 | 9:10 am | -                   |  |  |
| 9:20 am             | Grade 9<br>Grade 10 | 9:20 am | EYP<br>Kindergarten |  |  |
| 9:30 am             | Grade 6             | 9:30 am | Grade 1<br>Grade 2  |  |  |
| 9:40 am             |                     | 9:40 am | Grade 3<br>Grade 4  |  |  |
| 9:50 am             |                     | 9:50 am | Grade 5             |  |  |

## **Expectations for Children**

- Children will be allowed on campus at the assigned start time.
- Children enter the campus without parents at their assigned entrance.
- Children must sanitize hands when entering the campus.
- Children must adhere to the 6' rule when entering and exiting the campus.
- Children bring only the minimum that is needed and takes it all to the classroom.
- Children must wash hands before entering the classroom.
- In order for these arrangements to work well, it is really important for students and parents to stick to these times as much as possible.

#### **Expectations for Parents**

- Parents will arrive at the assigned staggered start time and dismissal times it is very important to keep to these times to encourage social distancing.
- Parents drop off their children at their designated entrances.
- Parents are requested to allow their child to make the last part of the journey into school independently unless delivering a reluctant child.
- Parents are requested to deliver older students at the car drop off.
- Parents will pick up children at the entrances noted above.
- Families with multiple children in different grade levels will be accommodated with one drop-off and pick-up time, with staff supervision of students who arrive earlier than expected, or stay later than expected.

# **Expectations for Staff**

- Staff may enter through various entrances.
- Staff must sanitize hands when entering the campus.
- Staff need to use the 6' distancing when entering and leaving the campus.
- Staff and Elementary Teaching Assistants will take their classes to the dismissal areas.