



## Frankfurt International School's Guidelines for Documenting Special Needs

Complete documentation to support the need for educational and/or testing accommodations must be written **in English** and must:

Provide relevant educational, developmental and medical history;

- Describe the comprehensive testing and techniques used to arrive at the diagnosis, including evaluation date(s) and complete test results. **Subtest scores** must be reported from measures of **cognitive ability** (evaluated on the Wechsler scale or similar psychometric instrument), **information processing** as well as current **academic achievement**
- Describe the functional limitations (if any) supported by the test results;
- State a specific disability, (if diagnosed);
- Describe the specific accommodations requested and (if appropriate) state why the disability qualifies the student for a modified educational program and/or accommodations on standardized tests; and
- Establish the professional credentials of the evaluator, including information about license or certification and area of specialization.

Based on guidelines issued by The College Board Services for Students with Disabilities and by The International Baccalaureate Organization