



**LOMPOC UNIFIED SCHOOL DISTRICT- Lompoc High School ENGLISH LEARNERS ADVISORY COMMITTEE**

**Minutes of ELAC Meeting on 11/5/2020**

<b>MEMBERS PRESENT</b>	Maricela Medina, Erika Cedillo, Reyna Arroyo, Veronica Álvarez, Luz Morán, Nicolasa Núñez, Margarita Fernández, Julián Oseguera Cortez, Juan Quiñonez, Lulú, José M. Pérez, Teresa G., Veronica, Maria Rivera, Eva Luna, Celeste Pico, Josefina Cabrera, Gina Cortez-FBSMV, Brianna Sánchez-FBSMV
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<b>LEGAL REQUIREMENT/TRAINING COVERED:</b>	
•	Advice on the school’s program for English learners
•	Advice on the development of the Single School Plan for Student Achievement
•	Assistance in the development of the school’s needs assessment
•	Assistance in the development of the school’s annual language census (R-30 report)
•	Assistance in the development of efforts to make parents aware of the importance of regular school attendance
•	ELAC Election
•	Other topic:

The meeting was called to order at 6:30 PM, Tuesday November 5, 2020 via Zoom.

**Meeting Minutes:** Mrs. Maricela Medina made a motion to approve the minutes of the meetings of September 15 and February 4, 2020. Mrs. Erica Cedillo made the second motion. The minutes were approved as read.

**I. Reports**

- a) **DELAC:** Mrs. Maricela Medina informed that at the last DELAC meeting they talked about the updated reclassification requirements for EL students. Parents were encouraged to motivate their students to learn English and Spanish to receive the State Seal of Dual Language on their High School Diploma upon graduation.
- b) **Assistant Principal:** Mrs. Eva Luna
  - Mrs. Luna informed that LHS staff are preparing for a return to campus in the second term. Parents have three options and have shared their choice through a survey. This information is needed so we can plan for classes and staffing.
  - Another part of the planning is safety and planning for procedures for returning to campus.
  - We continue to do home visits to check in with students and families and deliver materials. To date we have done around 300 home visits.

**School site safety plan**

- Year to year the safety plan does not change very much.
- Drills will resume when we return to campus. They will be planned so that students can practice the emergency response process, but also follow guidelines for social distancing as much as possible.
- Return to school planning will plan out student arrival/dismissal, lunch, transition periods, cleaning of rooms and equipment.
- Masks are required, social distancing including limiting number of people in the bathrooms.
- We are creating print materials as well as videos to support everyone's understanding of procedures.
- The LHS safety team will meet to review results of the parent survey that was completed last year. We will prioritize action items and report back to ELAC what steps have been taken and will be taken.

- c) **EL Counselor:** Mrs. Fernandez welcomed and thanked parents for their support to the EL students last week. She said that they need more support with technology and that the school has three bilingual aides to help them. She informed that the LHS counselors are almost done with the Seniors conferences and will continue with the Juniors. She said counselors are preparing for the school to reopen. She mentioned that more students are expected to be reclassified when they receive a level 4 on the ELPAC exam.

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## ENGLISH LEARNERS ADVISORY COMMITTEE

### d) Public Comments

Mrs. Erica commented that the students are having problems with technology and they do not ask their teachers when they have doubts which causes them not to learn. Mrs. Luna said she is conscious that students are not passing classes or turning in their homework with distance learning. She said that it is not the same as being in class in person, but in January students will return to classes. She encouraged parents to complete and return the survey that was mailed to them so that the school administration knows how to help students. Mrs. Cedillo stated that she is concerned about the safety of students when they return to school. Mrs. Medina said it would be a good idea if the LHS staff took the Covid-19 test. Ms. Fernandez confirmed that all the LHS staff are getting tested for COVID-19 every 2 months.

Mrs. Cabrera mentioned that if students have questions, they can contact their teachers by email to receive assistance with their schoolwork.

### II. Old Business:

None

### III. New Business: Training Activity for Requirement(s) 2 & 3 (see above)

- a) Presentation on the development of the Single School Plan for Student Achievement by Ms. Celeste Pico, Principal of Lompoc High School.
- b) Presentation on the Security Plan by Mrs. Eva Luna, Assistant Principal of LHS.

ACTIVITY	DOCUMENT(S) REVIEWED	ELECTED ELAC MEMBERS' INPUT / ADVICE AND/OR OTHER PARTICIPANTS' COMMENTS
Presentation on the school plan development by Mrs. Celeste Pico,	Review of the five school plan goals.	Mrs. Pico talked about goal one: Increase student's performance in Math and English. Goal two: Have more communication with parents through texts, emails, and meetings with the principal. Goal three: Support and train teachers to enrich their knowledge for student's benefit. Goal four: Focus more on the 9th grade students to help them pass classes. Goal five: Support, mentor, and help EL students reclassify.
Presentation on the School Security Plan by Mrs. Eva Luna	Review of the security plan for the reopening of the school.	Ms. Luna reported that the school is preparing and making plans for when students return to school. Students must wear their masks and keep their distance. She said there will be staff in charge of disinfecting the classrooms.

### c) Other Presentations/Guest Speakers:

Educational presentation by the agency "Fighting Back Santa Maria Valley" on tobacco products.

ACTIVITY	DOCUMENT(S) REVIEWED	ELECTED ELAC MEMBERS' INPUT / ADVICE AND/OR OTHER PARTICIPANTS' COMMENTS
Presentation on tobacco products by Ms. Gina Cortez and Brianna Sánchez.	Information about "vaping" and e-cigarettes with flavors.	Ms. Cortez and Ms. Sanchez talked about flavored cigarettes that are on sale to attract children and teens to encourage them to smoke.

### d) Follow up: Items from this meeting that require further follow up:

Last year's parents survey review by Mrs. Eva Luna

ITEM TO BE FOLLOWED UP ON:	RESPONSIBLE PERSON	BY WHEN?
Parents' survey review.	Mrs. Eva Luna	February 2, 2021

Next meeting will be on April 20, 2021

Meeting adjourned at 8:50 PM

MINUTES SUBMITTED BY: Reyna A. Arroyo