

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
November 30, 2020 – Special Session**

The Elizabeth City-Pasquotank Board of Education met in special session, via livestream, on Monday, November 30, 2020, at 12:15 pm for the purpose of considering approval of a class size waiver for J.C. Sawyer Elementary. The following Board members attended virtually and constituted a quorum:

Dr. Denauvo Robinson, Chair
Mr. George Archuleta
Mr. Walter B. Jolly
Dr. Shelia Williams

Mrs. Virginia Houston
Ms. Sharon Warden

The following staff members were present:

Dr. Catherine Edmonds, Superintendent
Rachael Haines, Chief Finance Officer
Rhonda James-Davis, Chief Human Resources Officer
Dr. Amy Spencer, Chief Academic Officer
Tammy W. Sawyer, Director of Community Schools/PIO
Executive Asst to Superintendent and Board

1.Meeting Called to Order by Chair

Chair Robinson called the meeting to order at 12:16 p.m.

2.Pledge of Allegiance and Moment of Silence

The Pledge of Allegiance and moment of silence was led by Chair Robinson.

3.Roll Call

Tammy Sawyer called the roll and recorded members in attendance for the meeting.

4.Ethics Awareness and Identification of Conflicts or Potential Conflicts of Interest

Sharon Warden read the ethics statement and allowed members the opportunity to identify any conflicts or potential conflicts. The record reflects that no conflicts exist.

5.Approval of Agenda (Action)

A motion was made by Virginia Houston, seconded by Sharon Warden, and carried, as confirmed by roll call, to approve the agenda. Pam Pureza was not in attendance at this meeting.

6.Agenda Items

Personalized Education

Committee Chair, Walter Jolly

Dr. Amy Spencer, Chief Academic Officer, requested approval for a class size waiver for J.C. Sawyer Elementary School. They have two second grade classrooms that exceed the mandated number of students based on the number on the fortieth day of school. Dr. Spencer shared that the classrooms are over due to a vacancy in that grade level and that efforts are underway to secure a teacher as well as reorganize the classroom. The waiver

requires approval from the local board of education in order to submit to the state for consideration. The waiver is due on November 30, 2020.

A motion was made by Sharon Warden, seconded by Walter Jolly, and carried, as confirmed by roll call vote, to approve the class size waiver for J.C. Sawyer. Pam Pureza was not in attendance at this meeting.

7.Other

There were no additional items for Board consideration during the November 30, 2020, meeting.

8.Adjournment

Chair Robinson adjourned the meeting at 12:33 p.m.

Chair

Secretary