

Suffield Board of Education
Finance & Facilities Subcommittee Meeting Minutes
January 28, 2021 at 5:30pm
Held Remotely

Present: Superintendent Tim Van Tassel, Business Manager Bill Hoff, Sue Davis, Michael Sepko, Maureen Sattan, Glenn Gazdik, and Melissa Finnigan

Absent: None

I. Call to Order at 5:30pm

II. FY21 Budget Update

- The projected end of year net surplus is \$57,064.
- The committee discussed what the district can expect from COVID federal funding. Nothing has been formally approved, and therefore couldn't be depended as part of 2021 budget.

III. Food Nutrition Waiver

- Mr. Hoff gave an overview of the State Department of Education's food nutrition waiver, which permits school districts to remain with the same food service company for one more year without negotiating a new contract. It was recommended that Suffield take advantage of the waiver and continue for one more year with Aramark. Board members agreed to support the recommendation and wait until fall to evaluate options for the following year.

IV. Facilities Update

1. AgSci Food Science Amenta/Emma Proposal
 - Mr. Hoff said the proposal will cost approximately \$13,800. The committee agreed to the cost and to move forward with the project (non-vote).
2. SHS FCS Kitchen Amenta/Emma Proposal
 - Mr. Hoff said the proposal will cost approximately \$14,500. The committee agreed to the cost and to move forward with the project (non-vote).
3. SMS Music Facilities Update
 - The architectural firm is working to keep the project under \$2,000,000 as recommended. Based upon feedback that the design is potentially a higher cost than expected, the committee decided to request an update from the firm to determine next steps in the process.
4. SPS Demographic Study
 - Dr. Van Tassel gave an update on the progress of the demographic study.

V. Shared Services with the Town – Finance Department

- The committee discussed the concept of finding efficiencies and savings through combining town and school district finance resources.

VI. FY22 Budget Preparation Update

- Dr. Van Tassel gave an update on the 2021-2022 budget preparation.

VII. Adjournment

The meeting adjourned at 7:55pm.