



Future Ready. Community Strong.

200 West Burnsville Parkway  
Burnsville, MN 55337

Transportation Department

(952) 707-2067 (952) 707-2069

Fax (952) 707-2097

REQUEST FOR BUS STOP CHANGE

School of Attendance \_\_\_\_\_ Date \_\_\_\_\_

Name of Student(s) \_\_\_\_\_ Grade \_\_\_\_\_

Name of Student(s) \_\_\_\_\_ Grade \_\_\_\_\_

Address of Student(s) \_\_\_\_\_ Phone \_\_\_\_\_

Current Bus Stop \_\_\_\_\_ Current Bus No. \_\_\_\_\_

Request To: (Check One) \_\_\_\_\_ Add Stop \_\_\_\_\_ Change Stop \_\_\_\_\_

Bus Stop Change Request to: \_\_\_\_\_

Request is for: \_\_\_\_\_ AM Pick up Bus stop \_\_\_\_\_ PM Drop off Bus \_\_\_\_\_ Midday (Kdgn) Bus stop

Reason for Request \_\_\_\_\_

Parent Name (printed) \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

- Changes related to safety issues will take precedence.
- Students residing on dead end streets/cul-de-sacs are expected to walk to the nearest intersection to access a bus stop.
- Bus stops may not be visible from the students home.
- Bus stop change requests will not be considered until the third week of the new school year.

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**For Transportation Use Only:**

Date Request Received \_\_\_\_\_

Request is: \_\_\_\_\_ Approved \_\_\_\_\_ Effective Date \_\_\_\_\_ Denied \_\_\_\_\_

AM Bus Number \_\_\_\_\_ Bus Stop \_\_\_\_\_ Time \_\_\_\_\_

Midday Bus Number \_\_\_\_\_ Bus Stop \_\_\_\_\_ Time \_\_\_\_\_

PM Bus Number \_\_\_\_\_ Bus Stop \_\_\_\_\_ Time \_\_\_\_\_

Remarks \_\_\_\_\_

Response Made By \_\_\_\_\_ Date \_\_\_\_\_