

# 2021-2022 Freshman Registration Checklist

## Transcript for High School Credits

- Regardless of what high school credit was earned in middle school, the following courses must be taken while at St. Thomas Aquinas High School (STA) for a total of **24.5 credits**:
  - 4 credits in Mathematics
  - 4 credit in Theology
  - 4 credits in English
  - 3 credits in Science
  - 3 credits of Social Studies
  - 2 consecutive credits in the same Foreign Language
  - 2 electives
  - 0.5 credits in an approved Archdiocese of Miami (ADOM) Virtual School course
- Only Health, Personal Fitness, ADOM courses, and Fine Arts courses taken for high school credit while in middle school can count toward STA graduation requirements.
- High school credits earned while in middle school will count toward high school GPA.



Grade Point Averages (GPAs) will be computed using grades from courses taken at STA and any courses with an appropriate FLDOE number taken during middle school. In addition, this includes any administratively-approved online course.

## STA Service Learning Policy

STA Service Learning is grounded in terms as set by the Archdiocese of Miami Department of Schools. The STA Administration reserves the right to approve all organizations/agencies from where hours will be approved.

Incoming Freshmen students will be able to submit service hours for efforts dated after the completion of 8th grade and have access to their STA Blackboard account. Service Track is the students' process for documenting hours and meeting annual requirements.

### **Here are some details from the (2020-21) Parent Student Handbook for Freshmen:**

- Each student must have **25 hours PER YEAR** approved via Service Track by June 1st.
- As part of the third quarter Theology grade, students must submit a reflection paper on the service provided during the previous marking periods. If sufficient hours (10-15 hours) are not posted at the time of the assignment, the grade will be a "55" for the assignment.
- All hours must benefit an STA approved, 501c3 non-profit organization, as listed on ServiceTrack.
- Hours are not awarded/accepted for donations of items; work in an office or place of business (i.e. doctor/dentist, attorney, realtor); or paid positions/internships, babysitting, day-care assistance, animal care, dance studio, karate classes, professional athletic events, etc.

## Virtual Course Requirement Information

The State of Florida Digital Learning Act (2011) requires all students to complete one high school-level virtual course. The following STA guidelines apply to Freshman ('25) students:

- Students who begin classes August 2021 without a virtual course that meets this requirement must enroll in one of the following ADOM Virtual School courses:
  - Health 1: Life Management Skills
  - Personal Financial Literacy
  - Thinking and Learning Strategies
  - Social Media
- **Freshman students are eligible to register for the virtual course after June 1, 2021.**
- **The virtual course must be completed by August 15, 2022.**
- Students who choose to take a virtual Health course must complete STA Summer Institute Personal Fitness by June, 2022.

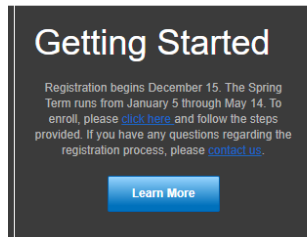
Virtual Personal Fitness/PE is not an accepted credit @ STA without administrative approval.



## INSTRUCTIONS FOR ADOM VIRTUAL CLASS

(0.5 CREDIT online class)

- Log on to the ADOM website: <http://www.adomvirtual.com/>



- Go to [click here](#)

- Follow the direction in the section:

### *New Students*

1. [Click here](#): choose 'Create Account'
2. Fill in all fields and click on 'Save' on bottom of screen (if your Diocese/Archdiocese or Current School are not listed, [email us](#))
3. You will be routed to the online course catalog
4. Click the 'Register' button for each course
5. After choosing all courses, click on 'Proceed to Checkout' (the Orientation Course will be automatically added)
6. Follow the prompts to confirm your course selection. If the course you need is not in the catalog, [email us](#)
7. You will be routed to FACTS to select a payment plan for the semester tuition
8. Once the payment plan has been created, you will be prompted with a 'Registration Complete' message
9. You will receive a confirmation email and a second follow up email when your courses are active
10. An email with Login and Password will also be automatically sent (check your Junk/Spam if message is not in inbox)

[Click here](#) for our most updated Course List

All courses are presented using the Genius SIS online learning system.

[Genius SIS Login](#)

Contact [support@adomvirtual.com](mailto:support@adomvirtual.com) with questions.

- Choose one of the following classes:
  - Health 1: Life Management Skills
  - Personal Financial Literacy
  - Social Media
  - Thinking and Learning Strategies

- Create an account
- Pick your Class
- Confirm course
- Next, you will be directed to set up a NEW FACTS Account or link to your current STA FACTS account.  
Follow the instructions for setting up an ADOM FACTS account to make your 1time payment.

ADOM Contact info: Phone: 305-508-5556