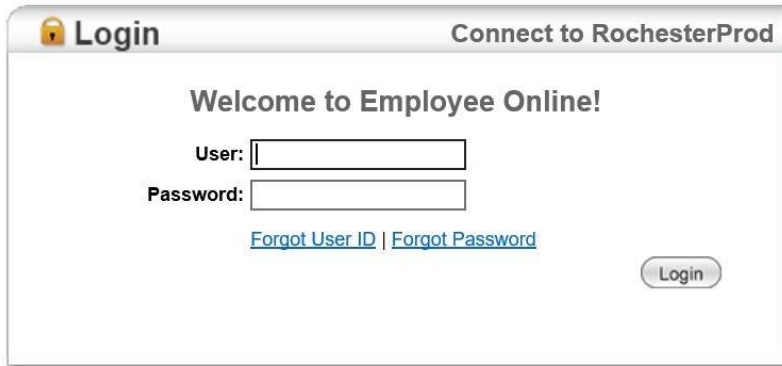


Logging in to Employee Online

<https://rochester.mipeer.org/>



USER: The letter E + the number zero (0) + your DEN

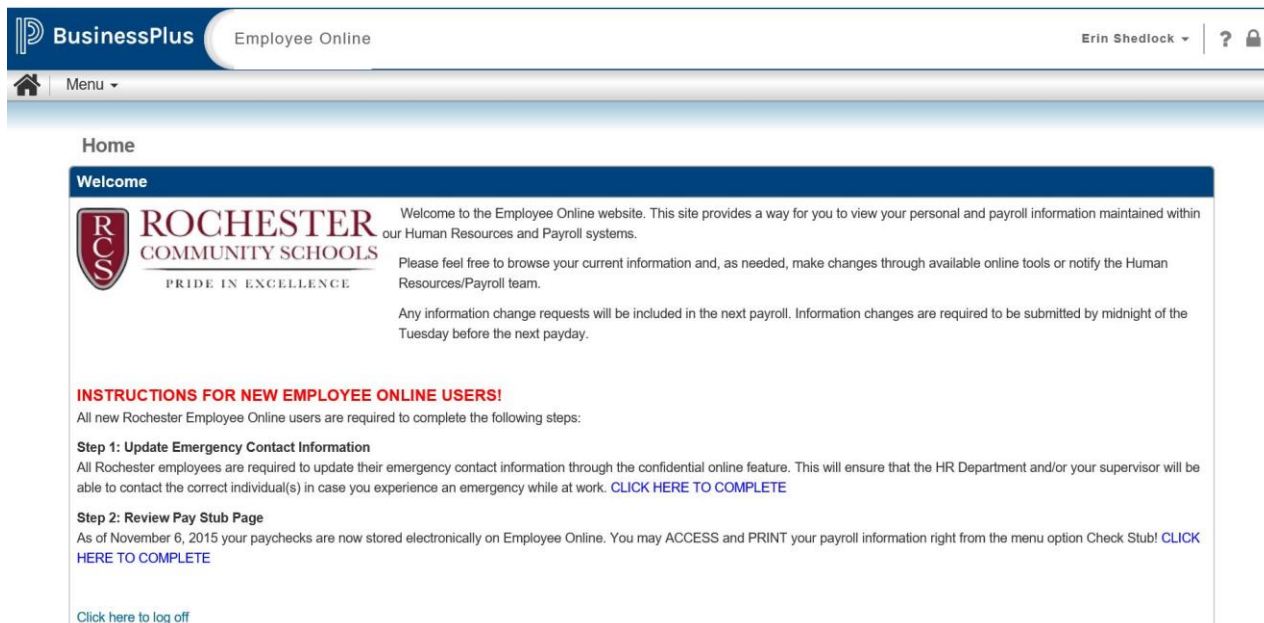
Example: E0555555

Password: The **first** time you login to Employee Online, your password will be the last four digits of your Social Security Number.

After that, it **must** be changed to something 12 characters in length and case sensitive.

If you do not remember your password, please choose Forgot Password, and a reset e-mail will come to your district e-mail. (This can take up to 30 minutes.)

If you are **locked out** of your account, please choose Forgot Password. A system generated password will be sent to your district e-mail. You will then need to use that password at the login screen to access the Change Password screen. At that point you will need to use the system generated password as your 'old password' to create a new password of your own.



BusinessPlus Employee Online Erin Shedlock

Home

Welcome

ROCHESTER COMMUNITY SCHOOLS
PRIDE IN EXCELLENCE

Welcome to the Employee Online website. This site provides a way for you to view your personal and payroll information maintained within our Human Resources and Payroll systems.

Please feel free to browse your current information and, as needed, make changes through available online tools or notify the Human Resources/Payroll team.

Any information change requests will be included in the next payroll. Information changes are required to be submitted by midnight of the Tuesday before the next payday.

INSTRUCTIONS FOR NEW EMPLOYEE ONLINE USERS!

All new Rochester Employee Online users are required to complete the following steps:

Step 1: Update Emergency Contact Information

All Rochester employees are required to update their emergency contact information through the confidential online feature. This will ensure that the HR Department and/or your supervisor will be able to contact the correct individual(s) in case you experience an emergency while at work. [CLICK HERE TO COMPLETE](#)

Step 2: Review Pay Stub Page

As of November 6, 2015 your paychecks are now stored electronically on Employee Online. You may ACCESS and PRINT your payroll information right from the menu option Check Stub! [CLICK HERE TO COMPLETE](#)

[Click here to log off](#)