



## International Baccalaureate Diploma Programme James Monroe High School

### Application Packet

Application Deadline: **February 19, 2021**

#### ***Programme Description***

The International Baccalaureate Diploma Programme (IB DP) is a rigorous and challenging course of studies implemented by Fredericksburg City Public Schools to give access to highly motivated 11<sup>th</sup> and 12<sup>th</sup> grade students seeking college readiness and more academic diversity. The IB programme helps to meet the goal of our school's mission statement "to provide a learning environment that is focused on developing individual responsibility for academic success and positive behaviors." The programme fosters critical thinking, development into lifelong learners, and connections to the students' communities and the world-at-large.

By successfully completing an IB programme in an authorized IB World School, students earn both an International Baccalaureate Diploma and a Virginia High School Diploma. The programme requires that the student successfully complete the following IB courses: IB English (or the student's native language), a World (foreign) Language, History, Science, Mathematics, and an IB elective. Students must take three or up to four of these subjects at what the IB refers to as the "Higher Level (HL)" and two or up to three at what is called the "Standard Level (SL)." In each of the six IB courses, the student must complete required internal assessments and sit for an external examination. Those external examinations are written and scored by the IB organization, measuring student performance according to established international standards for excellence. In addition to the course work and satisfactory performance on all assessments, students must also take the Theory of Knowledge (TOK) class, submit a 3,000 to 4,000-word Extended Essay, and complete 150 hours in Creativity, Action, and Service (CAS) activities in order to be eligible to earn the IB Diploma.

In order to be prepared for the rigors of the IB programme, FCPS students are encouraged to follow a set of prerequisite courses. 9<sup>th</sup> and 10<sup>th</sup> grade students should take upper level courses in English, mathematics, history, government, science, and a world language.

#### ***Application Process***

Students wishing to participate in the JMHS IB Diploma Programme must submit a completed application by the designated deadline. Beginning in January, applications will be available on the JMHS IB website or from the IB Coordinator. The application, agreement sheets, and teacher recommendations are due to the IB Coordinator by **February 19, 2021**.



### ***Recommended Prerequisites for the JMHS IB Diploma Programme***

The following classes are strongly recommended for preparation to participate in the IB Diploma Programme:

- Advanced or Honor's English
- World Language (French, Latin, or Spanish) to level III
- US Government
- Advanced or higher Biology and Chemistry
- Advanced or higher Geometry and Algebra II

### ***Selection Process***

To be eligible for the programme, students should meet the following minimum requirements:

- GPA of 3.0 or above with grades of A or B in core subjects
- Favorable recommendations from two current teachers in the core subjects: English, Mathematics, Social Studies, and Science.
- Evidence of desire to be challenged in their academics.
- Passing scores on all Standards of Learning (SOL) tests to date.

An admissions committee will meet to score each student's application using a standardized rubric. The committee will rank applicants according to score. A personal interview with the applicant will be scheduled if there is inadequate information on which to base a decision.

**Please note: Applications received after the deadline of February 19, 2021 will not be considered in the first round of acceptances. Late applications will be placed on the wait list to be considered if any vacancies occur.**

### ***Minimum Grade Point Requirement***

Each student accepted in the programme is expected to maintain a GPA of 2.0 while participating in the programme. During the 11<sup>th</sup> grade (year 1) or 12<sup>th</sup> grade (year 2), any student who falls below a GPA of 2.0 will receive counseling and access to tutoring. At the end of 11<sup>th</sup> grade (year 1), any student with a GPA below a 2.0 will be placed on Academic Probation. At the start of 12<sup>th</sup> grade (year 2) a student on Academic Probation has one term to meet the minimum GPA requirement or face removal from the programme.

Any student who continues to not meet the minimum GPA requirement after being placed on Academic Probation will be scheduled for Academic Review. The Review Committee will recommend transfer from the programme.



### ***Appeals of Admission's Committee Decision***

If a student wishes to appeal the decision of the admissions committee and the denial of acceptance, the following must occur.

1. The appeal must be in writing
2. The appeal must be submitted to the IB coordinator by **March 4, 2021**
3. The appeal will be reviewed by a 3 person panel consisting of one administrator, one central office director, and the IB coordinator.
4. Decisions on the appeal will be returned within 10 business days of the review.

### **Add/Drop Policy for the IB Diploma Programme**

Upon being granted acceptance into the IB Diploma Programme, students are also making a commitment to a long-term goal. Therefore, the JM add/drop policy for all non-IB Diploma Programme courses will not apply to this IB programme. The following information outlines the admissions policy of the programme in regard to leaving the programme.

- The JM add/drop policy and published dates of add/drop DO NOT apply to Diploma candidates.
- DP candidates who wish to transfer out of the programme, must do so prior to the first day of school in the academic year following their initial acceptance.
- Once school starts, students will no longer be able to transfer out.
- DP candidates will not be able to transfer out in the summer between their Year 1 and Year 2 of the programme.
- Candidates seeking to transfer out of the Diploma Programme must take the following steps:
  1. Must request a meeting in writing to the DP coordinator.
  2. Will meet and discuss alternative courses of action other than transferring out.
  3. Will have their request reviewed by the DP coordinator and the Academic Review Committee.
  4. Final decision to allow a candidate to transfer out will be with the DP coordinator.
  5. Should a transfer be granted; the candidate will only be removed from the TOK course and the requirements of CAS and the Extended Essay will be dropped. The candidate will remain enrolled in their other DP courses until the end of the school year at which time they may elect to register for non-DP classes if they are not currently in their senior year.
  6. Any candidate wishing to be dropped entirely from the Diploma Programme and all or any one DP course, can only do so during the first quarter. After being granted a transfer out, will be subject to the AP/IB Drop Policy outlined in the AP/IB Handbook on page 5.
  7. Any violation of the Academic Honesty Policy or minimum GPA requirements will factor into consideration for a request to transfer out.



International Baccalaureate Programme  
James Monroe High School, 2300 Washington Ave, Fredericksburg, VA 22401

Application Form

Application Deadline: **February 19, 2021**

Student's Last Name                      First Name                      Middle Name                      Preferred Name

Student's Street Address                      City                      State                      Zip Code

Parent's/Guardian's Name                      Parent's/Guardian's E-mail

Student Number                      Birth Date                      Gender (M or F)                      Home Phone

Mother's/Guardian's Name                      Mother's/Guardian's Work/Cell Phone Number

Father's/Guardian's Name                      Father's/Guardian's Work/Cell Phone Number

Student's Native Language                      Student's Cell Phone Number (if applicable)

**Parent/Guardian Consent**

(Please check each box and complete your signature below.)

I consent for my child to be interviewed for placement consideration in the IB Programme.

I verify that all information given in this application is truthful.

Parent/Guardian Signature                      Date



## International Baccalaureate Programme Extracurricular Activities/Service/Awards Sheet Page 1

Extracurricular Activities			
Name of Activity	Description of Activity	Date of Activity	Contact Information
			Name:  Phone:
			Name:  Phone:
			Name:  Phone:

Service Work			
Name of Service	Description of Service	Date of Service	Contact Information
			Name:  Phone:
			Name:  Phone:
			Name:  Phone:



## International Baccalaureate Programme Extracurricular Activities/Service/Awards Sheet Page 2

Awards/Honors			
Name of Award/Honor	Description of Award/Honor	Date of Award/Honor	Contact Information
			Name:  Phone:
			Name:  Phone:
			Name:  Phone:

If more space needed, please attach additional page.





## International Baccalaureate Diploma Programme

James Monroe High School, 2300 Washington Ave, Fredericksburg, VA 22401

### ADMISSIONS AND PARTICIPATION AGREEMENT

The International Baccalaureate Programme is a rigorous, comprehensive programme designed for the academically motivated student with the potential to earn the International Baccalaureate Diploma. For a student to be successful in this programme and prepared for the IB examinations, the student must be committed to an innovative and rigorous education. Therefore, James Monroe High School and Fredericksburg City Public Schools require the student and the family to make the following agreements:

I (we) agree to the following terms and conditions for participation in the IB DP.

- I (we) will follow the rules and regulations as specified in the *JMHS Student Handbook* and *IB Handbook*. Failure to repeatedly do so may result in dismissal from the IB Diploma Programme.
- I (we) will meet the expectations of each class by attending school daily, participating in all class activities including homework, discussions, taking notes, etc...
- I (we) will submit high quality work on time for IB deadlines.
- I (we) will maintain a 2.0 GPA and abide by the Academic Review Process.
- I (we) will demonstrate the highest degree of academic and personal integrity. Cheating and repeated class disruptions are grounds for dismissal from the programme.
- I (we) will pledge to remain in the programme unless released by the recommendation of the IB coordinator and the Academic Review Committee.
- I (we) will successfully complete the IB requirements of the Theory of Knowledge course, the CAS (Creativity, Activity, and Service) requirement, and the Extended Essay requirement.

I have read and understand both the requirements and consequences of failing to meet the minimum grade point average and failing to demonstrate good character once admitted to the IB Diploma Programme at James Monroe High School.

Student Name (print) \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

I have read and understand both the requirements and consequences of my child's failing to meet the minimum requirements once admitted to the IB Diploma Programme at James Monroe High School. I support my child's participation in the programme and will make every effort to attend all parent meetings. I hereby grant my child permission to register for IB Diploma Programme courses at James Monroe High School.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date





**International Baccalaureate Programme**  
James Monroe High school  
**TEACHER RECOMMENDATION - CONFIDENTIAL**

Student \_\_\_\_\_

**Teacher Recommendation**

Directions to Student: Write your name and your counselor's name in the space above. Give this form to a current teacher.

Directions to Student/Parent/Guardian: Teacher recommendations are confidential. Please do not ask teachers to reveal the contents of their recommendations.

Directions to Teacher: The student whose name appears above is applying for admission to the JMHS IB Diploma Programme. Please complete the chart below and make additional comments in the space provided. The criteria are explained in detail in the IB learner profile on the back of this form.

	<b>Outstanding</b> (one of the best I have ever known)	<b>Excellent</b> (top 10%)	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>
Inquiry and independence in learning					
Knowledgeable in subject area					
Applies thinking skills critically and creatively					
Communicates effectively with others					
Demonstrates integrity and honesty					
Open-minded to other's ideas, opinions, and values					
Demonstrates empathy, compassion, and respect toward others					
Approaches new and unfamiliar situations with courage/is willing to be challenged					
Seeks intellectual, physical, and emotional balance					
Gives thoughtful consideration to their own learning and experience					

Please make any additional comments that you think will assist us in assessing this student's suitability for the JMHS IB Programme.

**Please check one:**

Highly Recommend \_\_\_\_\_

Recommend \_\_\_\_\_

Do Not Recommend \_\_\_\_\_

Teacher Signature \_\_\_\_\_ Teacher's name (print) \_\_\_\_\_



International Baccalaureate Programme  
James Monroe High school  
TEACHER RECOMMENDATION - CONFIDENTIAL

Student \_\_\_\_\_

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Highly Recommend \_\_\_\_\_

Recommend \_\_\_\_\_

Do Not Recommend \_\_\_\_\_

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