

Evaluation Grid for Non-Tenured Principals and Assistant Principals for School Year: \_\_\_\_\_

Name	By the last school day in Sept	*By 1 <sup>st</sup> day of November	By the last school day of November		Between the second Monday in October and the Thanksgiving Holiday	Prior to Winter Break	By President's Day	By the end of the second full week in March	By April 15	By June 1
	Goal Setting Conference	Transition Plan Completed	School Meeting "Walk"	School Walk	Climate Survey	Climate Survey Debrief with Supervisor	**Midyear Checkpoint	School Meeting "Walk" or School Walk	Notice of Nonrenewal	Final Performance Appraisal

\* For non-tenured administrators in their first year at a new building.      \*\*use a final evaluation form to conduct a mid-year appraisal if necessary.