

**Suffield Public Schools  
Financial Status Report  
as of December 31, 2020**

Attached please find the General Operating Budget, the Federal and State Grants, and the Food Service reports for the period ending December 31, 2020.

**2020-21 Budget to Actual**

Our projected year-end shows a net surplus of \$57,064. This is a decrease of \$29,847 from last month when the surplus was \$86,911.

There was an increase in salaries due to hiring our own substitutes. This was partially offset by a reduction in projected expenses for Kelly Services.

Health insurance increased based on the current projection of employee and retiree contributions.

Based on our December 1 state reporting, net out-of-district tuition is projected at a \$144,128 surplus based on current projections for tuition, excess cost reimbursement, and reimbursement for Open Choice Special Education expenses.

Heating costs are projected at \$40,362 over budget based on current usage. Electricity is budgeted at budget.

**State and Federal Grants**

The State and Federal Grants report did not change significantly in December.

We do expect to receive funding from a second round of ESSER grants from the state. These funds will be used to provide funding for activities such as intervention, mental health, technology, and family and community engagement. The funds will need to be expended by September 2023.

**Food Service**

Food Service shows a loss of \$18,383 for December. This is only slightly higher than last year's December loss of \$14,595. Year to date shows a loss of \$117,820 compared to a loss of \$26,992 at this time last year. We have accounted for this loss in our financial statements. Our change to providing meals seven days a week and promoting meals for distance learners has increased sales. The return to in-person learning should continue to increase sales.

**Summary**

Our surplus is slightly lower than last month. The main risk going forward is heating and electricity costs through the winter. The ESSER II grant should provide some relief for current year COVID-19 related expenses, including those already incurred and any future expenses.

Respectfully Submitted,

Bill Hoff  
Business Manager

**SUFFIELD PUBLIC SCHOOLS  
YEAR END BUDGET REPORT  
DECEMBER 2020**

	<b>ORIGINAL APPROP</b>	<b>TRANFRS ADJSTMTS</b>	<b>REVISED BUDGET</b>	<b>YTD ACTUAL</b>	<b>ENC.</b>	<b>AVAILABLE BUDGET</b>	<b>PROJECTED BY 6/30/2020</b>	<b>BALANCE 6/30/2020</b>
<b>SALARIES</b>								
ADMINISTRATIVE	2,374,858	0	2,374,858	1,177,346	992,807	204,705	0	204,705
TEACHERS	16,160,643	0	16,160,643	6,560,508	9,522,543	77,592	71,679	5,913
NON- CERTIFIED	1,157,061	0	1,157,061	608,393	539,676	8,992	60,197	-51,205
PROFESSIONAL	580,203	0	580,203	336,420	329,536	-85,753	-97,538	11,785
PARA PROFESSIONALS	1,167,238	0	1,167,238	442,450	509,766	215,022	177,224	37,798
ATHLETIC	342,394	0	342,394	103,983	53,314	185,097	183,024	2,073
NURSES	232,925	0	232,925	116,509	89,790	26,625	16,496	10,129
MAINTENANCE	935,139	0	935,139	520,046	415,280	-188	11,490	-11,678
OTHER SUPPORT	78,363	0	78,363	16,063	0	62,300	62,300	0
SUMMER SCHOOL	133,779	0	133,779	72,068	0	61,710	14,020	47,690
CERTIFIED SUBSTITUTE	70,000	0	70,000	29,303	0	40,697	84,020	-43,323
NON CERT. SUBSTITUTES	8,000	0	8,000	2,483	0	5,517	5,517	0
MONITORS	83,774	0	83,774	41,647	49,053	-6,927	13,308	-20,235
STIPEND & ADDITIONAL DUTY	207,592	0	207,592	69,087	80,325	58,180	45,752	12,428
ACADEMIC SUPPORT	49,645	0	49,645	20,941	27,099	1,606	0	1,606
<b>TOTAL SALARIES</b>	<b>23,581,614</b>	<b>0</b>	<b>23,581,614</b>	<b>10,117,249</b>	<b>12,609,189</b>	<b>855,176</b>	<b>647,489</b>	<b>207,687</b>
<b>BENEFITS</b>								
HEALTH BENEFITS	4,466,768	0	4,466,768	2,383,389	0	2,083,379	1,922,346	161,033
DISABILITY	4,693	0	4,693	5,311	0	-617	-900	283
GROUP LIFE INSURANCE	32,831	0	32,831	17,631	0	15,200	16,800	-1,600
FICA	733,581	0	733,581	304,586	0	428,995	390,182	38,813
PENSION CONTRIBUTION	953,942	0	953,942	49,991	0	903,951	922,259	-17,068
TUITION REIMBURSEMENT	10,083	0	10,083	0	0	10,083	10,083	0
UNEMPLOYMENT	23,613	0	23,613	18,900	0	4,713	4,987	-274
WORKERS COMP.	153,626	0	153,626	144,321	0	9,305	0	9,305
<b>TOTAL BENEFITS</b>	<b>6,379,137</b>	<b>0</b>	<b>6,379,137</b>	<b>2,924,129</b>	<b>0</b>	<b>3,455,009</b>	<b>3,265,756</b>	<b>190,492</b>

**SUFFIELD PUBLIC SCHOOLS  
YEAR END BUDGET REPORT  
DECEMBER 2020**

	<b>ORIGINAL APPROP</b>	<b>TRANFRS ADJSTMTS</b>	<b>REVISED BUDGET</b>	<b>YTD ACTUAL</b>	<b>ENC.</b>	<b>AVAILABLE BUDGET</b>	<b>PROJECTED BY 6/30/2020</b>	<b>BALANCE 6/30/2020</b>
<b>PROFESSIONAL SERVICES</b>								
ADMINISTRATIVE SERVICES	48,250	0	48,250	21,626	3,935	22,689	22,867	-178
TEACHER PROFESSIONAL SERVICE	30,833	0	105,833	49,397	30,647	-47,511	-47,511	0
ATHLETICS	296,783	0	296,783	33,597	98,607	164,578	166,662	-2,084
PROFESSIONAL SERVICES	180,615	0	180,615	13,706	1,318	165,591	46,680	118,912
OTHER PROFESSIONAL SERVICES	304,340	0	304,340	14,470	91,870	198,000	199,500	-1,500
LEGAL SERVICES	114,676	0	114,676	43,729	0	70,947	70,947	0
PURCHASED SERVICE	0	0	0	1,000	0	-1,000	0	-1,000
<b>TOTAL PROFESSIONAL SERVICES</b>	<b>975,497</b>	<b>0</b>	<b>1,050,497</b>	<b>177,526</b>	<b>226,377</b>	<b>573,294</b>	<b>459,144</b>	<b>114,150</b>
<b>PURCHASED SERVICE</b>								
WATER & SEWER FEES	51,738	0	51,738	37,057	16,371	-1,691	2,190	-3,881
RUBBISH REMOVAL	32,708	0	32,708	16,360	15,051	1,297	1,297	0
EQUIPMENT REPAIR	101,390	0	101,390	199,851	13,259	-111,720	54,626	-166,346
SCHOOL EQUIP REPAIR	16,080	0	16,080	17,472	-8,482	7,090	14,860	-7,770
TECHNOLOGY REPAIR SERVICE	30,748	0	30,748	36,592	1,375	-7,219	2,189	-9,408
LEASE/RENTAL	69,770	0	69,770	23,442	51,187	-4,858	-4,858	0
<b>TOTAL PURCHASED SERVICE</b>	<b>302,435</b>	<b>0</b>	<b>302,435</b>	<b>330,774</b>	<b>88,762</b>	<b>-117,101</b>	<b>70,304</b>	<b>-187,404</b>
<b>TRANSPORTATION SERVICE</b>								
PUPIL TRANSPORTATION	1,059,394	0	1,059,394	327,929	714,641	16,824	16,824	0
SPED TRANSPORTATION	507,607	0	507,607	93,452	275,195	138,960	138,960	0
OTHER TRANSPORTATION SERVICES	2,500	0	2,500	0	0	2,500	2,500	0
<b>TOTAL TRANSPORTATION</b>	<b>1,569,502</b>	<b>0</b>	<b>1,569,502</b>	<b>421,381</b>	<b>989,837</b>	<b>158,284</b>	<b>158,284</b>	<b>0</b>
<b>SUPPORT SERVICES</b>								
PROP. & LIAB. INSURANCE	48,337	0	48,337	47,768	0	569	0	569
COMMUNICATION SERVICES	95,969	0	95,969	25,450	29,564	40,954	33,064	7,890
ADVERTISING	5,000	0	5,000	620	0	4,381	4,380	1
PRINTING AND BINDING	9,700	0	9,700	1,806	75	7,819	7,819	0
<b>TOTAL SUPPORT SERVICES</b>	<b>159,006</b>	<b>0</b>	<b>159,006</b>	<b>75,643</b>	<b>29,639</b>	<b>53,723</b>	<b>45,264</b>	<b>8,460</b>

**SUFFIELD PUBLIC SCHOOLS  
YEAR END BUDGET REPORT  
DECEMBER 2020**

	ORIGINAL APPROP	TRANFRS ADJSTMNTS	REVISED BUDGET	YTD ACTUAL	ENC.	AVAILABLE BUDGET	PROJECTED BY 6/30/2020	BALANCE 6/30/2020
<b>TUITION</b>								
SPED TUITION	1,381,544		1,381,544	868,117	1,635,366	-1,121,939	-1,266,067	144,128
ADULT EDUCATION	16,000	0	16,000	16,000	0	0	0	0
<b>TOTAL TUITION</b>	<b>1,397,544</b>	<b>0</b>	<b>1,397,544</b>	<b>884,117</b>	<b>1,635,366</b>	<b>-1,121,939</b>	<b>-1,266,067</b>	<b>144,128</b>
<b>OTHER PURCHASED SERVICE</b>								
FOOD SERVICE SUBSIDY	21,154	0	21,154	0	0	21,154	121,154	-100,000
TRAVEL & CONFERENCES	31,156	0	31,156	1,112	0	30,044	30,044	0
<b>TOTAL OTHER PURCH. SERVICE</b>	<b>52,310</b>	<b>0</b>	<b>52,310</b>	<b>1,112</b>	<b>0</b>	<b>51,198</b>	<b>151,198</b>	<b>-100,000</b>
<b>SUPPLIES</b>								
OFFICE SUPPLIES	38,693	0	38,693	10,567	9,096	19,030	19,030	0
INSTRUCTIONAL SUPPLIES	190,968	0	190,968	69,838	-1,252	122,383	122,383	0
LIBRARY SUPPLIES	7,185	0	7,185	1,092	644	5,448	5,448	0
CUSTODIAL SUPPLIES	89,250	0	89,250	318,522	34,536	-263,808	-34,043	-229,765
HEATING SERVICES	232,847	0	232,847	65,967	166,878	2	40,364	-40,362
ELECTRICITY	509,536	0	509,536	156,935	353,286	-685	0	-685
TEXTBOOKS	4,974	0	4,974	2,251	118	2,605	27,835	-25,231
TECHNOLOGY SUPPLIES	21,600	0	21,600	8,134	1,409	12,057	12,057	0
SOFTWARE SUPPLIES	144,865	0	144,865	94,410	0	50,455	51,263	-808
<b>TOTAL SUPPLIES</b>	<b>1,239,918</b>	<b>0</b>	<b>1,239,918</b>	<b>727,717</b>	<b>564,715</b>	<b>-52,514</b>	<b>244,337</b>	<b>-296,852</b>
<b>EQUIPMENT</b>								
INSTRUCTIONAL EQUIPMENT	6,788	0	6,788	2,892	2,562	1,334	5,535	-4,201
INSTRUCTIONAL EQUIPMENT	15,595	0	15,595	18,156	1,306	-3,866	5,678	-9,544
NON-INSTRUCTIONAL EQUIPMENT	10,540	0	10,540	15,711	-10,121	4,950	8,400	-3,450
<b>TOTAL EQUIPMENT</b>	<b>32,923</b>	<b>0</b>	<b>32,923</b>	<b>36,758</b>	<b>-6,253</b>	<b>2,418</b>	<b>19,613</b>	<b>-17,195</b>
<b>DUES AND FEES</b>								
DUES & FEES & DIGITAL MEMBERSHIP	136,136	0	136,136	155,991	235	-20,090	-13,688	-6,402
<b>TOTAL DUES AND FEES</b>	<b>136,136</b>	<b>0</b>	<b>136,136</b>	<b>155,991</b>	<b>235</b>	<b>-20,090</b>	<b>-13,688</b>	<b>-6,402</b>
<b>GRAND TOTAL</b>	<b>35,826,022</b>	<b>0</b>	<b>35,901,022</b>	<b>15,852,396</b>	<b>16,137,866.94</b>	<b>3,837,458</b>	<b>3,781,634</b>	<b>57,064</b>

**MONTHLY FINANCIAL REPORT 2020-21  
FEDERAL AND STATE GRANTS  
DECEMBER**

Grant Description	2020/21 Budgeted Total Available Funds	2020/21 Projected Total Available Funds	Actual Expenditures 2020/2021	Encumbered Expenditures 2020/2021	2020/21 Actual and Encumbered Expenditures	2020/21 Projected Expenditures	2020/21 Total Projected Expenditures	6/30/21 Projected Ending Balance
TITLE I Improving 19/21	\$172,947	\$172,030	\$81,577	\$90,453	\$172,030	\$0	\$172,030	\$0
TITLE I Improving 20/22	\$163,207	\$184,301	\$62,305	\$97,794	\$160,099	\$0	\$160,099	\$24,202
TITLE II Teachers 19/21	\$34,700	\$32,595	\$13,874	\$18,721	\$32,595	\$0	\$32,595	\$0
TITLE II Teachers 20/22	\$67,670	\$33,148	\$12,835	\$20,313	\$33,148	\$0	\$33,148	\$0
Title III	\$3,656	\$5,597	\$0	\$0	\$0	\$5,597	\$5,597	\$0
Title IV	\$18,050	\$41,295	\$100	\$0	\$100	\$41,195	\$41,295	\$0
IDEA PART B 19/21	\$182,006	\$181,105	\$78,868	\$102,237	\$181,105	\$0	\$181,105	\$0
IDEA PART B 20/22	\$446,929	\$455,665	\$146,159	\$161,386	\$307,545	\$0	\$307,545	\$148,120
IDEA PRE-SCHOOL 19/21	\$0	\$67	\$67	\$0	\$67	\$0	\$67	\$0
IDEA PRE-SCHOOL 20/22	\$14,706	\$14,787	\$5,213	\$7,819	\$13,032	\$0	\$13,032	\$1,755
Open Choice	\$995,177	\$1,318,359	\$356,873	\$282,873	\$639,746	\$314,023	\$953,769	\$364,590
Choice Academic & Social Support	\$86,154	\$76,628	\$24,726	\$32,430	\$57,156	\$19,472	\$76,628	\$0
Perkins Grant	\$30,063	\$22,513	\$9,856	\$0	\$9,856	\$12,657	\$22,513	\$0
ASTE Grant	\$66,490	\$218,357	\$420	\$0	\$420	\$217,937	\$218,357	\$0
DSS GRANT	\$0	\$1,238	\$0	\$0	\$0	\$1,238	\$1,238	\$0
ESSER	\$0	\$270,425	\$270,425	\$0	\$270,425	\$0	\$270,425	\$0
Covid Relief	\$0	\$130,578	\$130,578	\$0	\$130,578	\$0	\$130,578	\$0
SHS SOCIAL SERV GRANT	\$0	\$9,000	\$0	\$0	\$0	\$9,000	\$9,000	\$0
Total Grants	\$2,281,755	\$3,167,688	\$1,193,876	\$814,026	\$2,007,902	\$621,119	\$2,629,021	\$538,667

2020/21 Total Budgeted Expenditures	6/30/21 Budgeted Ending Balance
\$172,947	\$0
\$138,726	\$24,481
\$34,700	\$0
\$58,658	\$9,012
\$3,656	\$0
\$18,050	\$0
\$182,006	\$0
\$323,784	\$123,145
\$0	\$0
\$14,706	\$0
\$953,769	\$41,408
\$61,350	\$24,804
\$30,063	\$0
\$66,490	\$0
\$0	\$0
\$0	\$0
\$0	\$0
\$2,058,906	\$222,849

## FOOD SERVICE INCOME STATEMENT

AS OF 12/31/2020

	MONTH TO DATE		YEAR TO DATE	
	12/31/2020		2020/21	
REVENUES:				
Daily Cash Sales	\$	3,270	\$	24,867
Rebates & Misc. Income	\$	4	\$	19
State of CT Grants	\$	-	\$	-
Catering	\$	159	\$	159
State Reimbursements	\$	39,624	\$	131,320
TOTAL INCOME	\$	43,057	\$	156,365
EXPENSES:				
Cost of Sales:				
Food	\$	5,367	\$	40,737
Other expenses	\$	4,025	\$	29,180
Sub Total	\$	9,392	\$	69,917
Operating Expenses:				
Wages and Benefits	\$	43,318	\$	150,725
SUPERVISOR SALARY	\$	8,089	\$	51,417
Misc	\$	-	\$	-
Management Fee	\$	641	\$	2,125
Uncontrolables (Insurance, fees etc.)			\$	-
Sub Total	\$	52,048	\$	204,267
TOTAL EXPENSES	\$	61,440	\$	274,185
NET INCOME/(LOSS )Before BOE Subsidy	\$	(18,383)	\$	(117,820)

**YEAR TO DATE  
2019/20**

\$	199,669
\$	63
\$	14,838
\$	3,389
\$	76,301

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**\$ 294,261**

\$	101,592
\$	38,621

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\$ 140,213

\$	130,830
\$	46,476
\$	-
\$	3,733
\$	-

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\$ 181,039

**\$ 321,252**

<b>\$ (26,992)</b>
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