

January 27, 2021

Hi Everyone, Coach RG here! Safety is our number one priority when entering our campus, and I know the morning can be busy and filled with traffic, so here are some tips to help make drop off smooth in the morning.

As we go into the school, please drive between 10-15 miles per hour. There are lots of students and student drivers so we want to make sure that we are going slowly to ensure safety. Parents should be using the far right curb lane for drop off. The left lane is for faculty only so they can park and go to their classrooms on time. When you approach the crosswalk, please make sure there are no students in the crosswalk coming from the student parking lot. Continue to pull up in the right lane into the circle. Once you are in the circle, this is the safe zone to drop off your daughter. Keep pulling up all the way into the circle. Our goal is to get 7 cars into the circle to drop off at once. Continue all the way around the circle, and then you may exit to the right (**right turn**), through the faculty parking lot.

Have a great day!

Parking lot guidelines:

Morning:

- Drive 10-15 mph only.
- At all times, follow the direction of the traffic coordinators.
- Follow the direction arrows painted on the ground. (The only exit from the drop off circle is through the Faculty parking lot).
- Stop at the crosswalk when students are crossing. Pedestrians always have the right-of-way.
- Drive only in the far right curb lane.
- Drop off only in the circle, and not before the turn into the circle.
- No passing vehicles in the circle.
- Do not drop off outside of school grounds.
- Students get out only on the right (passenger) side of the car.
- Parents pull all the way through to the far end of the circle to allow as many cars as possible at each pass. Do not block the fire lane (driveway leading toward Russell).
- All parents entering the parking lot must drive through the circle in the mornings. The left lane and turns into the faculty lot are for faculty only.
- Do not drop off in the student lot as there is enough traffic with the legal owners of those stalls.
- No U-turns allowed on campus as this disrupts the flow of traffic in both directions.
- Follow the directions of the assigned traffic person.

Afternoon:

- Drive 10-15 mph only.
- At all times, follow the direction of the traffic coordinators.

- Stop at the crosswalk when students are crossing.
- Line up on the far right and far left side of the lot. Up to five cars may stop in the middle, *after* the crosswalk. This lane is for quick pick-ups only. Your student must come out immediately or you will be asked to pull around. No stopping in the middle lane *before* the crosswalk area.
- Do not block the faculty lot, where parents will exit.
- Please pull out carefully when your student comes to your car. If you are near the student lot, you can turn left into it.
- No U-turns allowed on campus, but you can proceed with the flow of traffic into the Student Lot, Faculty Lot or drop-off circle to exit the campus. This will not interfere with other traffic.

General regulations:

- Do not use the handicapped spots without a handicapped tag.
- Do not park in the 24-hour spots.
- No parking in the faculty spots until after 7:50 a.m. After 7:50 a.m., parents can use any remaining spots.
- Park only in marked spaces, and not in the drop-off lanes at any time.