

**SCHOOL BOARD COMMITTEE AND REPRESENTATIVE ASSIGNMENTS**

<b>SCHOOL BOARD COMMITTEE</b>	<b>DESCRIPTION</b>	<b>SCOPE OF RESPONSIBILITY</b>	<b>NO.</b>	<b>MEMBER</b>	<b>MEETINGS</b>	<b>DEPARTMENT</b>	<b>CHAIR(S)</b>
Negotiations (Personnel)	Responsible for the conduct of contract negotiations and establishment of terms and conditions of employment for all employee groups in the ROCORI District. Provides recommendation to full board on employee group master agreements or contracts. Serves as personnel committee when needed.	Represent interests of the school board and community. Define terms of agreements subject to authorization by full board.	3	Sunny Hesse Lynn Schurman Jennifer Bohnsack	as needed	School Board	
Policy Review	Responsible to recommend policy for the school district to the school board. Responsible to conduct a regular review of school district policy for changes, adjustments, additions or deletions.	Define policy subject to approval by full board.	2	Jason Wesenberg Chuck Hentges	monthly/as needed	School Board	
School Assignment Appeals	Hears student/parent appeals of school location and transportation assignments	Makes final determination of placements. Decision may ultimately be appealed to the full board.	3	Sunny Hesse Kara Habben Chuck Hentges	as needed	School Board	
Transportation	Responsible for oversight of district transportation plans and processes.	Formulates plans and recommends changes to the full board.	3	Sunny Hesse Habben Hentges	Kara Chuck as needed	School Board	
Facilities/Grounds	Responsible for planning, maintenance, and oversight of school district grounds and facilities. Recommends major or significant improvements, renovations, or changes to facilities and grounds. Recommends significant placement or movement of district programs or configurations. Reviews and recommends	Formulates plans and recommends changes to the full board.	3	Kara Habben Sunny Hesse Jason Wesenberg	3rd Wednesday of month at 5:30pm	School Board	
Finance Committee	Committee designed to assist with issues of district finance including budget development. Is engaged in district processes related to allocation and resources and financial planning.	Committee offers advice and feedback to the district on the issues addressed.	6	All Board Members	as needed	School Board	
Technology Committee	Committee charged with responsibility for technology infrastructure, equipment, technology implementation, curriculum utilization, and accountability.	Formulates plans and recommends changes to the full board.	3	Jennifer Bohnsack Chuck Hentges Kara Habben	monthly	School Board	

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<b><u>Internal Districtwide Standing Committees</u></b>							
Teaching and Learning	Committee is charged with district-wide review of academic program activities. The committee is expected to meet in the fall and the spring. The focus in the fall is to hear the academic plans across the district. The focus in the spring is to hear progress on the academic efforts along with offering feedback on the planning processes for the upcoming year.	The committee is advisory in nature with responsibility to monitor the implementation of World's Best WorkForce expectations and reporting processes.	2	Chuck Hentges Jennifer Bohnsack	3/yr; spring and fall	Curriculum	Curriculum Director; Superintendent
<b><u>Internal Districtwide Focused Committees</u></b>							
Community Education Advisory Council	Representative of the school board to the advisory council of Community Education. The board oversees the plans, direction, and activities of the Community Education program and offers advice, feedback, or ideas for the program.	The council is advisory in nature with authority to offer feedback and direction.	1	Jennifer Bohnsack	Quarterly	Community Education	Community Education Director
Media-Reevaluation of Resources	Committee is called to review parental or community objections to district use of academic or curricular resources. The committee hears the base for the objection and offers a recommendation as to continued use of the resource(s).	Committee conducts hearing and offers recommendation to the full school board based on information and policies presented.	1	Kara Habben	as needed	District	Administrator of Area of Concern
Catastrophic Leave	District committee charged with application of master agreement provisions on catastrophic leave. Committee includes board negotiation representative, administration and teacher representatives.	Decision-making authority on catastrophic leave provisions.	1	Lynn Schurman	as needed	Teacher Association	Superintendent
ECFE Advisory Council	Council created to serve as advisory board to the Early Childhood Family Education program through Community Education.	Committee has advisory authority with the board member serving as a liaison between the school board and ECFE program.	1	Kara Habben	Quarterly	Community Education	ECFE Coordinator
Meet and Confer	School board member appointed as representative to discuss issues or conditions of employment that are not subject to the negotiations process.	Reviews information. Offer recommendation. Significant issues returned to full board for consideration.	3	Sunny Hesse Lynn Schurman Jennifer Bohnsack	Quarterly	Teacher Association	EM ROCORI Vice President

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<b>District and Community Based Assignments</b>							
Booster Club	Serves as liaison from the school board to the local booster club. General involvement in issues related to school activities.	Represents district concerns or interests to the Booster Club.	1	Jennifer Bohnsack	Monthly	Booster Club	Booster Club Chair
<b>Regional and Statewide Organization Representation</b>							
SEE	Representative to Schools for Equity in Education meetings.	Serves as liaison between the district and the organization.	1	Lynn Schurman	1/mo, a.m.	SEE	SEE Leaders
MSHSL	School board representative to the Minnesota State High School League for area meetings. Serves as the school board contact for MSHSL information. General involvement in issues related to MSHSL.	Representative serves as district voting member (when appropriate or needed) on MSHSL issues.	1	Jason Wesenberg	Two days, spring and fall area meetings	MSHSL	MSHSL Leaders
Stearns County Family Collaborative	District representative to the Stearns County Family Collaborative. All school districts in Stearns County are involved along with various mental health, medical, and other non-profit agencies.	Collaborative has decision-making authority on the use of funds under its jurisdiction.	1	Kara Habben	1/month or less	Stearns County Agencies and Schools	Stearns County Leadership; Chair
Benton Stearns Education District	Special education cooperative to which ROCORI belongs. Oversees district and collaborative special education interests.	ROCORI representative serves on governing board with independent decision-making authority.	1	Jason Wesenberg	1/mo., p.m.	Special Education Services	BSED Board Chair
Student Senate	Student representative to the school board. Representative is not a voting member of the board, but offers advice and reports.	Acts as liaison between school board and the ROCORI High School Student Senate.			regular meetings		