



EDEN PRAIRIE SCHOOLS

Inspiring each student every day

SCHOOL BOARD Regular Meeting

Monday, January 25, 2021

6:00 PM

MEETING AGENDA

*The mission of Eden Prairie Schools is to inspire each student to learn continuously so they are empowered
To reach personal fulfillment and contribute purposefully to our ever-changing world.*

1. Convene: 6:00 PM (Roll Call)

School Board Members:

Aaron Casper, Debjyoti "DD" Dwivedy, Beth Fletcher, Kim Ross, Adam Seidel, Veronica Stoltz, Charles "C.J." Strehl

2. Pledge of Allegiance: 6:02 PM

3. Agenda Review and Approval: 6:03 PM (Action)

Approval of the agenda for the Monday, January 25, 2021 meeting of the School Board of Independent School District 272, Eden Prairie Schools.

MOTION _____ Seconded _____

4. Approval of Previous Minutes: 6:05 PM (Action)

Approval of the UNOFFICIAL Minutes of the School Board Regular Business Meetings on December 14, 2020 and the Annual Organizational Meeting on January 4, 2021.

Motion _____ Seconded _____

A. January 4, 2021 Annual Organizational Meeting

3

B. December 14, 2020 Regular Business Meeting

6

5. Public Comment: 6:05 PM (Information)

6. Announcements: 6:10 PM (Information)

A. MSBA Acknowledgements - Board Chair

B. Superintendent's Announcements

7. Spotlight on Success: 6:15 PM (Information)

Oak Point Elementary - Sharing observations about new Collaborative Literacy Writing Curriculum

8. Board Work: 6:25 PM (Action)

A. Decision Preparation

1) Fiscal Year 2021-2022 School Calendar (Draft)

9

2) Fiscal Year 2021-22 Budget Timelines - First Reading

10

3) Fiscal Year 2021-22 Budget Assumptions - First Reading

11

B. Required Board Action (Action)

1) Fiscal Year 2020-21 Mid-Year Budget Approval

MOTION _____ Seconded _____

a. Mid-Year 2020-21 Budget - Executive Summary

14

b. Mid-Year Update Presentation for FY 2021

16

c. Mid-Year Fund Balance Report for FY 2021

25

C. Record of Board Self-Evaluation (Action)

1) Record of Board Policy Monitoring - Ends & EL's (Action)

26

MOTION _____ Seconded _____

| | | |
|---|----------|-----------|
| 2) Record of Board Self-Evaluation - Governance Policies | (Action) | |
| a. GP 2019-20 Report - No Updates | | 29 |
| b. GP 2020-21 Report | (Action) | 35 |
| MOTION _____ Seconded _____ | | |
| D. Director Veroica Stoltz Designated School Board Representative for the Minnesota State High School League (MSHSL) | | |
| 9. Superintendent Consent Agenda: 7:05 PM (Action) | | |
| <i>Management items the Board would not act upon in Policy Governance, but require Board approval from outside entities.</i> | | |
| Motion _____ Seconded _____ to approve the Consent Agenda as presented. | | |
| A. Monthly Reports | | |
| 1) Resolution of Acceptance of Donations | | 43 |
| 2) Human Resources Report | | 44 |
| 3) Business Services Reports | | |
| a. Board Business | | 47 |
| b. Financial Report - Monthly Revenue/Expenditure Report | | 48 |
| December 2020 Report | | |
| November 2020 Report | | |
| 10. Board Education & Required Reporting: 7:10 PM (Information) | | |
| 11. Superintendent's Incidental Information Report: 7:30 PM (Information) Presentation Added | | 50 |
| <i>Incidental Information is considered as "nice to know" information regarding district business. Monitoring and decision-making information are handled elsewhere on the agenda. These items are not open for debate, but rather for awareness and understanding. (Supports EL 2.9 in general and 2.9.6 specifically)</i> | | |
| A. School Start and End Times for Fiscal Year (FY) 2021-2022 | | |
| B. Secondary Instructional Models | | |
| 12. Board Action on Committee Reports & Minutes: 7:50 PM | | |
| A. 2021 School Board Committee & Outside Organization Assignments | | 77 |
| B. Board Development Committee | | |
| C. Community Linkage Committee | | |
| D. Negotiations Committee | | |
| E. Policy Committee | | |
| 13. Other Board Updates (AMSD, ECSU, ISD 287, MSHSL): 8:10 PM (Information) | | |
| A. AMSD (Association of Metropolitan Schools) - Veronica Stoltz, Kim Ross and Aaron Casper | | |
| B. ECSU (Metropolitan Educational Cooperative Service Unit) - Veronica Stoltz | | |
| C. ISD 287 (Intermediate School District 287) - Adam Seidel | | |
| D. MSHSL (Minnesota State High School League) - Veronica Stoltz | | |
| 14. Board Work Plan: 8:20 PM (Action) | | |
| A. Work Plan Changes Document | (Action) | 78 |
| B. School Board Annual Work Plan FY 2020-21 | | 79 |
| 15. Adjournment: _____ PM (Action) | | |
| Motion _____ Seconded _____ to adjourn the Monday, January 25, 2021 Meeting at _____ PM | | |

INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS
UNOFFICIAL MINUTES OF THE JANUARY 4, 2021
SCHOOL BOARD MEETING

An Annual Organizational Meeting of the Independent School District 272, Eden Prairie Schools, was held on January 4, 2021 in the Eden Prairie District Administrative Offices, 8100 School Road, Eden Prairie, MN 55344.

1. Convene - 6:00 PM – Call to Order

Present: Aaron Casper, Debjyoti "DD" Dwivedy, Beth Fletcher, Kim Ross, Adam Seidel, Veronica Stoltz, Charles "C.J." Strehl

Present: Superintendent Josh Swanson

2. Pledge of Allegiance

3. Oath of Office for Newly Elected School Board Members

4. Agenda Review and Approval

MOTION by A. Casper, **Seconded** by K. Ross to approve the agenda for the January 4, 2021 Organizational Meeting of the School Board of Independent School District 272, Eden Prairie Schools.

5. Election of Officers

A. Election of School Board **Chair** – D. Dwivedy, Board Clerk, asked for nominations for School Board Chair: Adam Seidel was nominated by D. Dwivedy **Seconded** by B. Fletcher, with no further nominations, by acclamation **Adam Seidel** was elected to School Board **Chair** for the School Board of Independent School District 272, Eden Prairie, for the calendar year of 2021.

B. Election of School Board **Vice Chair** – A. Seidel asked for nominations for School Board Vice Chair: Beth Fletcher was nominated by C. Strehl and **Seconded** by A. Seidel; Kim Ross was nominated by V. Stoltz, and **Seconded** by K. Ross.

Voting:

Aaron Casper – Beth Fletcher
Debjyoti Dwivedy – Beth Fletcher
Beth Fletcher – Beth Fletcher
Kim Ross – Kim Ross

Adam Seidel – Beth Fletcher
Veronica Stoltz – Kim Ross
Charles Strehl – Beth Fletcher

By Board vote 5-2 Beth Fletcher was elected to School Board **Vice Chair** for the Independent School District 272, Eden Prairie, for the calendar year of 2021.

C. Election of School Board **Clerk** – A. Seidel asked for nominations for School Board Clerk: Debjyoti Dwivedy was nominated by A. Seidel **Seconded** by B. Fletcher, with no further nominations, by acclamation **Debjyoti Dwivedy** was re-elected to School Board **Clerk** for the School Board of Independent School District 272, Eden Prairie, for the calendar year of 2021.

D. Election of School Board **Treasurer** – A. Seidel asked for nominations for School Board Treasurer: Aaron Casper was nominated by D. Dwivedy, **Seconded** by B. Fletcher, with no further nominations, by acclamation **Aaron Casper** was re-elected to School Board **Treasurer** for the School Board of Independent School District 272, Eden Prairie, for the calendar year of 2021.

6. Required Board Action - Annual Organizational Meeting

A. Approval of School Board Compensation

MOTION by D. Dwivedy, **Seconded** by A. Casper to approve no changes in the annual compensation for the School Board Members of Independent School District 272 for the calendar year of 2021 – Passed Unanimously.

- \$6,600.00 (\$550.00/month) for School Board Chair (no change)
- \$5,700.00 (\$475.00/month) for School Board Vice Chair (no change)
- \$4,800.00 (\$400.00/month) for School Board Members (no change)

B. Approval of School Board Meeting Calendar

- 1) School Board Meeting dates from January 2021 through June 2021

MOTION by D. Dwivedy, **Seconded** by A. Casper to approve dates presented – Passed Unanimously.

- 2) School Board Meeting dates after July 1, 2021 to be determined at a future meeting

MOTION by D. Dwivedy, **Seconded** by V. Stoltz to determine the School Board Meeting dates after July 1, 2021 at a future meeting – Passed Unanimously.

C. Resolution for Combined Polling Places for the General Elections for 2022 - Roll Call

MOTION by D. Dwivedy, **Seconded** K. Ross that the Eden Prairie School Board of Independent School District No. 272 approves and adopts the Resolution Designating Combined Polling Places For the 2022 School District Election(S) as presented – Passed Unanimously.

| | | | |
|------------------|-----|-----------------|-----|
| Aaron Casper | Yes | Adam Seidel | Yes |
| Debjoyti Dwivedy | Yes | Veronica Stoltz | Yes |
| Beth Fletcher | Yes | Charles Strehl | Yes |
| Kim Ross | Yes | | |

D. Appointment of Intermediate District 287 Representative

MOTION by A. Casper, **Seconded** by D. Dwivedy to re-appoint Adam Seidel as Intermediate District 287 Representative for the School Board of Independent School District 272, Eden Prairie – Passed Unanimously.

7. Superintendent Consent Agenda

MOTION by A. Seidel, **Seconded** by D. Dwivedy to approve the Consent Agenda as presented – Passed Unanimously.

A. Annual District Organizational Items

1. Designate District Newspaper

Designate the Eden Prairie Sun-Sailor, Eden Prairie, MN, as the official newspaper for calendar year January 1, 2021 through December 31, 2021.

2. Designate District Depository/Financial Institutions

Appoint US Bank, Minnesota School District Liquid Asset Fund Plus, Associated Bank, PMA Financial Network, Wells Fargo Bank, Royal Credit Union, and other financial institutions as deemed necessary, as authorized financial institutions for Independent School District 272 for the calendar year January 1, 2021 through December 31, 2021.

3. Appointment of Money Wire Transfers

Appoint US Bank, Minnesota School District Liquid Asset Fund Plus, Associated Bank, PMA Financial Network, Wells Fargo Bank, Royal Credit Union, and other financial institutions as deemed necessary, as authorized financial institutions for Independent School District 272 for the calendar year January 1, 2021 through December 31, 2021. The Executive Director of Business Services or his/her designee is given the authority to invest surplus funds without prior approval of the School Board within the limitations set by law and district policy and to complete required wire transfers with notification to the School Board by the next meeting or as needed.

4. Authorization for Early Claims Payments

The Superintendent or designee is authorized to pay appropriate claims in advance of School Board authorizations in order to expedite vendor payments and to utilize discount privileges, but that such claims shall be reported to the School Board from January 1, 2021 through December 31, 2021.

5. Designate District Legal Counsel
The School Board authorizes the Superintendent or designee to contact local attorneys or any other attorney licensed in Minnesota, as may from time to time be deemed appropriate, for District legal services on an “as needed” basis during calendar year 2021.
6. Appointment of School District Responsible Authority
Pursuant to the provisions of MN Statutes, Section 13.02, Subdivision 16, as amended, the Superintendent is hereby appointed Responsible Authority for Independent School District 272 for the calendar year January 1, 2021 through December 31, 2021.
7. Appointment of Deputy Clerk and Deputy Treasurer
Appoint the Executive Director of Business Services as Deputy Clerk and Deputy Treasurer of the School Board for Independent School District 272 for the calendar year January 1, 2021 through December 31, 2021.
8. Machine-Signed Signature Authorization
Authorize the use of the facsimile demand deposit signature plate using the names of Adam Seidel, Chair; Debjyoti Dwivedy, Clerk; and Aaron Casper, Treasurer, for the calendar year January 1, 2021 through December 31, 2021.
9. Authorization to Sign Contracts
Authorize the Superintendent or Executive Director of Business Services to execute contracts and purchase orders for goods and services contained within the Board approved budget for Independent School District 272 for the calendar year January 1, 2021 through December 31, 2021.
10. Approval of Local Education Agency (LEA) Representative
Approve the Superintendent or Designee as the Local Education Agency (LEA) Representative for the calendar year January 1, 2021 through December 31, 2021.
11. Designation of Identified Official with Authority for the MDE External User Access Recertification System (IoWA)
The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user’s access to MDE secure systems for their local education agency (LEA). The Board recommends to authorize Superintendent Joshua Swanson to act as the Identified Official with Authority (IOwA) for Independent School District 0272-01 for the calendar year January 1, 2021 through December 31, 2021.

8. Adjournment

MOTION by D. Dwivedy, **Seconded** B. Fletcher to adjourn the January 4, 2021 Organizational Meeting of the Eden Prairie School Board at 6:22 PM.

Debjyoti Dwivedy – Board Clerk

INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS
UNOFFICIAL MINUTES OF THE DECEMBER 14, 2020
SCHOOL BOARD MEETING

A Regular Meeting of the Independent School District 272, Eden Prairie Schools, was held on December 14, 2020 via Zoom Webinar Conferencing.

1. Convene: 6:00 PM

Present: Aaron Casper, Debjyoti "DD" Dwivedy, Elaine Larabee, Holly Link, Adam Seidel, Veronica Stoltz, Terri Swartout

Present: Superintendent Josh Swanson

2. Agenda Review and Approval – MOTION by A. Seidel, **Seconded** by H. Link to **AMEND** agenda for the Monday, December 14, 2020 meeting, moving Item #7, *Spotlight on Success* to Item #6, and moving Item #6, *Announcements*, to Item #7 – Passed Unanimously 7-0, (HL, TS, AS, DD, EL, AC, VS); Original **MOTION** made by A. Casper, **Seconded** by V. Stoltz to approve the agenda as **AMENDED** – Passed Unanimously 7-0 (HL, TS, AS, DD, EL, AC, VS)

3. Approval of Previous Minutes – MOTION by T. Swartout, **Seconded** by A. Casper to approve the UNOFFICIAL Minutes of the School Board Regular Business Meetings on November 23, 2020 – Passed Unanimously 7-0, (HL, TS, AS, DD, EL, A, VS)

4. Truth in Taxation Hearing

A. 2021 Presentation

5. Public Comment – None to Report

6. Spotlight on Success – Forest Hills Elementary – Sharing practices used both in school and during distance learning to ensure students' social emotional learning is kept a priority and addressed daily.

7. Announcements

A. "Eagle Excellence" by Superintendent Josh Swanson

B. Superintendent Annual Review Statement

C. Recognition of Outgoing Board Members – Chair Elaine Larabee and Directors Holly Link and Terri Swartout

8. Board Work

A. Decision Preparation

1) COVID-19 Re-monitor

B. Required Board Action

1) Approval of Final Fiscal Year (FY) 2021-22 Levy

MOTION by A. Seidel, **Seconded** by H. Link to approve a final levy for taxes payable in 2021 in the amount of \$49,310,399.78 – Passed Unanimously 7-0 (HL, TS, AS, DD, EL, AC, VS)

a. Executive Summary of Pay 2021 Levy

b. Pay 21 Final Levy Certification

2) Resolution for Combined Polling Places for the General Elections for 2021

MOTION by D. Dwivedy, **Seconded** by V. Stoltz – The Eden Prairie School Board of Independent School District No. 272 approves and adopts the *Resolution* Designating Combined Polling Places for the 2021 School District Election(S) as presented – Passed Unanimously 7-0 (HL, TS, AS, DD, EL, AC, VS)

3) School Board Treasurer's Report

MOTION by V. Stoltz, **Seconded** by A. Seidel to accept report as presented – Passed Unanimously 7-0 (HL, TS, AS, DD, EL, AC, VS)

4) Statement from Board Director Veronica Stoltz

MOTION by A. Seidel, **Seconded** by T. Swartout to accept statement as presented – Passed Unanimously 7-0 (HL, TS, AS, DD, EL, AC, VS)

C. Policy Monitoring

1) EL 2.5 Financial Planning and Budgeting

OI MOTION by H. Link, **Seconded** by T. Swartout, by exception, the OI is reasonable, including its Child policies – Passed Unanimously 7-0 (HL, TS, AS, DD, EL, AC, VS)

- Evidence MOTION** by D. Dwivedy, **Seconded** by H. Link, by exception, the Evidence supports the OI including its child policies – Passed Unanimously 7-0 (HL, TS, AS, DD, EL, AC, VS)
- 2) EL 2.0 Global Executive Constraint
OI MOTION by D. Dwivedy, **Seconded** by A. Seidel that the OI is reasonable – Passed Unanimously 7-0 (HL, TS, AS, DD, EL, AC, VS)
Evidence MOTION by T. Swartout, **Seconded** by V. Stoltz, the Evidence supports the OI – Passed Unanimously 7-0 (HL, TS, AS, DD, EL, AC, VS)
- D. Record of Board Self-Evaluation
- 1) 2020-21 Record of Board Policy Monitoring – Governance Policies (*No Updates*)
 - 2) Record of Board Policy Monitoring – Ends and Executive Limitation
MOTION by H. Link, **Seconded** by A. Casper to approve report as presented – Passed Unanimously 7-0 (HL, TS, AS, DD, EL, AC, VS)
9. **Superintendent Consent Agenda – MOTION** by V. Stoltz, **Seconded** by A. Casper to approve the Consent Agenda as presented – Passed Unanimously 7-0 (HL, TS, AS, DD, EL, AC, VS)
- A. District Policies – See Appendix "A"
- 1) District Policy 419 - Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices; Vaping Awareness and Prevention Instruction
 - 2) District Policy 522 - Title IX Student Sex Nondiscrimination, Grievance Procedure and Process (*New*)
 - 3) District Policy 522 - Student Sex Nondiscrimination (Title IX) (*Delete*)
 - 4) District Policy 607 - Organization of Grade Levels
- B. Monthly Reports
- 1) Resolution of Acceptance of Donations
 - 2) Human Resources Report
 - 3) Business Services Reports
 - a. Board Business
- C. Seek Bids - Lower Campus Updates
10. **Board Education & Required Reporting**
- A. Designing Pathways Update
11. **Superintendent's Incidental Information Report**
- A. CMS Construction Update
 - B. Start Time Update
12. **Board Action on Committee Reports & Minutes**
- A. Board Development Committee
 - 1) BDC Minutes 12/1/20 Meeting – **MOTION** by V. Stoltz, **Seconded** by A. Casper to accept Minutes as presented – Passed Unanimously 7-0 (HL, TS, AS, DD, EL, AC, VS)
 - B. Community Linkage Committee
 - 1) School Board Site Visits Debrief
 - C. Negotiations Committee
 - D. Policy Committee
 - 1) PC Minutes 11/30/20 Meeting – **MOTION** by H. Link, **Seconded** by A. Seidel to accept the Minutes as presented – Passed Unanimously 7-0 (HL, TS, AS, DD, EL, AC, VS)
 - a. Mentoring Training Policy Review
13. **Other Board Updates (AMSD, ISD 287, ECSU)**
- A. AMSD – Updates to Board
 - B. ISD 287 – Updates to Board
 - C. ECSU – Updates to Board
14. **Board Work Plan**
- A. Work Plan Change Document (*No Updates*)
 - B. 2020-21 Board Annual Work Plan

15. **Adjournment** – **MOTION** by T. Swartout, **Seconded** by H. Link to adjourn meeting at 10:12 PM – Passed Unanimously 7-0 (HL, TS, AS, DD, EL, AC, VS)
16. **Appendix "A" – District Policies**
 - A. District Policy 419 – Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices; Vaping Awareness and Prevention Instruction
 - B. District Policy 522 – Title IX Student Sex Nondiscrimination, Grievance Procedure and Process (*New*)
 - C. District Policy 522 – Student Sex Nondiscrimination (Title IX) (*Delete*)
 - D. District Policy 607 – Organization of Grade Levels

Debjyoti Dwivedy – Board Clerk



EDEN PRAIRIE SCHOOLS
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PRELIMINARY

2021-2022 District Calendar

JULY 2021

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AUGUST 2021

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SEPTEMBER 2021

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OCTOBER 2021

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NOVEMBER 2021

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DECEMBER 2021

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AUGUST

Aug. 30-31 Teacher Workshops

SEPTEMBER

Sept. 1-3 Teacher Workshops
Sept. 6 No School: Labor Day
Sept. 7 No School: Comp Day for Teachers
Sept. 14 Middle School Curriculum Night
Sept. 16 Middle School Curriculum Night

OCTOBER

Oct. 6 High School Conferences 4-7 pm
Oct. 11 High School Conferences 4-7 pm
Oct. 12 Middle School Conferences 3-7:30 pm
Oct. 14 Elementary Conferences 4-8 pm
Middle School Conferences 3-7:30 pm
Oct. 15 No School: Elementary Conferences 8-4 pm
Professional Development (7-12) 8-4 pm
Oct. 19 Elementary Conferences 4-8 pm
Oct. 21-22 No School: MEA

NOVEMBER

Nov. 11 End of 1st Quarter
Nov. 12 No School: Grading Day (7-12); Professional Development (K-6)
Nov. 24-26 No School: Thanksgiving Break

DECEMBER

Dec. 15 High School Conferences 4-8 pm
Dec. 23-31 No School: Winter Break

JANUARY

Jan. 17 No School: Martin Luther King Jr. Day
Jan. 27 End of 2nd Quarter / End of 1st Semester
Jan. 28 No School: Grading Day

FEBRUARY

Feb. 15 Elementary Conferences 4-8 pm
Feb. 17 Elementary Conferences 4-8 pm
Feb. 18 No School: Elementary Conferences 8-4 pm
Professional Development (7-12) 8-4 pm
Feb. 21 No School: President's Day
Feb. 23 High School Conferences 4-7 pm
Feb. 24 Middle School Conferences 3-7:30 pm
Feb. 28 High School Conferences 4-7 pm

MARCH

Mar. 1 Middle School Conferences 3-7:30 pm
Mar. 21-25 No School: Spring Break

APRIL

April 7 End of 3rd Quarter
April 8 No School: Grading Day (7-12); Professional Development (K-6)

MAY

May 11 High School Conferences 4-8 pm
May 30 No School: Memorial Day

JUNE

June 9 Last day of school
June 10 No School: Grading Day

JANUARY 2022

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FEBRUARY 2022

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MARCH 2022

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APRIL 2022

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MAY 2022

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JUNE 2022

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- 1st day of school for students K-12



- Last day of school for students



- No school for students



- No school for students & staff

| Eden Prairie Schools Budget Events Timeline Fiscal Year 2021-22 | | |
|--|---|-----------------------------|
| Date | Budget Event | Group/Action |
| September 2020 | Preliminary FY 2021-22 Levy Certification | Board - Required Action |
| | Preliminary FY 2020-21 Enrollment Update | Board - Sup't Incidental |
| | Preliminary FY 2019-20 Year-End Financial Report | Board - Sup't Incidental |
| October 2020 | October 1 Enrollment | Board - Sup't Incidental |
| | October 1 Enrollment | Citizen Finance Advisory |
| | October 1 Enrollment | Leadership Team |
| | FY 2019-20 Audit Results | Leadership Team |
| | Preliminary FY 2021-22 Levy Certification | Citizen Finance Advisory |
| | FY 2019-20 Audit Results | Citizen Finance Advisory |
| November 2020 | Regular Detailed Budget Impact Discussions | Superintendent's Cabinet |
| | FY 2019-20 Audit Report | Board Education & Reporting |
| | Annual Budget Publication | Community |
| December 2020 | Regular Detailed Budget Impact Discussions | Superintendent's Cabinet |
| | Final Levy Certification (Payable 2021; FY 2021-22 Revenue) | Board - Required Action |
| | Truth in Taxation Presentation | Board - TNT Hearing |
| January 2021 | Regular Detailed Budget Impact Discussions | Superintendent's Cabinet |
| | Preliminary FY 2021-22 Budget Assumptions/Drivers & Budget Timeline | Board - Decision Prep |
| | Mid-Year Budget Update | Board - Required Action |
| | FY 2021-22 Capital items which require advance ordering (i.e. school buses) | Board - Required Action |
| | 5-Year Financial Forecast | Board - Workshop Discussion |
| | Mid-Year Budget Update | Citizen Finance Advisory |
| | FY 2021-22 Budget Assumptions | Citizen Finance Advisory |
| | Fall Enrollment Projections and Staffing Allocations | Leadership Team |
| | Requests for FY 2021-22 Capital Funding due to Business Office | Leadership Team |
| February 2021 | Regular Detailed Budget Impact Discussions | Superintendent's Cabinet |
| | Budget Development | Leadership Team |
| March 2021 | Regular Detailed Budget Impact Discussions | Superintendent's Cabinet |
| | FY 2021-22 Capital Budget - 1st Reading | Board - Decision Prep |
| | Final FY 2021-22 Budget Assumptions/Drivers | Board - Required Action |
| April 2021 | Regular Detailed Budget Impact Discussions | Superintendent's Cabinet |
| | FY 2021-22 Capital Budget Adoption | Board - Required Action |
| | Review FY 2021-22 Capital Budget | Leadership Team |
| | 5 Year Financial Outlook | Leadership Team |
| May 2021 | Regular Detailed Budget Impact Discussions | Superintendent's Cabinet |
| | FY 2021-22 Budget Presentation - 1st Reading | Board - Decision Prep |
| | Review Potential Legislative Impacts | Citizen Finance Advisory |
| | Review Final FY 2021-22 Budget | Citizen Finance Advisory |
| June 2021 | Regular Detailed Budget Impact Discussions | Superintendent's Cabinet |
| | FY 2021-22 Budget Adoption | Board - Required Action |
| | Fall Enrollment Projections | Leadership Team |
| Collecting Input | | |
| <u>School Board</u> | | |
| The board provides guidance and input to the budget development process, ensures financial planning and budgeting does not deviate materially from the Ends priorities, risk financial jeopardy, or fail to be derived from a multiyear plan. | | |
| <u>Citizen Finance Advisory Committee (CFAC)</u> | | |
| This committee of community members and staff reviews the assumptions included in the financial projection model. These assumptions and committee discussion provide important input into the budget development process. | | |
| <u>Leadership Team</u> | | |
| This group of leaders is essential to the budget development process. They provide input and shared decision making for budget adjustments, staffing and program needs. | | |
| <u>Community</u> | | |
| The district website, email list and publications contain continuous updates regarding the budget development process including timeline, assumptions, and proposed adjustments. Community feedback is an essential part of assessing the final budget recommendation. | | |
| <u>Superintendent's Cabinet</u> | | |
| This group meets weekly. Some part of the budget development process, including discussion of staff and community feedback, is on the agenda each week. | | |

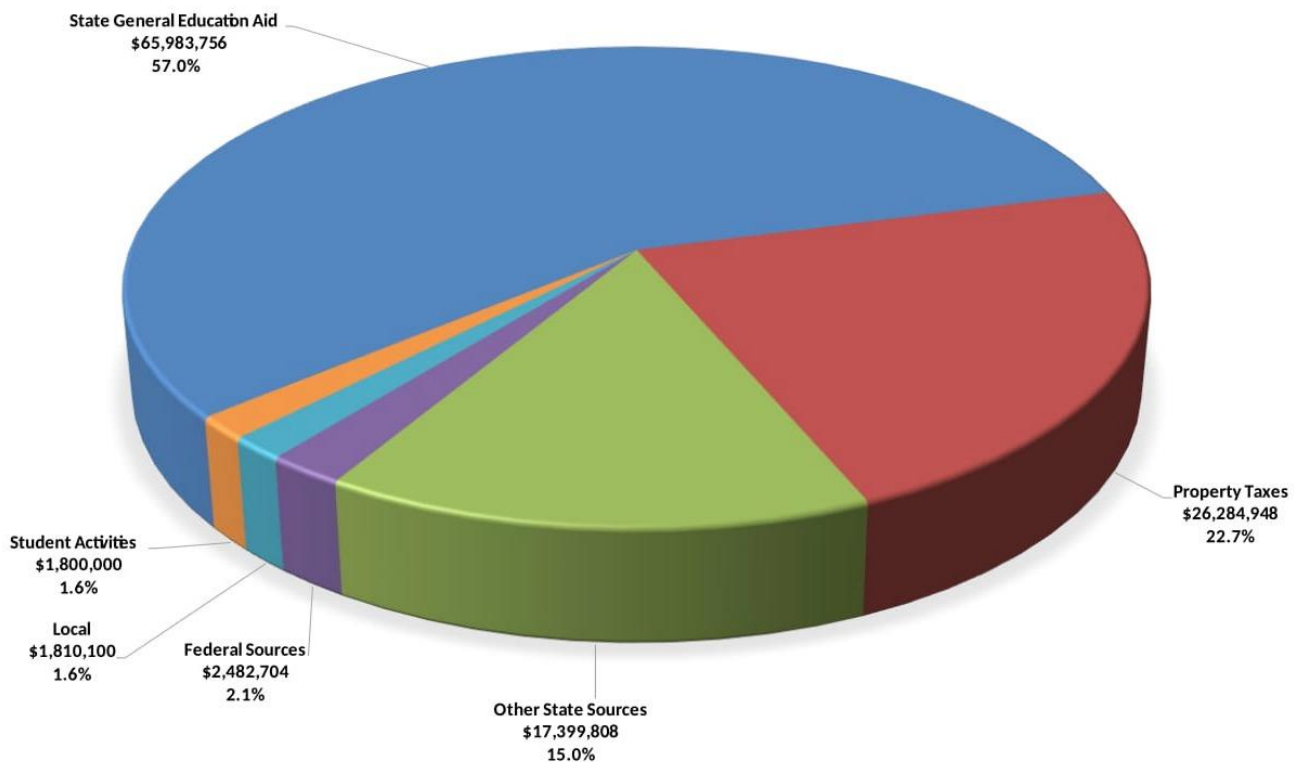
FY 21-22 Budget Assumptions

The School Board's Executive Limitation 2.5.2 reads "There will be no financial plan that neglects to present the assumptions and timeline for the next annual budget during the third quarter of the current fiscal year." The assumptions reflect both revenue sources and expenditures for the General Fund budget.

1. Revenues:

GENERAL FUND REVENUES

FISCAL 2021 REVENUE



- a. State Basic General Education Aid
 - FY22 financial model includes no change to the basic formula allowance (0.0%)
 - 2021 legislative session funding unknown
- b. Property Taxes
 - Assumed 1.85% inflationary increase to operating referendum per MDE
 - Tax levy approved by the board in December 2020
- c. Other State Sources (Special Education Cross Subsidy & Other Categorical Aids)

- No assumed changes
- d. Federal Sources (Grants)
 - No assumed changes
- e. Local Sources (Tuition, Fees, Admissions, Interest, Donations)
 - No assumed changes

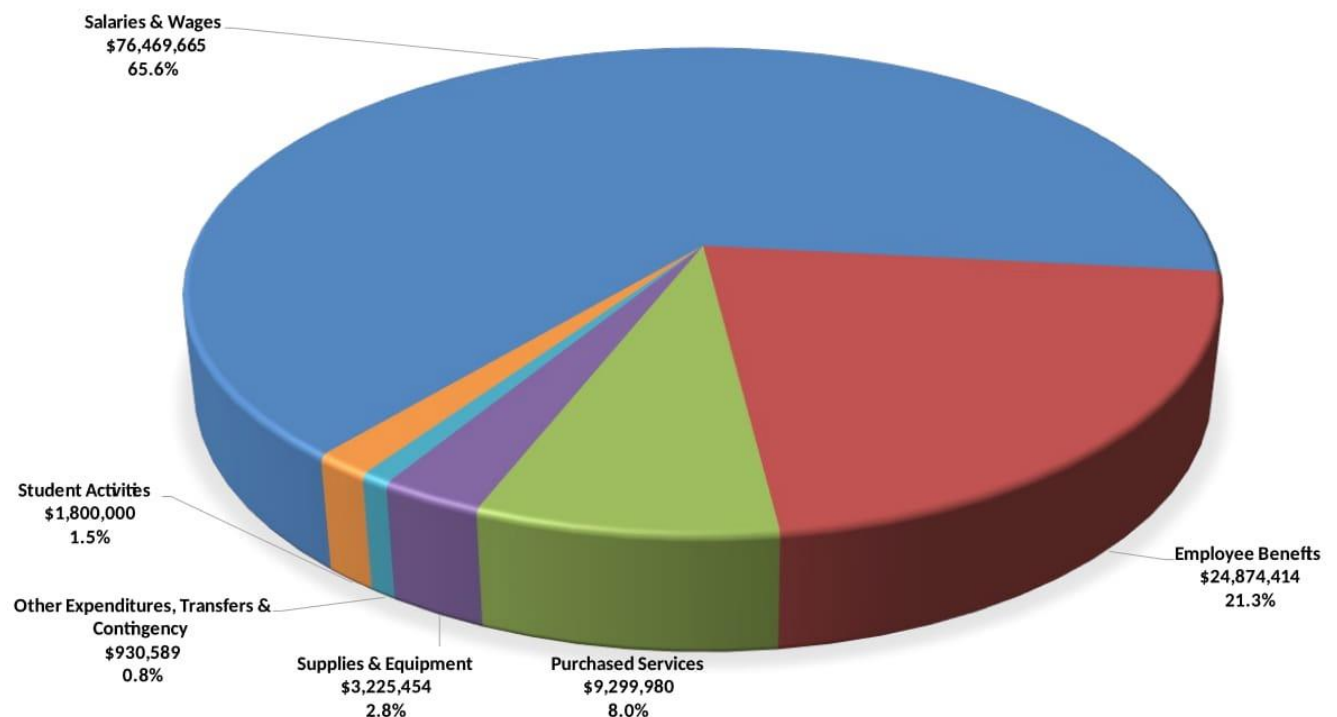
2. Estimated Enrollment

- a. October 1, 2021 Kindergarten-12th grade estimated enrollment of 8,444, or a 35 student decrease from October 1, 2020.
- b. Includes projected 610 kindergarten students. Model projections range from 567-674 with a seven-year linear regression projecting 608 and a 4-year realized average to total zip code births of 610.
- c. EP Online enrollment of 400, 80% of students are anticipated to be open enrollment.

3. Expenditures:

GENERAL FUND EXPENDITURES

FISCAL 2021 EXPENDITURES



a. Salary and Benefits

- Account for 87% of General Fund expenditures
- Negotiation parameters established for unsettled union contracts:
 1. Eden Prairie Education Association (EPEA), Transportation, Building Services, expiring June 30, 2021 – General Fund
 2. Food Service, expiring June 30, 2021 – Food Service Fund

3. Preschool Teachers, pending ratification – Community Education Fund

b. Purchased Services, Supplies and Equipment

- 4.0% increase for utilities (Fuel, natural gas, water/sewer, etc.)
- 2.0% increase for fiscal costs (Property insurance, legal costs, etc.)
- 2.0% increase for general and instructional supplies
- Site and department budgets will otherwise remain flat

4. Teacher Retirements

- a. Assuming 8 teacher retirements at the end of this fiscal year, financial savings would occur next year

5. Solar Power

- a. Assuming \$100,000 of bill credits due to generation of renewable energy

6. Classroom teacher staffing according to estimated enrollment and class size targets

| Grade | Target |
|--------------|--------|
| Kindergarten | 20.0 |
| Grade 1 | 20.0 |
| Grade 2 | 24.0 |
| Grade 3 | 25.0 |
| Grade 4 | 27.0 |
| Grade 5 | 30.0 |
| Grade 6 | 30.0 |
| Grades 7-8 | 31.0 |
| Grades 9-12 | 31.5 |

*Class sizes may vary depending upon specific enrollment.

7. District Fees

- a. High School Parking
 - Lots A & B - \$350/year
 - Lot C - \$200/year
 - Unless proration is needed due to a hybrid learning environment
- b. 2 Mile Transportation
 - Kindergarten – Free
 - Grades 1-12 - \$175/year per student, \$295/year family cap



January 25, 2021

To: Dr. Josh Swanson, Superintendent
From: The Business Office
RE: Fiscal Year 2021 Mid-Year Budget Update

We submit and recommend to you an update to the FY 2021 Budget for Eden Prairie Independent School District No. 272. This budget report incorporates the FY 2020 actual fiscal year-end results as well as FY 2021 changes. No budget changes were presented in the following funds:

- Internal Service Fund
- Trust & Agency Fund

Highlights from the mid-year update are as follows:

General Fund

We are projecting an increase to both revenues and expenditures of \$2,217,125 and \$2,524,950, respectively, largely due to COVID. There was no change to Unassigned Fund Balance. The increases will be discussed further in the presentation.

Capital Outlay

Adjustments were made to both revenues and expenditures. These changes had a positive impact to fund balance of \$125,000. We projected a \$25,000 increase in state aids and due to some early purchases made in the summer of 2020 we were able to reduce the current year curriculum budget by \$100,000.

Food Service & Community Education

Both the Food Service and Community Education budgets rely heavily on fee-based programming, which has been significantly affected by the pandemic. The Food Service fund balance projection was decreased by \$459,280. The Community Education fund balance projection was also decreased by \$412,371. Future CARES funding will be used to help support these programs.

Building Construction Funds & Debt Service Funds

We are projecting increases to both the Building Construction and Debt Service Funds of \$10,730,614 and \$1,919,023, respectively. These increases represent the receipt of the G.O. Facilities Maintenance and Refunding Bond and the bond refunding payments on the 2011A and 2013A bonds.

This budget update is presented in summary form reflecting the changes that took place in the update process. It reflects our continued efforts to proactively plan the district's future aligning allocated resources with our mission.



2020-21 Mid-year Budget Update



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Mid-year Considerations

- ✓ Enrollment Updates
- ✓ State Funding and Local Cost Updates
- ✓ Contract Settlements & Staff Placement
- ✓ Employee Benefit Selection
- ✓ Use of Contingency Funds
- ✓ Site and Department Budget Allocations
- ✓ Prior Year Actual Results
- ✓ COVID-19 Pandemic

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2020-21 Mid-year Budget

| GENERAL FUND | Original | Revised | Change |
|--------------|---------------|---------------|-------------|
| Revenue | \$115,761,316 | \$117,978,441 | \$2,217,125 |
| Expenditures | \$116,600,102 | \$119,125,852 | \$2,525,750 |

| REVENUE: | |
|---|-------------|
| General Education Aid (Enrollment Adjustment) | \$(636,110) |
| CARES Funding | \$3,016,584 |
| Fees & Admissions (Parking, Busing & Activities) | \$(331,532) |
| Added Use of Title I Funding | \$168,183 |

| EXPENDITURES: | |
|--|-------------|
| Salaries & Benefits Savings (Para and Transportation) | \$(964,914) |
| COVID Costs | \$2,868,344 |
| COVID Related Transfers (Comm Ed & Food Service) | \$268,064 |

Updated Fund Balance - General Fund

| FUND DESCRIPTION | 6/30/2020 AUDITED BALANCE | 2020-21 PROJECTED REVENUES | 2020-21 PROJECTED EXPENDITURES | 6/30/21 PROJECTED BALANCE | 6/30/21 ADOPTED with final 2020 BALANCE | DIFFERENCE |
|---|---------------------------------|----------------------------------|--------------------------------------|---------------------------------|--|------------------|
| GENERAL FUND | | | | | | |
| A. UNASSIGNED | 17,715,153 | 113,918,135 | 114,719,147 | 16,914,141 | 16,914,141 | - |
| B. ASSIGNED | | | | | | |
| Assigned - Site Carryover | 540,140 | - | - | 540,140 | 540,140 | - |
| Assigned - Construction | 1,680,179 | - | - | 1,680,179 | 1,680,179 | - |
| Assigned – Curriculum Adoption | 600,000 | - | - | 600,000 | 600,000 | - |
| Assigned – Student Activities/Fundraising | 447,771 | 1,800,000 | 1,800,000 | 447,771 | 447,771 | - |
| Assigned – Budget Deficit | 552,292 | - | - | 552,292 | 552,292 | - |
| Assigned – COVID-19 | 500,000 | - | - | 500,000 | 500,000 | - |
| C. RESTRICTED – Other Restricted | 542,215 | 2,260,306 | 2,605,905 | 196,616 | 504,441 | (307,825) |
| TOTAL GENERAL FUND | 22,577,749 | 117,978,441 | 119,125,052 | 21,431,139 | 21,738,963 | (307,825) |

Updated Fund Balance - Other Funds

| FUND DESCRIPTION | 6/30/2020 | 2020-21 | 2020-21 | 6/30/21 | 6/30/21 | |
|-----------------------------|------------|------------|--------------|------------|-----------------|------------|
| | AUDITED | PROJECTED | PROJECTED | MIDYEAR | ADOPTED | |
| | BALANCE | REVENUES | EXPENDITURES | UPDATE | with final 2020 | DIFFERENCE |
| | | | | BALANCE | BALANCE | |
| Total Capital Outlay | 919,564 | 12,411,809 | 12,00,315 | 1,331,058 | 1,206,058 | 125,000 |
| Food Service | 292,653 | 2,879,529 | 3,395,225 | (223,043) | 236,237 | (459,280) |
| Total Community Education | (138,198) | 5,529,509 | 5,371,368 | (250,057) | 162,314 | (412,371) |
| Building Construction Funds | 38,765,065 | 11,768,246 | 25,106,398 | 25,426,913 | 14,696,299 | 10,730,614 |
| Total Debt Service | 1,421,251 | 27,432,748 | 24,946,753 | 3,907,246 | 1,988,223 | 1,919,023 |
| Total Internal Service Fund | 6,757,113 | 15,010,000 | 14,250,000 | 7,517,113 | 7,517,113 | - |
| Total Trust & Agency | 16,836,196 | 250,000 | 700,000 | 16,386,196 | 16,386,196 | - |

2020-21 Mid-year Budget Update

| Fund | Revenue | Expenditures |
|-----------------------|---------------|---------------|
| General | \$117,978,441 | \$119,125,052 |
| Capital Outlay | \$12,411,809 | \$12,000,315 |
| Food Service | \$2,879,529 | \$3,395,225 |
| Community Ed | \$5,259,509 | \$5,371,368 |
| Building Construction | \$11,768,246 | \$25,106,398 |
| Debt Service | \$27,432,748 | \$24,946,753 |
| Internal Service | \$15,010,000 | \$14,250,000 |
| Trust & Agency | \$250,000 | \$700,000 |

Federal Stimulus Funding – Round 1

➤ **CARES Act Funding Allocation**

- Totaling \$994,367 – (GEER Funds, ESSER Funds)
- Available for allowable uses from March 13, 2020 through September 30, 2022.
- All but \$140,000 spent
- Remaining Eligible Uses:
 - Educational Technology
 - Mental Health Services
 - Meeting specific needs of students from historically underserved populations

➤ **Coronavirus Relief Fund (CRF)**

- Totaling \$2,419,596
- Available for allowable uses from July 1, 2020 through December 31, 2020
- Eligible for costs necessary to getting children back to school, prioritizing safety
- Funds are 100% spent before December 31, 2020

Federal Stimulus Funding – Round 2

➤ **Approved \$900 Billion COVID Relief Package**

➤ 54.3 Billion for K-12 Schools

- Expected to be disbursed as GEER & ESSER funds, similar to CARES
- Initial Estimate for ESSER 90% is \$2.8 million.
- CARES Act amount for ESSER 90% was \$681,000

➤ Allowable uses include, but not limited too:

- Expenses to prevent, prepare for and respond to COVID-19
- PPE and supplies to clean and disinfect schools
- Addressing the unique needs to disadvantaged student populations
- Expanding technology capacity
- Support Afterschool and Summer School Programming

➤ **Proposed \$1.9 Trillion Stimulus**

- Would dedicate an additional \$170 billion for K-12 schools & higher education

THANK YOU



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PROJECTED FUND BALANCES THROUGH JUNE 30, 2021

| FUND DESCRIPTION | 6/30/2020 AUDITED BALANCE | 2020-21 PROJECTED REVENUES | TRANSFERS INTO FUNDS | 2020-21 PROJECTED EXPENDITURES | TRANSFERS OUT OF FUNDS | 6/30/2021 PROJECTED BALANCE | 6/30/2021 ADOPTED BALANCE | DIFFERENCE |
|--|---|----------------------------------|----------------------------|--------------------------------------|------------------------------|-----------------------------------|---------------------------------|-------------------|
| GENERAL FUND | | | | | | | | |
| A. UNASSIGNED | 17,715,153 | 113,918,135 | - | 114,301,083 | 418,064 | 16,914,141 | 16,914,141 | - |
| B. ASSIGNED | | | | | | | | |
| Site Carryover | 540,140 | - | - | - | - | 540,140 | 540,140 | - |
| Construction | 1,680,179 | - | - | - | - | 1,680,179 | 1,680,179 | - |
| Curriculum Adoption | 600,000 | - | - | - | - | 600,000 | 600,000 | - |
| Student Activities/Fundraising | 447,771 | 1,800,000 | - | 1,800,000 | - | 447,771 | 447,771 | - |
| Budgeted Deficit | 552,292 | - | - | - | - | 552,292 | 552,292 | - |
| COVID-19 | 500,000 | - | - | - | - | 500,000 | 500,000 | - |
| C. RESTRICTED/RESERVED | | | | | | | | |
| Medical Assistance | 123,629 | 150,000 | - | 175,654 | - | 97,975 | 97,975 | - |
| Student Activities | 46,206 | 80,000 | - | 80,000 | - | 46,206 | 46,206 | - |
| Scholarships | 46,518 | 8,500 | - | 20,620 | - | 34,398 | 34,398 | - |
| Achievement & Integration | 181,580 | 1,522,880 | - | 1,704,460 | - | - | 181,580 | (181,580) |
| Safe Schools | 144,282 | 498,926 | - | 625,171 | - | 18,037 | 144,282 | (126,245) |
| TOTAL GENERAL FUND | 22,577,749 | 117,978,441 | - | 118,706,988 | 418,064 | 21,431,139 | 21,738,963 | (307,825) |
| | | | | Total exp including transfers | 119,125,052 | | | |
| CAPITAL | | | | | | | | |
| Operating Capital | 290,759 | 3,016,961 | - | 3,168,517 | - | 139,203 | 14,203 | 125,000 |
| Assigned - Cell Tower | 116,107 | 66,927 | - | 75,000 | - | 108,034 | 108,034 | - |
| LTFM | - | 1,795,514 | - | 1,795,514 | - | - | - | - |
| Capital Projects Levy | 512,698 | 7,532,407 | - | 6,961,284 | - | 1,083,821 | 1,083,821 | - |
| TOTAL CAPITAL OUTLAY | 919,564 | 12,411,809 | - | 12,000,315 | - | 1,331,058 | 1,206,058 | 125,000 |
| FOOD SERVICE | 292,653 | 2,719,529 | 160,000 | 3,395,225 | - | (223,043) | 236,237 | (459,280) |
| | | Total rev including transfers | 2,879,529 | | | | | |
| COMMUNITY SERVICE | | | | | | | | |
| Regular Community Education | (153,847) | 3,256,495 | 258,064 | 3,664,430 | - | (303,718) | (57,387) | (246,331) |
| Local Collaborative Time Study (LCTS) | - | 108,000 | - | 107,990 | - | 10 | 181 | (171) |
| Early Child Family Education | (5,085) | 710,089 | - | 687,177 | - | 17,827 | 12,975 | 4,852 |
| School Readiness | 20,734 | 877,861 | - | 877,070 | - | 21,525 | 204,155 | (182,630) |
| Non Public/Preschool Screening | - | 49,000 | - | 34,701 | - | 14,299 | 2,390 | 11,909 |
| TOTAL COMMUNITY SERVICE | (138,198) | 5,001,445 | 258,064 | 5,371,368 | - | (250,057) | 162,314 | (412,371) |
| | | Total rev including transfers | 5,259,509 | | | | | |
| BUILDING CONSTRUCTION FUNDS | | | | | | | | |
| Long Term Facilities Maintenance (LTFM) | 5,417,938 | 11,168,246 | - | 6,317,358 | - | 10,268,826 | (461,788) | 10,730,614 |
| Designing Pathways | 33,347,127 | 600,000 | - | 18,789,040 | - | 15,158,087 | 15,158,087 | - |
| TOTAL BUILDING CONSTRUCTION FUNDS | 38,765,065 | 11,768,246 | - | 25,106,398 | - | 25,426,913 | 14,696,299 | 10,730,614 |
| TOTAL DEBT SERVICE | 1,421,251 | 27,432,748 | - | 24,946,753 | - | 3,907,246 | 1,988,223 | 1,919,023 |
| INTERNAL SERVICE FUND | | | | | | | | |
| Self Funded Medical | 6,213,661 | 13,750,000 | - | 13,000,000 | - | 6,963,661 | 6,963,661 | - |
| Self Funded Dental | 543,452 | 1,260,000 | - | 1,250,000 | - | 553,452 | 553,452 | - |
| TOTAL INTERNAL SERVICE FUND | 6,757,113 | 15,010,000 | - | 14,250,000 | - | 7,517,113 | 7,517,113 | - |
| TRUST & AGENCY | | | | | | | | |
| Post-Employment Benefits Irrevocable Trust | 16,836,196 | 250,000 | - | 700,000 | - | 16,386,196 | 16,386,196 | - |
| TOTAL TRUST & AGENCY | 16,836,196 | 250,000 | - | 700,000 | - | 16,386,196 | 16,386,196 | - |
| TOTAL | 87,431,394 | 192,572,218 | 418,064 | 204,477,047 | 418,064 | 75,526,566 | 63,931,404 | 11,595,161 |
| | | Total rev including transfers | 192,990,282 | Total exp including transfers | 204,895,111 | | | |
| General Fund (Unassigned) | 17,715,153 | 113,918,135 | - | 114,301,083 | 418,064 | 16,914,141 | 16,914,141 | - |
| General Fund Balance % | 16.1% | | | | | 14.7% | 14.8% | |

**Record of Board Policy Monitoring
Ends and Executive Limitations
July 1, 2019 – June 30, 2020**

Monitoring 2019-2020 School Year Data

The purpose of this document is to demonstrate to the owners that the board holds the superintendent accountable to our Ends and ELs.

| Policy | Date | Operational Interpretation – Reasonable or not? | | Evidence – demonstrates expected progress? | | Date to bring back the district’s plan to demonstrate expected progress in the future | Completed |
|---|--------------------------------------|---|---------------|--|---------------|---|-----------|
| | | Superintendent Assertion | Board Finding | Superintendent Assertion | Board Finding | | |
| ENDS | | | | | | | |
| 1.1 Each student graduates and is academically prepared to progress to multiple opportunities after high school | 19-20 OI 5/18/20 | Yes | Yes | | | | Yes |
| | Evidence 19-20 10/26/20 | | | Yes | Yes | | Yes |
| | 20-21 OI 6/22/20 | Yes | Yes | | | | Yes |
| | 21-22 OI 6/28/21 | | | | | | |
| 1.1.1 Each student is reading at grade level by the end of third grade | 19-20 OI 5/18/20 | Yes | Yes | | | | Yes |
| | Evidence 19-20 10/26/20 | | | Yes | Yes | | Yes |
| | 20-21 OI 6/22/20 | Yes | Yes | | | | Yes |
| | 21-22 OI 6/28/21 | | | | | | |
| 1.1.2 Each student achieves individual growth expectations and proficiency annually in, but | 19-20 OI 5/18/20 | Yes | Yes | | | | Yes |
| | Evidence 19-20 10/26/20 | | | No | No | Scheduled to Re-monitor Ends 1.1.2 on 2/22/21 | No |

| | | | | | | | |
|---|--------------------------------------|-----|-----|-----|-----|--|-----|
| not limited to, Language Arts, Math and Science | 20-21 OI 6/22/20 | Yes | Yes | | | | Yes |
| | 21-22 OI 6/28/21 | | | | | | |
| 1.1.3 Each student receives a broad-based education that exceeds the Minnesota State Graduation Requirements | 19-20 OI 5/18/20 | Yes | Yes | | | | Yes |
| | Evidence 19-20 10/26/20 | | | Yes | Yes | | Yes |
| | 20-21 OI 6/22/20 | Yes | Yes | | | | Yes |
| | 21-22 OI 6/28/21 | | | | | | |
| 1.2 Each student demonstrates the 21 st century skills needed to succeed in the global economy | 19-20 OI 5/18/20 | Yes | Yes | | | | Yes |
| | Evidence 19-20 10/26/20 | | | Yes | Yes | | Yes |
| | 20-21 OI 6/22/20 | Yes | Yes | | | | Yes |
| | 21-22 OI 6/28/21 | | | | | | |
| 1.3 Each student demonstrates the knowledge that citizens and residents of the United States need to contribute positively to society | 19-20 OI 5/18/20 | Yes | Yes | | | | Yes |
| | Evidence 19-20 10/26/20 | | | Yes | Yes | | Yes |
| | 20-21 OI 6/22/20 | Yes | Yes | | | | Yes |
| | 21-22 OI 6/28/21 | | | | | | |

| Policy | Date | Operational Interpretation – Reasonable or not? | | Evidence – supports Operational Interpretation or not? | | Date to re-monitor if either the OI is Not Reasonable or if Evidence doesn’t support OI | Completed |
|---|----------|---|---------------|--|---------------|---|-----------|
| | | Superintendent Assertion | Board Finding | Superintendent Assertion | Board Finding | | |
| EXECUTIVE LIMITATIONS | | | | | | | |
| EL 2.0 Global Executive Constraint | 12/14/20 | Yes | Yes | Yes | Yes | | Yes |
| EL 2.1 Emergency Superintendent Succession | 08/24/20 | Yes | Yes | Yes | Yes | | Yes |
| EL 2.2 Treatment of Students | 08/24/20 | Yes | Yes | Yes | Yes | | Yes |
| EL 2.3 Treatment of Parents | 09/28/20 | Yes | Yes | Yes | Yes | | Yes |
| EL 2.4 Treatment of Staff | 10/26/20 | Yes | Yes | Yes | Yes | | Yes |
| EL 2.5 Financial Planning and Budgeting | 12/14/20 | Yes | Yes | Yes | Yes | | Yes |
| EL 2.6 Financial Management and Operations | 09/28/20 | Yes | Yes | Yes | Yes | | Yes |
| EL 2.7 Asset Protection | 08/24/20 | Yes | Yes | Yes | Yes | | Yes |
| EL 2.8 Compensation and Benefits | 10/26/20 | Yes | Yes | Yes | Yes | | Yes |
| EL 2.9 Communication and Support to the School Board | 11/23/20 | Yes | Yes | Yes | Yes | | Yes |

**Record of Board Self-Evaluation
Governance Policies
(July 1, 2020 – June 30, 2021)
Monitoring July 1, 2019 – June 30, 2020 School Year Data**

The purpose of this document is to demonstrate to the owners that the Board is accountable to our
Board Management Delegation and Governance Process policies.

| Policy | Date of Self-Evaluation | Board Behavior Fully Compliant? Y/N | Board behavior needing improvement or opportunity for continuous improvement | Commitment Made/Action Taken | Completed |
|--------|-------------------------|--|--|------------------------------|-----------|
|--------|-------------------------|--|--|------------------------------|-----------|

| BOARD-MANAGEMENT DELEGATION (BMD) POLICIES | | | | | |
|--|------------|-----|--|--|-----|
| 3.0 Single Point of Connection | 09/28/2020 | Yes | | | Yes |
| 3.1 Unity of Control | 09/28/2020 | Yes | | | Yes |
| 3.1.1 | 09/28/2020 | Yes | | | Yes |
| 3.1.2 | 09/28/2020 | Yes | | | Yes |
| 3.1.3 | 09/28/2020 | Yes | | | Yes |
| 3.2 Delegation to the Superintendent | 09/28/2020 | Yes | | | Yes |
| 3.2.1 | 09/28/2020 | Yes | | | Yes |
| 3.2.2 | 09/28/2020 | Yes | | | Yes |
| 3.2.3 | 09/28/2020 | Yes | | | Yes |
| 3.2.4 | 09/28/2020 | Yes | | | Yes |
| 3.3 Superintendent Accountability and Performance | 09/28/2020 | Yes | | | Yes |
| 3.3.1 | 09/28/2020 | Yes | | | Yes |
| 3.3.2 | 09/28/2020 | Yes | | | Yes |
| 3.3.3 | 09/28/2020 | Yes | | | Yes |
| 3.3.4 | 09/28/2020 | Yes | | | Yes |
| 3.3.5 | 09/28/2020 | Yes | | | Yes |

Record of Board Self-Evaluation
Governance Policies
(July 1, 2020 – June 30, 2021)
Monitoring July 1, 2019 – June 30, 2020 School Year Data

The purpose of this document is to demonstrate to the owners that the Board is accountable to our
Board Management Delegation and Governance Process policies.

| Policy | Date of Self-Evaluation | Board Behavior Fully Compliant? Y/N | Board behavior needing improvement or opportunity for continuous improvement | Commitment Made/Action Taken | Completed |
|---|-------------------------|-------------------------------------|---|--|-----------|
| 4.0 Global Governance Commitment | 10/26/2020 | Yes | | | Yes |
| 4.0.1 | 10/26/2020 | Yes | | | Yes |
| 4.0.2 | 10/26/2020 | Yes | | | Yes |
| 4.1 Governing Style | 10/26/2020 | Yes | | | Yes |
| 4.1.1 | 10/26/2020 | Yes | | | Yes |
| 4.1.2 | 10/26/2020 | Yes | | | Yes |
| 4.1.3 | 10/26/2020 | Yes | | | Yes |
| 4.1.4 | 10/26/2020 | Yes | The Board acknowledges that the coronavirus pandemic interrupted board development plans. | The board will monitor interest in and provision for development of new board members. | Yes |
| 4.1.5 | 10/26/2020 | Yes | | | Yes |
| 4.1.6 | 10/26/2020 | Yes | | | Yes |
| 4.2 School Board Job Products | 10/26/2020 | Yes | | | Yes |
| 4.2.1 | 10/26/2020 | Yes | | | Yes |
| 4.2.2 | 10/26/2020 | Yes | | | Yes |
| 4.2.2 - A | 10/26/2020 | Yes | | | Yes |
| 4.2.2 - B | 10/26/2020 | Yes | | | Yes |
| 4.2.2 - C | 10/26/2020 | Yes | | | Yes |

Record of Board Self-Evaluation
Governance Policies
(July 1, 2020 – June 30, 2021)
Monitoring July 1, 2019 – June 30, 2020 School Year Data

The purpose of this document is to demonstrate to the owners that the Board is accountable to our
Board Management Delegation and Governance Process policies.

| Policy | Date of Self-Evaluation | Board Behavior Fully Compliant? Y/N | Board behavior needing improvement or opportunity for continuous improvement | Commitment Made/Action Taken | Completed |
|---------------------------------------|-------------------------|-------------------------------------|--|--|-----------|
| 4.2.2 - D | 10/26/2020 | Yes | | | Yes |
| 4.2.3 | 10/26/2020 | Yes | | | Yes |
| 4.3 Annual Work Plan | 10/26/2020 | Yes | | | Yes |
| 4.3.1 | 10/26/2020 | Yes | | | Yes |
| 4.3.2 | 10/26/2020 | Yes | Annually in June, the Board should make a concentrated effort to either plot placeholder items or delete them. | Annually in June, the Board will make a concentrated effort to either plot placeholder items or delete them. | Yes |
| 4.3.3 | 10/26/2020 | Yes | | | Yes |
| 4.4 Officer Roles | 09/28/2020 | Yes | | | Yes |
| 4.4.1 | 09/28/2020 | Yes | | | Yes |
| 4.4.1.1 | 09/28/2020 | Yes | | | Yes |
| 4.4.1.2 | 09/28/2020 | Yes | | | Yes |
| 4.4.1.3 | 09/28/2020 | Yes | | | Yes |
| 4.4.1.4 | 09/28/2020 | Yes | | | Yes |
| 4.4.1.5 | 09/28/2020 | Yes | | | Yes |
| 4.4.1.6 | 09/28/2020 | Yes | | | Yes |
| 4.4.1.7 | 09/28/2020 | Yes | | | Yes |
| 4.4.1.8 | 09/28/2020 | Yes | | | Yes |
| 4.4.1.9 | 09/28/2020 | Yes | | | Yes |
| 4.4.2 | 09/28/2020 | Yes | | | Yes |
| 4.4.3 | 09/28/2020 | Yes | | | Yes |

Record of Board Self-Evaluation
Governance Policies
(July 1, 2020 – June 30, 2021)
Monitoring July 1, 2019 – June 30, 2020 School Year Data

The purpose of this document is to demonstrate to the owners that the Board is accountable to our
Board Management Delegation and Governance Process policies.

| Policy | Date of Self-Evaluation | Board Behavior Fully Compliant? Y/N | Board behavior needing improvement or opportunity for continuous improvement | Commitment Made/Action Taken | Completed |
|--|-------------------------|-------------------------------------|--|--|-----------|
| 4.4.4 | 09/28/2020 | Yes | | | Yes |
| 4.5 School Board Members' Code of Conduct | 09/28/2020 | Yes | | | Yes |
| 4.5.1 | 09/28/2020 | Yes | | | Yes |
| 4.5.2 | 09/28/2020 | Yes | | | Yes |
| 4.5.2.1 | 09/28/2020 | Yes | | | Yes |
| 4.5.2.2 | 09/28/2020 | Yes | | | Yes |
| 4.5.2.3 | 09/28/2020 | Yes | | | Yes |
| 4.5.3 | 09/28/2020 | Yes | | | Yes |
| 4.5.3.1 | 09/28/2020 | Yes | | | Yes |
| 4.5.3.2 | 09/28/2020 | Yes | | | Yes |
| 4.5.4 | 09/28/2020 | Yes | | | Yes |
| 4.5.5 | 09/28/2020 | Yes | | | Yes |
| 4.5.6 | 09/28/2020 | Yes | | | Yes |
| 4.5.7 | 09/28/2020 | Yes | | | Yes |
| 4.5.8 | 09/28/2020 | Yes | | | Yes |
| 4.5.8.1 | 09/28/2020 | Yes | | | Yes |
| 4.5.8.2 | 09/28/2020 | Yes | | 2019-20 MSBA Training Schedule Completed | Yes |

Record of Board Self-Evaluation
Governance Policies
(July 1, 2020 – June 30, 2021)
Monitoring July 1, 2019 – June 30, 2020 School Year Data

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Board Management Delegation and Governance Process policies.

| Policy | Date of Self-Evaluation | Board Behavior Fully Compliant? Y/N | Board behavior needing improvement or opportunity for continuous improvement | Commitment Made/Action Taken | Completed |
|--|-------------------------|-------------------------------------|--|------------------------------|-----------|
| 4.5.8.3 | 09/28/2020 | Yes | | | Yes |
| 4.5.8.4 | 09/28/2020 | Yes | | | Yes |
| 4.5.8.5 | 09/28/2020 | Yes | | | Yes |
| 4.5.8.6 | 09/28/2020 | Yes | | | Yes |
| 4.5.8.7 | 09/28/2020 | Yes | | | Yes |
| 4.6 Process for Addressing School Board Member Violations | 09/28/2020 | Yes | | | Yes |
| 4.6.1 | 09/28/2020 | Yes | | | Yes |
| 4.6.2 | 09/28/2020 | Yes | | | Yes |
| 4.6.3 | 09/28/2020 | Yes | | | Yes |
| 4.6.4 | 09/28/2020 | Yes | | | Yes |
| 4.6.4.1 | 09/28/2020 | Yes | | | Yes |
| 4.6.4.2 | 09/28/2020 | Yes | | | Yes |
| 4.7 School Board Committee Principles | 09/28/2020 | Yes | | | Yes |
| 4.7.1 | 09/28/2020 | Yes | | | Yes |
| 4.7.2 | 09/28/2020 | Yes | | | Yes |
| 4.7.3 | 09/28/2020 | Yes | | | Yes |
| 4.7.4 | 09/28/2020 | Yes | | | Yes |
| 4.8 | | | | | |

Record of Board Self-Evaluation
Governance Policies
(July 1, 2020 – June 30, 2021)
Monitoring July 1, 2019 – June 30, 2020 School Year Data

The purpose of this document is to demonstrate to the owners that the Board is accountable to our
Board Management Delegation and Governance Process policies.

| Policy | Date of Self-Evaluation | Board Behavior Fully Compliant? Y/N | Board behavior needing improvement or opportunity for continuous improvement | Commitment Made/Action Taken | Completed |
|---|-------------------------|-------------------------------------|--|------------------------------|-----------|
| School Board Committee Structure | 09/28/2020 | Yes | | | Yes |
| 4.8.1 | 09/28/2020 | Yes | | | Yes |
| 4.8.2 | 09/28/2020 | Yes | | | Yes |
| 4.8.3 | 09/28/2020 | Yes | | | Yes |
| 4.8.4 | 09/28/2020 | Yes | | | Yes |
| 4.9 Governance Investment | 10/26/2020 | Yes | | | Yes |
| 4.9.1 | 10/26/2020 | Yes | | | Yes |
| 4.9.1.1 | 10/26/2020 | Yes | | | Yes |
| 4.9.1.2 | 10/26/2020 | Yes | | | Yes |
| 4.9.1.3 | 10/26/2020 | Yes | | | Yes |
| 4.9.2 | 10/26/2020 | Yes | | | Yes |
| 4.9.3 | 10/26/2020 | Yes | | | Yes |
| 4.10 Operation of the School Board Governing Rules | 09/28/2020 | Yes | | | Yes |
| 4.10.1 | 09/28/2020 | Yes | | | Yes |
| 4.10.1.1 | 09/28/2020 | Yes | | | Yes |
| 4.10.1.2 | 09/28/2020 | Yes | | | Yes |

**Record of Board Self-Evaluation
Governance Policies
(July 1, 2020 – June 30, 2021)
Monitoring July 1, 2020 – June 30, 2021 School Year Data**

The purpose of this document is to demonstrate to the owners that the Board is accountable to our
Board Management Delegation and Governance Process policies.

| Policy | Date of Self-Evaluation | Board Behavior Fully Compliant? Y/N | Board behavior needing improvement or opportunity for continuous improvement | Commitment Made/Action Taken | Completed |
|--------|-------------------------|-------------------------------------|--|------------------------------|-----------|
|--------|-------------------------|-------------------------------------|--|------------------------------|-----------|

| BOARD-MANAGEMENT DELEGATION (BMD) POLICIES | | | | | |
|---|----------|----|---|---|--------------------------------------|
| 3.0 Single Point of Connection | 11.23.20 | No | Board acknowledges that Director Stoltz was in violation during Board Meeting held on Aug 24, 2020. | Director Stoltz to bring forward a public statement regard violation for consideration for entry into the public record at the Dec 14, 2020 Board Meeting | -Public Statement Completed 12/14/20 |
| 3.1 Unity of Control | | | | | |
| 3.1.1 | | | | | |
| 3.1.2 | | | | | |
| 3.1.3 | | | | | |
| 3.2 Delegation to the Superintendent | | | | | |
| 3.2.1 | | | | | |
| 3.2.2 | | | | | |
| 3.2.3 | 11.23.20 | No | Board acknowledges that Director Stoltz was in violation during Board Meeting held on Aug 24, 2020. | Director Stoltz to bring forward a public statement regard violation for consideration for entry into the public record at the Dec 14, 2020 Board Meeting | -Public Statement Completed 12/14/20 |
| 3.2.4 | | | | | |

Record of Board Self-Evaluation
Governance Policies
(July 1, 2020 – June 30, 2021)
Monitoring July 1, 2020 – June 30, 2021 School Year Data

The purpose of this document is to demonstrate to the owners that the Board is accountable to our
Board Management Delegation and Governance Process policies.

| Policy | Date of Self-Evaluation | Board Behavior Fully Compliant? Y/N | Board behavior needing improvement or opportunity for continuous improvement | Commitment Made/Action Taken | Completed |
|--|-------------------------|-------------------------------------|--|------------------------------|-----------|
| 3.3 Superintendent Accountability and Performance | | | | | |
| 3.3.1 | | | | | |
| 3.3.2 | | | | | |
| 3.3.3 | | | | | |
| 3.3.4 | | | | | |
| 3.3.5 | | | | | |
| 4.0 Global Governance Commitment | | | | | |
| 4.0.1 | | | | | |
| 4.0.2 | | | | | |
| 4.1 Governing Style | | | | | |
| 4.1.1 | | | | | |
| 4.1.2 | | | | | |
| 4.1.3 | | | | | |
| 4.1.4 | | | | | |

Record of Board Self-Evaluation
Governance Policies
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Monitoring July 1, 2020 – June 30, 2021 School Year Data

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|--|-------------------------|-------------------------------------|--|------------------------------|-----------|
| 4.1.5 | | | | | |
| 4.1.6 | | | | | |
| 4.2 School Board Job Products | | | | | |
| 4.2.1 | | | | | |
| 4.2.2 | | | | | |
| 4.2.2 - A | | | | | |
| 4.2.2 - B | | | | | |
| 4.2.2 - C | | | | | |
| 4.2.2 - D | | | | | |
| 4.2.3 | | | | | |
| 4.3 Annual Work Plan | | | | | |
| 4.3.1 | | | | | |
| 4.3.2 | | | | | |
| 4.3.3 | | | | | |
| 4.4 Officer Roles | | | | | |
| 4.4.1 | | | | | |
| 4.4.1.1 | | | | | |
| 4.4.1.2 | | | | | |

Record of Board Self-Evaluation
Governance Policies
(July 1, 2020 – June 30, 2021)
Monitoring July 1, 2020 – June 30, 2021 School Year Data

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| Policy | Date of Self-Evaluation | Board Behavior Fully Compliant? Y/N | Board behavior needing improvement or opportunity for continuous improvement | Commitment Made/Action Taken | Completed |
|--|-------------------------|-------------------------------------|---|---|--|
| 4.4.1.3 | | | | | |
| 4.4.1.4 | | | | | |
| 4.4.1.5 | | | | | |
| 4.4.1.6 | | | | | |
| 4.4.1.7 | | | | | |
| 4.4.1.8 | | | | | |
| 4.4.1.9 | | | | | |
| 4.4.2 | | | | | |
| 4.4.3 | | | | | |
| 4.4.4 | | | | | |
| 4.5 School Board Members' Code of Conduct | Nov 9, 2020 | No | Board Director Stoltz' actions after the Board Meeting on Aug 24, 2020 were not ethical or businesslike and did not display appropriate decorum. Her actions led to significant risk of the Board committing a legal violation. Significant violations occurred on policies 4.5.1, 4.5.3, 4.5.4, 4.5.6, and 4.5.7. Director's Stoltz's actions caused division among the Board that have taken and will continue to take significant action to address. | Director Stoltz will be required by the Board to retake the Phase 1 and Phase 2 training as described in policy 4.5.8.2 and 4.5.8.3 by the end of January 2021 and the Introduction to Policy Governance Course as described in 4.5.8.1 at a date to be determined in early 2021. Director Stoltz will also be removed from her appointment to the Board Development Committee. Director Stoltz will bring forward a public statement regarding these violations for consideration for entry into the | -MSBA Phase 1 Completed 12/8/20 -MSBA Phase 2 Completed 12/17/20 -Public Statement Completed 12/14/20 -Intro to Policy Governance |

**Record of Board Self-Evaluation
Governance Policies
(July 1, 2020 – June 30, 2021)
Monitoring July 1, 2020 – June 30, 2021 School Year Data**

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Board Management Delegation and Governance Process policies.

| Policy | Date of Self-Evaluation | Board Behavior Fully Compliant? Y/N | Board behavior needing improvement or opportunity for continuous improvement | Commitment Made/Action Taken | Completed |
|---------|-------------------------|-------------------------------------|--|---|-----------------------------------|
| | | | | public record at the December 14, 2020 Board meeting. | <i>Training Completed 1/17/21</i> |
| 4.5.1 | Nov 9, 2020 | No | | | |
| 4.5.2 | Nov 9, 2020 | No | | | |
| 4.5.2.1 | Nov 9, 2020 | No | | | |
| 4.5.2.2 | Nov 9, 2020 | No | | | |
| 4.5.2.3 | Nov 9, 2020 | No | | | |
| 4.5.3 | Nov 9, 2020 | No | | | |
| 4.5.3.1 | Nov 9, 2020 | No | | | |
| 4.5.3.2 | Nov 9, 2020 | No | | | |
| 4.5.4 | Nov 9, 2020 | No | | | |
| 4.5.5 | Nov 9, 2020 | No | | | |
| 4.5.6 | Nov 9, 2020 | No | | | |
| 4.5.7 | Nov 9, 2020 | No | | | |
| 4.5.8 | Nov 9, 2020 | No | | | |
| 4.5.8.1 | Nov 9, 2020 | No | | | |
| 4.5.8.2 | Nov 9, 2020 | No | | | |
| 4.5.8.3 | Nov 9, 2020 | No | | | |
| 4.5.8.4 | Nov 9, 2020 | No | | | |
| 4.5.8.5 | Nov 9, 2020 | No | | | |
| 4.5.8.6 | Nov 9, 2020 | No | | | |

**Record of Board Self-Evaluation
Governance Policies
(July 1, 2020 – June 30, 2021)
Monitoring July 1, 2020 – June 30, 2021 School Year Data**

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Board Management Delegation and Governance Process policies.

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|--|-------------------------|-------------------------------------|--|---|---|
| 4.5.8.7 | Nov 9, 2020 | No | | | |
| 4.6 Process for Addressing School Board Member Violations | | | | | |
| 4.6.1 | | | | | |
| 4.6.2 | | | | | |
| 4.6.3 | | | | | |
| 4.6.4 | | | | | |
| 4.6.4.1 | | | | | |
| 4.6.4.2 | Nov 9, 2020 | No | | Director Stoltz will be required by the Board to retake the Phase 1 and Phase 2 training as described in policy 4.5.8.2 and 4.5.8.3 by the end of January 2021 and the Introduction to Policy Governance Course as described in 4.5.8.1 at a date to be determined in early 2021. Director Stoltz will also be removed from her appointment to the Board Development Committee. Director Stoltz will bring forward a public statement regarding these violations for consideration for entry into the | <p><i>-MSBA Phase 1 Completed 12/8/20</i></p> <p><i>-MSBA Phase 2 Completed 12/17/29</i></p> <p><i>-Public Statement Completed 12/14/20</i></p> <p><i>-Intro to Policy Governance</i></p> |

Record of Board Self-Evaluation
Governance Policies
(July 1, 2020 – June 30, 2021)
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| Policy | Date of Self-Evaluation | Board Behavior Fully Compliant? Y/N | Board behavior needing improvement or opportunity for continuous improvement | Commitment Made/Action Taken | Completed |
|--|-------------------------|-------------------------------------|--|---|-----------------------------------|
| | | | | public record at the December 14, 2020 Board meeting. | <i>Training Completed 1/17/21</i> |
| 4.7 School Board Committee Principles | | | | | |
| 4.7.1 | | | | | |
| 4.7.2 | | | | | |
| 4.7.3 | | | | | |
| 4.7.4 | | | | | |
| 4.8 School Board Committee Structure | | | | | |
| 4.8.1 | | | | | |
| 4.8.2 | | | | | |
| 4.8.3 | | | | | |
| 4.8.4 | | | | | |
| 4.9 Governance Investment | | | | | |
| 4.9.1 | | | | | |
| 4.9.1.1 | | | | | |
| 4.9.1.2 | | | | | |
| 4.9.1.3 | | | | | |

Record of Board Self-Evaluation
Governance Policies
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|---|-------------------------|-------------------------------------|---|---|--|
| 4.9.2 | | | | | |
| 4.9.3 | | | | | |
| 4.10 Operation of the School Board Governing Rules | Nov 9, 2020 | No | Board acknowledges that Director Stoltz was in violation during Board Meeting held on Aug 24, 2020. | Director Stoltz to bring forward a public statement regard violation for consideration for entry into the public record at the Dec 14, 2020 Board Meeting | <i>Public Statement Completed 12/14/20</i> |
| 4.10.1 | Nov 9, 2020 | No | | | |
| 4.10.1.1 | Nov 9, 2020 | No | | | |
| 4.10.1.2 | Nov 9, 2020 | No | | | |
| | Nov 9, 2020 | No | | | |

Resolution of Acceptance of Donations

BE IT RESOLVED by the School Board of Independent School District No. 272 that the School Board accepts with appreciation the following contributions and permits their use as designated by the donors:

Cedar Ridge Elementary:

- Donation of \$100.00 – Art Benson, Danbury, WI – funds to be used for book vending machine.

Eden Lake Elementary:

- Donation of \$92.70 – Box Tops for Education, Citizens Alliance Bank-Lake Lillian Branch, Clara City, MN – funds to be used for supplemental Supplies

Eden Prairie High School:

- Donation of Miscellaneous Clothing Items – Jennifer and Jim Rogers, Eden Prairie, MN – items to be used by the Drama Department

Eden Prairie School District:

- Donation of \$180.00 Grant – The Blackbaud Giving Fund by its agent, YourCause, Charleston, SC – funds to be used for general fund expenditures

Forest Hills Elementary:

- Donation of \$100.00 – Sue Feigal Hitch, Lakeville, MN – funds to go toward enhancements of classroom learning experiences for students

Prairie View Elementary:

- Donation of 20.00 – Susan Bernardy, Eden Prairie, MN through Give-to-the-Max Day – funds to be used to support curriculum
- Donation of \$64.70 – Box Tops, Highland Park, MI – funds will be used to support curriculum
- Donation of \$64.70 – Benevity Community Impact Funds, Safety Harbor, FL – funds will be used to support curriculum

TASSEL Program:

- Donation of \$50.00 – Eden Prairie Police Department/Eden Prairie Crime Prevention Fund – funds to be used toward year-end activity

SUPERINTENDENT CONSENT AGENDA

A. Semi-Monthly Reports

HUMAN RESOURCES

1. Human Resources – Principals

- a. New Hires
- b. Change in Assignment
- c. Resignation/Retirements

2. Human Resources – Administrative/Supervisory/Technical (AST)

- a. New Hires
- b. Change in Assignment
- c. Resignation/Retirements

Rotschafer, Andrew – Activities Coordinator, Eden Prairie High School, effective 2/5/2021.

3. Human Resources – Eden Prairie Supervisors & Specialists (EPSS)

- a. New Hires
- b. Change in Assignment
- c. Resignation/Retirements

Li, Lidiya – Technology Systems Administrator, Administrative Service Center, 8 hours/day, 5 days/week, 260 days/year, effective 1/18/2021.

4. Human Resources - Licensed Staff

- a. New Hires

Hallau, Lauren – Elementary Long-Term Substitute, 1.0 FTE, EP Online, effective 12/1/2020 through 6/1/2021.

Hanenburg, Lindsay – Social Worker, 1.0 FTE, Eden Prairie High School, effective 1/19/2021.

McCabe, Elizabeth – Academic Interventionist, 1.0 FTE, District Wide, effective 1/18/2021.

Miller, Kristine – Physical Education Long Term Substitute, 1.0 FTE, Eagle Heights Spanish Immersion, effective 12/10/2020 through 1/19/2021 and 4/29/2021 through 6/1/2021.

Owen, Timothy – World Language – Spanish, 1.0 FTE, Eden Prairie High School, effective 1/19/2021.

Reed, Ann – Grade 2 Long Term Substitute, 1.0 FTE, Prairie View Elementary, effective 1/6/2021 through 2/22/2021.

Ruelle, Abigale – Elementary Teacher, 1.0 FTE, EP Online, effective 2/15/2021 through 6/1/2021.

Sanders, Peyton – Special Education Teacher, 1.0 FTE, Central Middle School, effective 1/4/2021.

Skulley, Liam – Mathematics, 1.0 FTE, Eden Prairie High School, effective 1/19/2021 through 6/1/2021.

- b. Change in Assignment

Cornwell, Kelsey – From English/Language Arts, 1.0 FTE at Central Middle School to English/Language Arts, 1.0 FTE at Eden Prairie High School, effective 1/19/2020.

- c. Resignation/Retirements

Brownell, Pam – English/Language Arts, Central Middle School, effective 6/1/2021.

Caldwell, Maia – Social Studies, 1.0 FTE, Eden Prairie High School, effective 1/13/2021.

Cater, Sheryl – Special Education Teacher, 1.0 FTE, Eden Lake Elementary, effective 6/1/2021.

Churchill, Laura – Elementary Education Teacher, 1.0 FTE, Cedar Ridge Elementary, effective 2/25/2021.

Just, Patricia – Physical Education, 1.0 FTE, Oak Point Elementary, effective 6/1/2021.

McKinley, Marjorie – Art, 1.0 FTE, Central Middle School, effective 6/1/2021.

St. Clair, Robert – English/Language Arts, 1.0 FTE, Eden Prairie High School, effective 1/18/2021.

d. Leaves

Iversen, Kathleen – Elementary Classroom Teacher, 1.0 FTE, Eden Lake Elementary, effective 6/1/2021

5. Human Resources - Classified Staff

a. New Hires

BUILDING SERVICES

CLASS

Berg, Alexis – Due Process Clerk – Special Education, Central Middle School, Cedar Ridge Elementary, and Prairie View Elementary, 7 hours/day, 5 days/week, 181 days/year, effective 1/5/2021.

Zavala Varela, Daniela – Intern Coordinator, Eagle Heights Spanish Immersion, 5 hours/day, 5 days/week, 106 days/year, effective 1/4/2021 through 5/31/2021.

FOOD SERVICE

MSEA

Jilek, Elizabeth – Playground Paraprofessional, Cedar Ridge Elementary, 2 hours/day, 5 days/week, 172 days/year, effective 12/9/2020.

Meyer, Abby – Special Education Paraprofessional, Oak Point Elementary, 5 hours/day, 5 days/week, 178 days/year, effective 1/19/2021.

Selman, Nabo – Teaching Assistant, Eden Prairie High School, 2 hours/day, 5 days/week, 172 days/year, effective 1/19/2021.

PRESCHOOL TEACHERS

TRANSPORTATION

b. Change in Assignment

BUILDING SERVICES

CLASS

FOOD SERVICE

MSEA

PRESCHOOL TEACHERS

TRANSPORTATION

c. Resignations/Retirements

BUILDING SERVICES

Frederick, Lester – Day Custodian, Cedar Ridge Elementary, effective 1/29/2021.

Gonzalez, Antonio – Custodian (Night, Non-Licensed), Oak Point Elementary, effective 1/15/2021.

Keesling, Edward – Night Lead, Administrative Services Center, effective 3/10/2021.

Perkins-Brooks, Nancy – FT Maintenance, Oak Point Elementary, effective 1/19/2021.

Pinzon, Antonio – Custodian (Night, Non-Licensed), Education Center, effective 1/7/2021.

Pinzon, Omar – Custodian (Night, Non-Licensed) Oak Point Elementary, effective 1/11/2021.

CLASS

Friesner, Nathan – Technology Support Specialist, Administrative Services Center, effective 12/18/2020.

Huynh, Charleen – Due Process Clerk, Central Middle School, effective 12/4/2020.

Nixon, Susan – Office Professional – Deans, Eden Prairie High School, effective 12/23/2020.

FOOD SERVICE

Lin, Feng-Yi – Food Service Assistant I, Prairie View Elementary, effective 12/23/2020.

McGowan, Karen – Finance Assistant, Administrative Services Center, effective 1/29/2021.

MSEA

Abdisalam, Sagal – ESL Paraprofessional, Prairie View Elementary, effective 12/23/2020.

Endale, Edget – Special Education Paraprofessional, Oak Point Elementary, effective 2/4/2021.

Howells, Jean – Special Education Paraprofessional, Eden Prairie High School, effective 1/15/2021.

Jackson, Emmanuel – Special Education Paraprofessional, Central Middle School, effective 1/19/2021.

Jeme, Maliaka – Special Education Paraprofessional, Prairie View Elementary, effective 12/10/2020.

Jilek, Elizabeth – Paraprofessional, Cedar Ridge Elementary, effective 12/10/2020.

Lee, Melissa – Special Education Paraprofessional, Eden Prairie High School, effective 1/15/2021.

Maldonado, Jonashka – Cultural Liaison, District Wide, effective 12/16/2020.

Olsen, Dawn – Special Education Paraprofessional, Prairie View Elementary, effective 1/4/2021.

Sumra, Zaheerabbas – Paraprofessional, Eden Lake Elementary, effective 12/23/2020.

Theis, Amber – Eagle Zone Program Assistant, Community Education, effective 1/5/2021.

PRESCHOOL TEACHERS

TRANSPORTATION

Brown, Paul – Bus Driver, Transportation, effective 1/15/2021.

Condon, Mary – Bus Driver, Transportation, effective 1/15/2021.

Sumra, Zaheerabbas – Bus Driver, Transportation, effective 12/23/2020.

Board Business

General Consent Agenda

Approval of Payments, All Funds, December 2020

| | |
|--------------------------|-----------------------|
| Check #408653-408652 | \$1,323,810.46 |
| Electronic Disbursements | \$7,455,082.33 |
| TOTAL | \$8,778,892.79 |

Acknowledgment of Electronic Transfers December 2020

| INVEST DATE | FROM | TO | INTEREST RATE | MATURITY DATE | PRINCIPAL |
|-------------|---------------|---------|---------------|---------------|-----------------|
| 11/25/2020 | PMA Financial | MNTrust | .070% | 12/28/2020 | \$12,000,759.46 |
| 11/25/2020 | PMA Financial | MNTrust | .070% | 12/28/2020 | \$8,000,506.32 |
| 11/25/2020 | PMA Financial | MNTrust | .070% | 12/28/2020 | \$2,500,158.22 |
| 11/25/2020 | PMA Financial | MNTrust | .070% | 12/28/2020 | \$5,000,316.44 |
| 07/23/2019 | PMA Financial | MNTrust | 1.752% | 12/29/2020 | \$1,742,730.64 |
| 07/30/2019 | PMA Financial | MNTrust | 1.860% | 01/01/2021 | \$4,676,640.41 |
| 03/17/2020 | PMA Financial | MNTrust | .398% | 01/19/2021 | \$250,260.69 |

**EDEN PRAIRIE SCHOOLS
GENERAL FUNDS
MONTHLY REVENUE/EXPENDITURE REPORT
FOR THE MONTH ENDING: Dec-20**

| REVENUES/TRANSFERS IN (BY SOURCE CODE) | | | | | |
|--|--------------------|--------------------------|---------------------------------|-------------------------|-------------------------|
| SOURCE | DESCRIPTION | YEAR TO DATE RECEIVED | CURRENT FULL YEAR PROJECTION | THIS YEAR % RECEIVED | LAST YEAR % RECEIVED |
| 001-020 | TAXES | \$ 18,386,686 | \$ 26,145,086 | 70.33% | 70.68% |
| 021-040 | TUITION | - | 70,000 | 0.00% | 53.00% |
| 041-089 | FEES & ADMISSIONS | 221,597 | 416,968 | 53.14% | 78.82% |
| 090-199 | MISC REVENUE | 204,927 | 927,000 | 22.11% | 83.79% |
| 200-399 | STATE AID | 25,858,253 | 82,737,316 | 31.25% | 32.17% |
| 400-499 | FEDERAL PROGRAMS | 2,419,596 | 5,667,471 | 42.69% | 0.44% |
| 600-649 | SALES | 23,129 | 56,100 | 41.23% | 67.99% |
| | | \$ 47,114,187 | \$ 116,019,941 | 40.61% | 41.30% |
| | CAPITAL OUTLAY | 39,276 | 12,411,809 | 0.32% | 1.23% |
| | STUDENT ACTIVITIES | 796,001 | 1,800,000 | 44.22% | 81.52% |
| | MEDICAL ASSISTANCE | 42,148 | 150,000 | 28.10% | 6.13% |
| | SCHOLARSHIPS | - | 8,500 | 0.00% | #DIV/0! |
| Revenue Notes: | | | | | |

| EXPENDITURES/TRANSFERS OUT (BY OBJECT CODE) | | | | | |
|---|-------------------------|--------------------------|---------------------------------|-------------------------|-------------------------|
| OBJECT | DESCRIPTION | YEAR TO DATE EXPENDED | CURRENT FULL YEAR PROJECTION | THIS YEAR % EXPENDED | LAST YEAR % EXPENDED |
| 100 | SALARIES | \$ 27,414,798 | \$ 76,031,123 | 36.06% | 37.13% |
| 200 | BENEFITS | 9,043,518 | 24,654,929 | 36.68% | 37.19% |
| 300 | PURCHASED SVCS | 3,533,985 | 9,433,960 | 37.46% | 43.02% |
| 400 | SUPPLIES & EQUIPMENT | 2,739,253 | 5,510,682 | 49.71% | 49.63% |
| 800 | OTHER EXPENSES | 156,659 | 659,969 | 23.74% | 15.67% |
| 900 | TRANSFERS & CONTINGENCY | - | 214,291 | 0.00% | 0.00% |
| | | \$ 42,888,213 | \$ 116,504,954 | 36.81% | 37.70% |
| | CAPITAL OUTLAY | 5,942,599 | 12,000,315 | 49.52% | 56.07% |
| | STUDENT ACTIVITIES | 780,820 | 1,800,000 | 43.38% | 68.03% |
| | MEDICAL ASSISTANCE | 138,954 | 175,654 | 79.11% | 37.61% |
| | SCHOLARSHIPS | - | 20,620 | 0.00% | #DIV/0! |
| Expenditure Notes: | | | | | |

**EDEN PRAIRIE SCHOOLS
GENERAL FUNDS
MONTHLY REVENUE/EXPENDITURE REPORT
FOR THE MONTH ENDING: Nov-20**

| REVENUES/TRANSFERS IN (BY SOURCE CODE) | | | | | |
|--|--------------------|--------------------------|---------------------------------|-------------------------|-------------------------|
| SOURCE | DESCRIPTION | YEAR TO DATE RECEIVED | CURRENT FULL YEAR PROJECTION | THIS YEAR % RECEIVED | LAST YEAR % RECEIVED |
| 001-020 | TAXES | \$ 18,820,459 | \$ 26,284,948 | 71.60% | 65.85% |
| 021-040 | TUITION | - | 70,000 | 0.00% | 0.00% |
| 041-089 | FEES & ADMISSIONS | 202,563 | 748,500 | 27.06% | 74.61% |
| 090-199 | MISC REVENUE | 187,235 | 927,000 | 20.20% | 71.08% |
| 200-399 | STATE AID | 23,953,080 | 83,233,564 | 28.78% | 31.01% |
| 400-499 | FEDERAL PROGRAMS | - | 2,482,704 | 0.00% | 0.37% |
| 600-649 | SALES | 22,389 | 56,100 | 39.91% | 62.49% |
| | | \$ 43,185,726 | \$ 113,802,816 | 37.95% | 39.13% |
| | CAPITAL OUTLAY | 29,837 | 12,386,809 | 0.24% | 1.21% |
| | STUDENT ACTIVITIES | 761,021 | 1,800,000 | 42.28% | 75.38% |
| | MEDICAL ASSISTANCE | 42,148 | 150,000 | 28.10% | 6.13% |
| | SCHOLARSHIPS | - | 8,500 | 0.00% | #DIV/0! |
| Revenue Notes: | | | | | |

| EXPENDITURES/TRANSFERS OUT (BY OBJECT CODE) | | | | | |
|---|-------------------------|--------------------------|---------------------------------|-------------------------|-------------------------|
| OBJECT | DESCRIPTION | YEAR TO DATE EXPENDED | CURRENT FULL YEAR PROJECTION | THIS YEAR % EXPENDED | LAST YEAR % EXPENDED |
| 100 | SALARIES | \$ 21,062,568 | \$ 76,379,547 | 27.58% | 28.63% |
| 200 | BENEFITS | 7,057,931 | 24,805,228 | 28.45% | 29.78% |
| 300 | PURCHASED SVCS | 3,027,991 | 9,295,833 | 32.57% | 41.09% |
| 400 | SUPPLIES & EQUIPMENT | 1,822,348 | 3,278,156 | 55.59% | 41.62% |
| 800 | OTHER EXPENSES | 144,886 | 659,969 | 21.95% | 43.71% |
| 900 | TRANSFERS & CONTINGENCY | - | 250,000 | 0.00% | 0.00% |
| | | \$ 33,115,723 | \$ 114,668,733 | 28.88% | 30.05% |
| | CAPITAL OUTLAY | 5,586,396 | 12,100,315 | 46.17% | 40.40% |
| | STUDENT ACTIVITIES | 760,322 | 1,800,000 | 42.24% | 59.84% |
| | MEDICAL ASSISTANCE | 107,197 | 175,654 | 61.03% | 30.04% |
| | SCHOLARSHIPS | - | 20,620 | 0.00% | #DIV/0! |
| Expenditure Notes: | | | | | |



2021-22 School Start and End Times



EDEN PRAIRIE SCHOOLS
Inspiring each student every day

Background

- Requests from the community in 2015-16 and During Designing Pathways
- 2019 Referendum
 - Neighborhood preschool
 - CMS addition
- After referendum: Right time to study school times
- Started Nov. 2019
 - Staff input sessions, family surveys
- Not end-determined

SCHOOL SCHEDULES TIMELINE

2019

Nov.

Introduce topic to School Board, review timeline

Nov.- Dec.

Online information gathering with parents/guardians

Dec. '19 - Feb. '20

Information gathering with Eden Prairie Schools staff

Feb. 6

First community-wide information session (Dr. Conrad Iber)

April

Community-wide information session (Dr. Kyla Wahlstrom)

May

Community-wide information session (panel discussion)

June

Random sample survey

May- Sept.

Start and End Time Taskforce Meetings

Nov.

Share summary of findings with School Board

Nov./Dec.

Final decision, if process reaches this point

Dec. '20 - June '21

Communicate outcome and plans should any changes be necessary for fall 2021

2021



EDEN PRAIRIE SCHOOLS
Inspiring each student every day

Summer 2020 Start & End Time Task Force

- 18 members: staff, parents, community
- Presentations in Eden Prairie
 - Dr. Conrad Iber
 - Dr. Kyla Wahlstrom
 - Activities Director panel
- Reviewed scientific literature
- Heard from district experts
 - Child care
 - Transportation
 - Considered Feedback from Interested Parties

Research

- Teens' biological sleep clocks change, they go to bed later
- Sleep deprivation = risk-taking, impaired judgment, poor mental health
- Increased sleep = improved attendance, alertness, better mental health, improved grades and graduation rates



Task Force Recommendation



Change school start-end times to ensure the school day for Eden Prairie High School students begins later in the morning.

Working with recommendation

- Our 3-tier transportation system
- Move school day length away from state minimums
- Must be financially responsible
- Must be operationally and logistically viable
- Must align with the research and task force recommendation
- Over 100 configurations reviewed



Start/End Times



| | |
|----------------------|------------------|
| Oak Point | 7:45-2:15 |
| Eagle Heights | 7:45-2:15 |
| Cedar Ridge | 8:00-2:30 |
| Forest Hills | 8:00-2:30 |
| EPHS | 8:35-3:20 |
| Prairie View | 8:40-3:10 |
| Eden Lake | 8:40-3:10 |
| CMS | 9:25-4:07 |

Benefits

- Instructional day
 - Elementary: +10 minutes
 - Middle School: +15 minutes
- Supports Elementary lunch & recess
- New CMS schedule & student choice
- All times align with research
- All times consistent within Lake Conference

Looking across Lake Conference

| | Eden Prairie (2021-22) | Edina | Mtka. | Wayzata | Hopkins | Buffalo | STMA |
|---------------|-------------------------------------|------------------------|------------------------|------------------------|------------------------|-----------|-----------|
| Elem | 7:45-2:15 8:00-2:30 8:40-3:10 | 7:50-2:25 8:40-3:15 | 8:00-2:40 8:40-3:20 | 7:45-2:25 8:30-3:10 | 8:58-3:30 9:33-4:05 | 7:45-2:25 | 7:45-2:15 |
| Middle | 9:25-4:07 | 9:20-4:05 | 9:15-3:55 | 9:10-4:00 | 7:47-2:35 | 8:50-3:25 | 9:00-3:05 |
| High | 8:35-3:20 | 8:30-3:15 | 8:00-2:40 | 8:20-3:10 | 7:52-2:35 | 8:50-3:25 | 8:30-3:20 |

Additional Engagement

- Review and Comment
- Over 400 Comments: Themed
- 3 Additional Community Meetings
- Listening Session with Staff Representatives

Themes and Questions

- Limit early pick-ups to the extent possible (commitment from transportation)
- Examine Schedules and Design for Enrichment and Activities at CMS
- Ensuring Increased Choice for CMS Students Embedded in the School Day
- Support for Updated Start Times
- Flip/Flopping Schedules
- Rotation of Elementary Schedules
- Distance of Start Times for EPHS⁶¹ and CMS

Follow Up & Future Work

- For each question or scenario the team relooked at options based on the parameters I had set
- Task force to work on logistics for CMS activities and athletics: This is very doable (Nate, Staff, Russ)
- Transportation to scrutinize early routing to limit to the extent possible the earliest morning pickups
- Designing Pathways Increasing choice



Start/End Times



| | |
|----------------------|------------------|
| Oak Point | 7:45-2:15 |
| Eagle Heights | 7:45-2:15 |
| Cedar Ridge | 8:00-2:30 |
| Forest Hills | 8:00-2:30 |
| EPHS | 8:35-3:20 |
| Prairie View | 8:40-3:10 |
| Eden Lake | 8:40-3:10 |
| CMS | 9:25-4:07 |

Communication

- Tomorrow Communication Will Go Out to Families and Staff
- Information Circulated from Now Till the Start of the 2021 School Year
- This is a Change; Every District that Has Gone Through This Has Experienced This.
- The Benefits Outweigh the Required Change and the Research would Indicate and I Believe It Will Help Us Achieve the ENDs Over Time.



Instructional Model Update

January 25, 2021

Models Being Implemented

- K-2 Returned on January 6, 2021
- 3-5 Returned In-Person on January 20, 2021
- 6th Grade will Return In-Person on February 3, 2021
- 7-12 Staff will Engage in Planning, Training, and Preparation February 4th and 5th
- 7-8 will Return to Hybrid on February 8, 2021
- 9-12 will Return to Hybrid on February 8, 2021

Current Strategies and Experience

- Training for All Staff
- Staff Provided with Multiple Face Masks and a Face Shield
- Increased Handwashing and Hand Sanitizer
- Use of Plexiglass Barriers
- Daily Temperature Checks at Entry
- Daily Self Screening by Staff (RAVE System)
- Building Substitutes: Training and Coverage
- Great Compliance for Face Coverings, Social Distancing, Podding
- Curb to Curb Teaching and Mitigation (Drivers Supplied and Checking)
- Vocal and Instrumental Lessons are Being Held Virtually
- Cleaning and Sanitizing of High Touch Items and Spaces

Reduction of Mixing

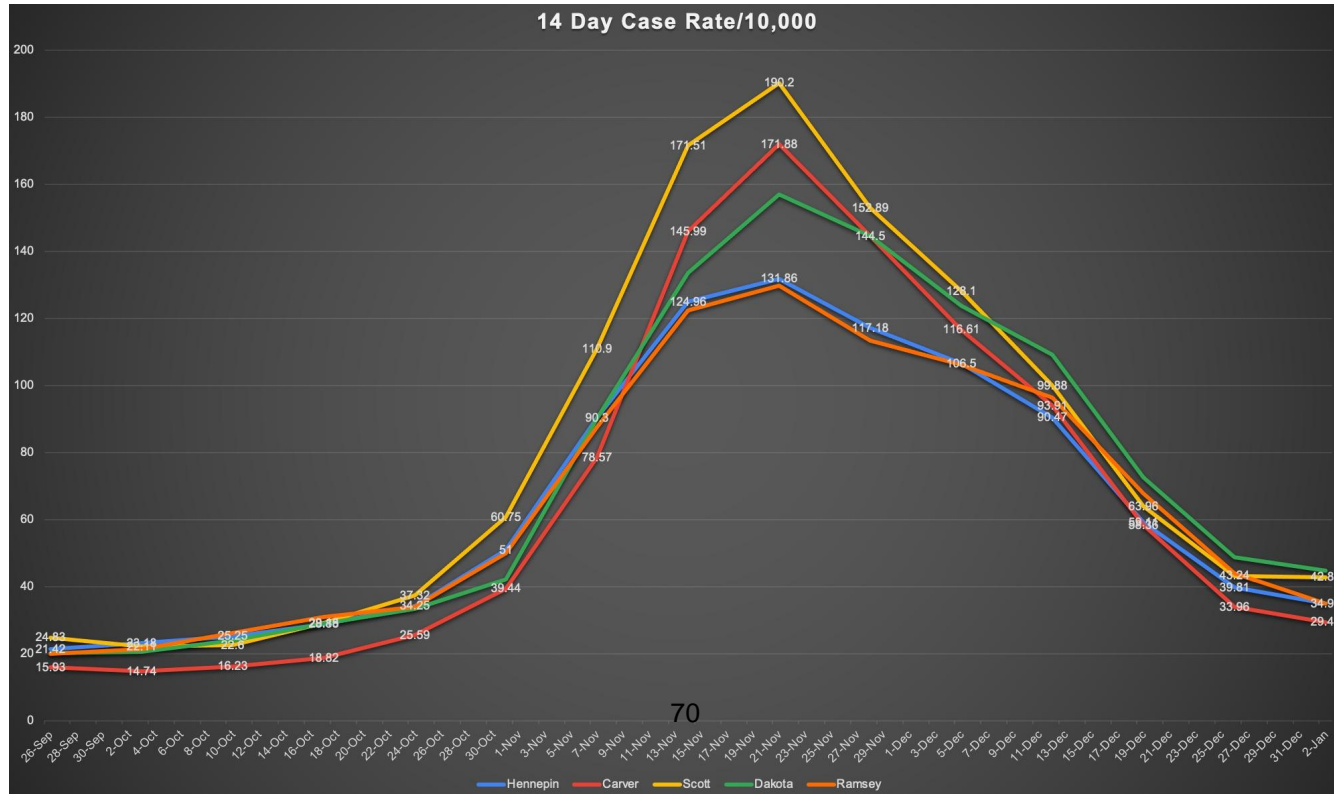
Our Secondary Hybrid Models were designed with:

- Reduction in Movement and Social Distancing
- Reduction in mixing students across classes
- Hand Scheduling and Attention to Class Size and Space
- Space and Separation during passing times and in Common Areas
- Masks and hand washing routines
- Masks were used at all times except when eating
- Classes Like Music Adjusted Classes According to Guidance
- Intentional Instructional Design Strategies to Reduce Mixing

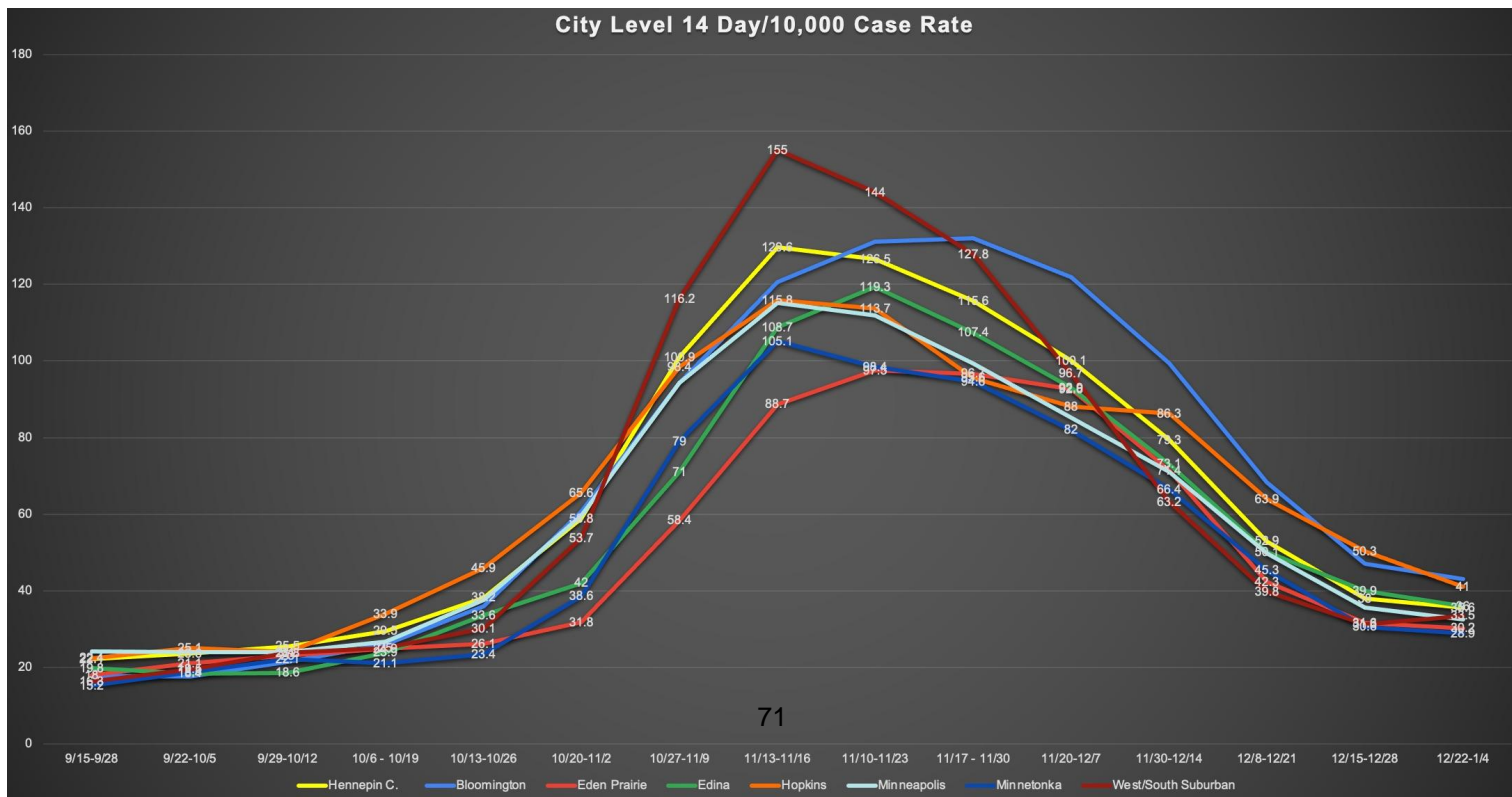
Increased Mitigation:

- Hand Scheduled All Classes
- Analysis on “Supersizing Spaces” When Necessary
- Lunch Models - Our Lunch Models Prior Exceed Requirements
- Staff have already been provided multiple masks and face shields
- Face Shields (Over 300 Additional On Hand)
- Face Masks (Over 6 Extra Cloth Masks/staff member on Hand and 1000's of Disposable)
- Gloves on Hand for When Appropriate
- Plenty of Cleaning Supplies and Employees are Trained on Employee Right to Know (enhanced cleaning)
- Retraining and Reteaching Designed for Staff and Students
- Because of Our Layered Mitigation and Structure, Being in HS and MS is One of the Safest Places Our Kids and Keeps Them from More Risky Behaviors: Better for Kids, Families, and the Community to have them IN School

Data Before/Data Now



Data Before/Data Now



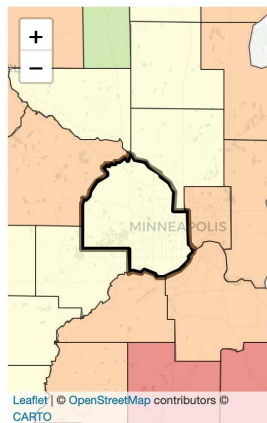
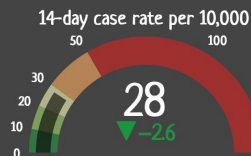
Projections

Hennepin County

Population (2019 estimated): 1,265,843

Data as of January 24, 2021

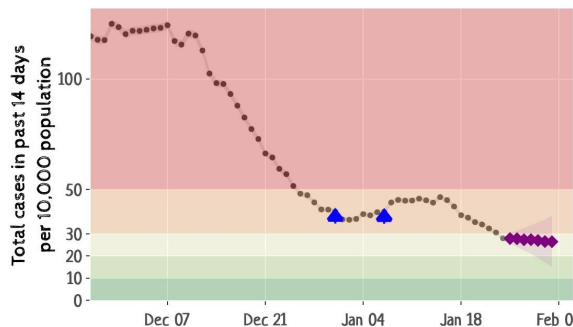
☒ Display MDH rates ☒ Display one-week forecast



Black squares show official rates provided by the Minnesota Department of Health.
Blue triangles are projections of what MDH will report in upcoming data releases, based on daily new case numbers.
Purple diamonds show forecasted rates for the next 7 days.

Start plot on:

2020-11-26

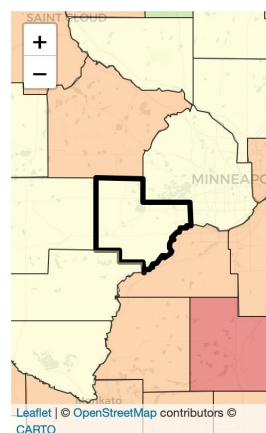
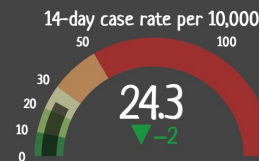


Carver County

Population (2019 estimated): 105,089

Data as of January 24, 2021

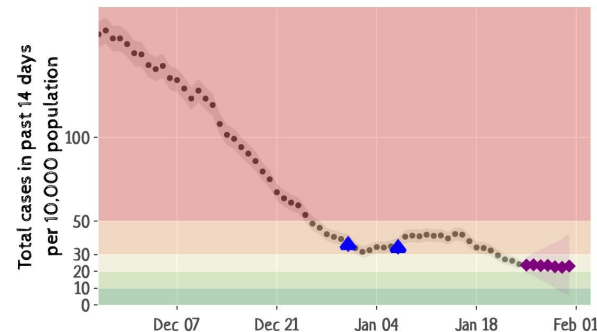
☒ Display MDH rates ☒ Display one-week forecast



Black squares show official rates provided by the Minnesota Department of Health.
Blue triangles are projections of what MDH will report in upcoming data releases, based on daily new case numbers.
Purple diamonds show forecasted rates for the next 7 days.

Start plot on:

2020-11-26



Projections

Eden Prairie Public School District

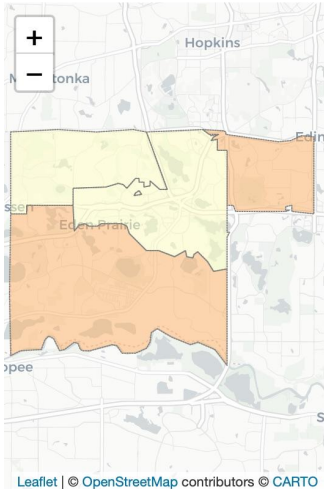
ZIP codes: 55344, 55346, 55347, 55439

(excludes ZIP codes where less than 0.25 square miles of land area is within district boundaries)

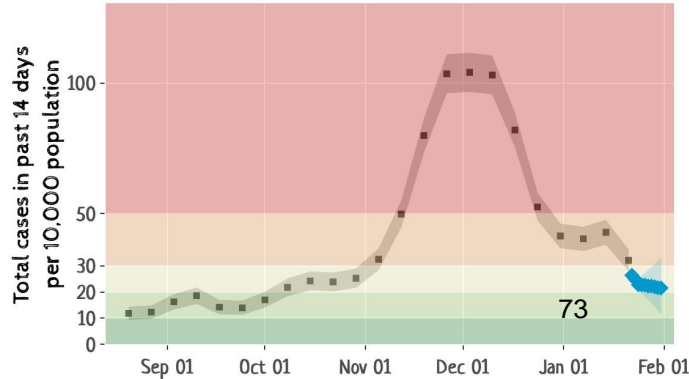
Data as of January 21, 2021

☒ Show forecast

14-day case rate per 10,000



Forecasts (blue diamonds) are based on a population-weighted average of 14-day rates for counties overlapping this district: Hennepin (100%)



EDEN PRAIRIE SCHOOLS
Inspiring each student every day

COVID-19 PAST DATA

| Date of report | Total Staff No. of Cases Past 14 days | Students No. of Cases Past 14 days |
|----------------|---|--|
| Jan. 15 | 5 | 13 |
| Jan. 8 | 4 | 10 |
| Jan. 1, 2021 | 3 | 3 |
| Dec. 25 | 6 | 6 |
| Dec. 18 | 9 | 18 |
| Dec. 11 | 13 | 13 |
| Dec. 4 | 4 | 16 |
| Nov. 27 | 6 | 21 |
| Nov. 20 | 6 | 40 |
| Nov. 13 | 7 | 34 |
| Nov. 6 | 10 | 6 |
| Oct. 30 | 10 | 16 |
| Oct. 23, 2020 | 5 | 18 |

Saliva Testing

- We have proven our Saliva Testing Model works and we can easily staff and run our sites.
- We have more than adequate staff, space, and resources to conduct bi-weekly testing
- Well prepared to continue testing
- District Coordinators leading the work with school sites implementing efforts through our health services
- Today was our 2nd District Testing Day
- Vaccinations are being Ramped Up

Evidence and Practice

- Case Rates at October Levels
- Running at 25% Capacity While Implementing this Model
- Aligned Space with Classes
- Highly Successful Track Record in this Model with Higher Case Rates
- Increasing Mitigation Factors Beyond Our Previous Model
- Success Bringing Back Learners with Unique Needs
- Success with Return of Activities and Athletics
- Bringing Kids Back will Reduce At Risk Health Behaviors in the Community
- High Level of Confidence In Ability to Be Successful

75



EDEN PRAIRIE SCHOOLS
Inspiring each student every day

| School Board Committees | | |
|---|---|--|
| | 2020 | 2021 |
| Board Development Committee | Holly Link Elaine Larabee Adam Seidel | Adam Seidel Beth Fletcher Aaron Casper |
| Community Linkage Committee | Terri Swartout Debjyoti "DD" Dwivedy Aaron Casper | Debjyoti "DD" Dwivedy Kim Ross Charles "C.J." Strehl |
| Policy Committee | Terri Swartout Adam Seidel Veronica Stoltz | Veronica Stoltz Debjyoti "DD" Dwivedy Beth Fletcher |
| Negotiations Committee | Elaine Larabee Adam Seidel Aaron Casper | Aaron Casper Kim Ross Charles "C.J." Strehl |
| School Board Outside Assignments | | |
| | 2020 | 2021 |
| AMSD (1 time/month or more) Association of Metropolitan Schools | Terri Swartout & Holly Link | Veronica Stoltz w/ Kim Ross and Aaron Casper |
| ISD 287 (2 times/month) – 2 Year Term Intermediate School District #287 | Adam Seidel | Adam Seidel |
| ECSU (2 times/year) Metropolitan Educational Cooperative Service Unit | Veronica Stoltz | Veronica Stoltz |
| School Board – Other Assignments | | |
| | 2020 | 2021 |
| Financial Advisory Committee | Aaron Casper | Aaron Casper |
| Minnesota State High School League (MSHSL – 1 time/year) | Elaine Larabee | Veronica Stoltz |
| PTO President's Council | Elaine Larabee Debjyoti "DD" Dwivedy | Beth Fletcher |
| Strategic Core Planning Team (As requested by Superintendent) | Holly Link Terri Swartout | Beth Fletcher |

Eden Prairie School Board
2020–21 WORK PLAN CHANGES
“Proposed” Changes for the
January 25, 2021 Meeting

| Date of Meeting/Workshop | Changes Requested |
|---|--|
| Monday, February 8, 2021 – <i>Workshop</i> | |
| Monday, February 22, 2021 | |
| Monday, March 8, 2021 – <i>Workshop</i> | |
| Monday, March 22, 2021 | |
| Monday, April 12, 2021 – <i>Workshop</i> | |
| Monday, April 26, 2021 | - <i>Fiscal Year (FY) 2022-23 Preliminary School Calendar (First Reading) – Decision Prep.</i> |
| Monday, May 10, 2021 – <i>Workshop</i> | |
| Monday, May 24, 2021 | - <i>Fiscal Year (FY) 2022-23 Preliminary School Calendar –Board Action</i> |
| Monday, June 14, 2021 – <i>Workshop</i> | |
| Monday, June 28, 2021 | |
| Placeholder – General Board Work | |
| <ul style="list-style-type: none"> • Cultural Proficiency Continuum • Board Development Training • School Board Listening Session Discussion • <i>Further Discussion on Audio Recording of School Board Workshops</i> • | |
| Placeholder – Policy Review | |
| <ul style="list-style-type: none"> • <i>Policy GP 4.9.1.1 to be sent to the Policy Committee to create language requested</i> • A review of all Board Policies as it relates to race inclusion for all students in all ethnic groups • | |

EDEN PRAIRIE SCHOOL BOARD
2020-2021 ANNUAL WORK PLAN

Board Meetings

Board Workshops

Other Meetings

January 25, 2021

| Board Meeting or Board Workshop Type, Date and Time | Board Work | | | | Supt Consent Agenda Items (Human Resources & Business Services Reports) | Board Education & Required Reporting | Workshop Topic(s) |
|---|---|----------------------|--|---|--|--------------------------------------|---|
| | Policy Monitoring Ends, EL, BMD & GP Monitoring | Decision Preparation | Required Board Action | Board Action on Committee Reports & Minutes | | | |
| <p>*****2021*****</p> <p>Annual Organizational Meeting Mon, Jan 4, 2021 6:00 PM</p> | | | <ul style="list-style-type: none"> • 2021 Annual Organizational Mtg. <ul style="list-style-type: none"> - Election of Officers - School Board Compensation - School Board Calendar • 2022 Resolution for Combined Polling Places for the General Elections • School Board Meeting Calendar: Jan 1, 2021 through Jun 30, 2021 • Appointment of Intermediate District 287 Representative | | <ul style="list-style-type: none"> • 2021 Annual School District Organizational Items: <ul style="list-style-type: none"> - School District Newspaper - School District Depository/Financial Institutions - Money Wire Transfers - Early Claims Payment - School District Legal Counsel - School District Responsible Authority - Deputy Clerk & Deputy Treasurer - Facsimile Signature Authorization - Authorization to Sign Contracts - Local Education Agency (LEA) Representative - MDE Designation of Identified Official with Authority (IoWA) - Seek Bids | | |
| <p>Board Workshop Mon, Jan 4, 2021 6:30 PM Convene (5-10 minutes) following the Annual Organizational Meeting</p> | | | 79 | | | | <ul style="list-style-type: none"> • 2021 Committees & Outside Organization Discussion • CLC: Senior Center Talking Points, Agenda & |

EDEN PRAIRIE SCHOOL BOARD
2020-2021 ANNUAL WORK PLAN

Board Meetings

Board Workshops

Other Meetings

January 25, 2021

| Board Meeting or Board Workshop Type, Date and Time | Board Work | | | | Supt Consent Agenda Items (Human Resources & Business Services Reports) | Board Education & Required Reporting | Workshop Topic(s) |
|--|---|--|--|---|---|--------------------------------------|---|
| | Policy Monitoring Ends, EL, BMD & GP Monitoring | Decision Preparation | Required Board Action | Board Action on Committee Reports & Minutes | | | |
| | | | | | | | Attendance Discussion <ul style="list-style-type: none"> • Budget: 5-Year Financial Forecast • Levy's & Schedule • School Wide Enrichment Model (SEM) –1, (Move from the February 2021 Workshop) • Engagement Strategies • Confirm agenda for next Board Workshop |
| Board Meeting Mon, Jan 25, 2021 6:00 PM | | <ul style="list-style-type: none"> •FY 2021-22 Final School Calendar (Draft) •FY 2022-23 Preliminary School Calendar (Draft) •FY 2021-22 Budget Timelines – First Reading •FY 2021-22 Budget Assumptions – First Reading | <ul style="list-style-type: none"> •FY 2020-21 Mid-Year Budget Approval •Record of Board Self-Evaluation | <ul style="list-style-type: none"> •2021 School Board Committee & Outside Organization Assignments | <ul style="list-style-type: none"> • Monthly Reports • FY 2021-22 Bus Purchase (moved to 10/26/20) | | |
| Post Meeting Board Workshop Mon, Jan 25, 2021 | | | 80 | | | | <ul style="list-style-type: none"> • School Board Meeting Self-Assessment |

EDEN PRAIRIE SCHOOL BOARD
2020-2021 ANNUAL WORK PLAN

Board Meetings

Board Workshops

Other Meetings

January 25, 2021

| Board Meeting or Board Workshop Type, Date and Time | Board Work | | | | Supt Consent Agenda Items (Human Resources & Business Services Reports) | Board Education & Required Reporting | Workshop Topic(s) |
|---|---|----------------------|---|---|---|--------------------------------------|---|
| | Policy Monitoring Ends, EL, BMD & GP Monitoring | Decision Preparation | Required Board Action | Board Action on Committee Reports & Minutes | | | |
| Board Workshop Mon, Feb 8, 2021 6:00 PM | | | | | | | <ul style="list-style-type: none"> • Finance 101 • Transportation: Funding & Options • School-Wide Enrichment Model (SEM) — 1 (Move to January 2021 Workshop) • Walk through School Board Agenda • Confirm agenda for next Board Workshop |
| Board Meeting Mon, Feb 22, 2021 6:00 PM | | | <hr/> <ul style="list-style-type: none"> • Record of Board Self-Evaluation | | <ul style="list-style-type: none"> • Monthly Reports • Approval of FY 2021-22 School Calendar • Approval of Preliminary FY 2022-23 School Calendar | • Ends 1.1.2 | |
| Post Meeting Board Workshop Mon, Feb 22, 2021 | | | | | | | <ul style="list-style-type: none"> • School Board Meeting Self-Assessment |
| Board Workshop Mon, Mar 8, 2021 6:00 PM | | | | | | | <ul style="list-style-type: none"> • Communications • Define Policy under Policy Governance: Ends, EL's, GP's and BMD's |

EDEN PRAIRIE SCHOOL BOARD
2020-2021 ANNUAL WORK PLAN

Board Meetings

Board Workshops

Other Meetings

January 25, 2021

| Board Meeting or Board Workshop Type, Date and Time | Board Work | | | | Supt Consent Agenda Items (Human Resources & Business Services Reports) | Board Education & Required Reporting | Workshop Topic(s) |
|--|---|---|---|---|---|--|---|
| | Policy Monitoring Ends, EL, BMD & GP Monitoring | Decision Preparation | Required Board Action | Board Action on Committee Reports & Minutes | | | |
| | | | | | | | <ul style="list-style-type: none"> •Policy Workshop: Discuss Potential Policy Changes •Confirm agenda for next Board Workshop |
| Board Meeting Mon, Mar 22, 2021 6:00 PM | <ul style="list-style-type: none"> •Re-monitor GP 4.5 for FY 2020-21 | <ul style="list-style-type: none"> • FY 2021-22 Capital Budget – <i>First Reading</i> • FY 2021-22 Capital Outlay | <ul style="list-style-type: none"> •Resolution to Release Probationary Teachers •Final FY 2021-22 Budget Assumptions <hr/> <ul style="list-style-type: none"> •Record of Board Self-Evaluation | | <ul style="list-style-type: none"> •Monthly Reports •Achievement & Integration Budget | <ul style="list-style-type: none"> •Designing Pathways Update | |
| Post Meeting Board Workshop Mon, Mar 22, 2021 | | | | | | | <ul style="list-style-type: none"> •School Board Meeting Self-Assessment |
| Board Workshop Mon, Apr 12, 2021 6:00 PM | | | | | | | <ul style="list-style-type: none"> •Agenda Items: Sample Agenda & Discussion of Agenda Elements •Source of Agenda Items: Board Request for Information; Superintendent Information; Agenda Timeline •FY 2021-2022 Annual Work Plan Calendar Discussion |

EDEN PRAIRIE SCHOOL BOARD
2020-2021 ANNUAL WORK PLAN

Board Meetings

Board Workshops

Other Meetings

January 25, 2021

| Board Meeting or Board Workshop Type, Date and Time | Board Work | | | | Supt Consent Agenda Items (Human Resources & Business Services Reports) | Board Education & Required Reporting | Workshop Topic(s) |
|---|---|--|---|---|---|--------------------------------------|---|
| | Policy Monitoring Ends, EL, BMD & GP Monitoring | Decision Preparation | Required Board Action | Board Action on Committee Reports & Minutes | | | |
| | | | | | | | <ul style="list-style-type: none"> • Discussion/Review all items in Placeholder area on "Work Plan Changes Document" • FY 2021-2022 School Board Meeting Calendar Discussion • FY 2021-2022 School Board Budget Discussion • Mechanics of Monitoring • Choice for Each: School Wide Enrichment Model (SEM) • Confirm agenda for next Board Workshop |
| Board Meeting Mon, Apr 26, 2021 6:00 PM | | <ul style="list-style-type: none"> • FY 2021-22 School Board Work Plan – First Reading • Closed Session: Negotiation Strategy (MN Statue 13D.03, Subd.1) • FY 2021-22 School Board Budget – First Reading | <ul style="list-style-type: none"> • Approval of FY 2021-22 Capital Budget • Approval of FY 2021-22 School Board Meeting Calendar <hr/> <ul style="list-style-type: none"> • Record of Board Self-Evaluation | | <ul style="list-style-type: none"> • Monthly Reports • ALC Fiscal Agent Agreement with District 287 | | |

EDEN PRAIRIE SCHOOL BOARD
2020-2021 ANNUAL WORK PLAN

Board Meetings

Board Workshops

Other Meetings

January 25, 2021

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|---|---|---|--|---|---|--------------------------------------|--|
| | Policy Monitoring Ends, EL, BMD & GP Monitoring | Decision Preparation | Required Board Action | Board Action on Committee Reports & Minutes | | | |
| | | <ul style="list-style-type: none"> • <i>FY 2022-2023 Preliminary School Calendar – First Reading</i> | | | | | |
| Post Meeting Board Workshop Mon, Apr 26, 2021 | | | | | | | <ul style="list-style-type: none"> • School Board Meeting Self-Assessment |
| Board Workshop Mon, May 10, 2021 6:00 PM | | | | | | | <ul style="list-style-type: none"> • Strategic Plan • Community Ed • Y-T-D Update and Plan Update • Confirm agenda for next Board Workshop |
| Board Meeting Mon, May 24, 2021 6:00 PM | | <ul style="list-style-type: none"> • FY 2021-22 Budget – First Reading | <ul style="list-style-type: none"> • Approval of FY 2021-22 School Board Work Plan • Approval of FY 2021-22 School Board Budget • <i>FY 2022-23 Preliminary School Calendar</i> <hr/> <ul style="list-style-type: none"> • Record of Board Self-Evaluation | | <ul style="list-style-type: none"> • Monthly Reports • MSHSL Resolution for Membership • Approval of FY 2021-22 School Meal Prices | | |

EDEN PRAIRIE SCHOOL BOARD
2020-2021 ANNUAL WORK PLAN

Board Meetings

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Other Meetings

January 25, 2021

| Board Meeting or Board Workshop Type, Date and Time | Board Work | | | | Supt Consent Agenda Items (Human Resources & Business Services Reports) | Board Education & Required Reporting | Workshop Topic(s) |
|---|---|----------------------|--|---|---|--------------------------------------|---|
| | Policy Monitoring Ends, EL, BMD & GP Monitoring | Decision Preparation | Required Board Action | Board Action on Committee Reports & Minutes | | | |
| Post Meeting Board Workshop Mon, May 24, 2021 | | | | | | | •School Board Meeting Self-Assessment |
| Board Workshop Mon, June 14, 2021 6:00 PM | | | | | | | •General Fund Budget Q&A •Confirm agenda for next Board Workshop |
| Board Meeting Mon, June 28, 2021 6:00 PM | •Ends 1.1, 1.2, 1.3 OI | | •Approval of FY 2021-22 Adopted Budget •ISD 287 10-Year Facilities Maintenance Resolution <hr/> •Record of Board Self-Evaluation | | •Monthly Reports •EPS 10-Year Facilities Maintenance Plan •Q-Comp Annual Report •Annual Review of District Mandated Policies •Approval of Updated District Policies | | |
| Post Meeting Board Workshop Mon, Jun 28, 2021 | | | | | | | •School Board Meeting Self-Assessment |

EDEN PRAIRIE SCHOOL BOARD
2020-2021 ANNUAL WORK PLAN

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|------------------------|
| Board Meetings |
| Board Workshops |
| Other Meetings |

January 25, 2021

| Board Meeting or Board Workshop Type, Date and Time | Board Work | | | | Supt Consent Agenda Items (Human Resources & Business Services Reports) | Board Education & Required Reporting | Workshop Topic(s) |
|--|---|-------------------------|--------------------------|--|---|--|----------------------|
| | Policy Monitoring Ends, EL, BMD & GP Monitoring | Decision Preparation | Required Board Action | Board Action on Committee Reports & Minutes | | | |