



MEETING AGENDA

*The mission of Eden Prairie Schools is to inspire each student to learn continuously so they are empowered
 To reach personal fulfillment and contribute purposefully to our ever-changing world.*

1. Convene: 6:00 PM (Roll Call)

School Board Members:

Aaron Casper, Debjyoti "DD" Dwivedy, Beth Fletcher, Kim Ross, Adam Seidel, Veronica Stoltz, Charles "C.J." Strehl

2. Pledge of Allegiance: 6:02 PM

3. Agenda Review and Approval: 6:03 PM (Action)

Approval of the agenda for the Monday, January 25, 2021 meeting of the School Board of Independent School District 272, Eden Prairie Schools.

MOTION _____ **Seconded** _____

4. Approval of Previous Minutes: 6:05 PM (Action)

Approval of the UNOFFICIAL Minutes of the School Board Regular Business Meetings on December 14, 2020 and the Annual Organizational Meeting on January 4, 2021.

Motion _____ **Seconded** _____

A. January 4, 2021 Annual Organizational Meeting

3

B. December 14, 2020 Regular Business Meeting

6

5. Public Comment: 6:05 PM (Information)

6. Announcements: 6:10 PM (Information)

A. MSBA Acknowledgements - Board Chair

B. Superintendent's Announcements

7. Spotlight on Success: 6:15 PM (Information)

Oak Point Elementary - *Sharing observations about new Collaborative Literacy Writing Curriculum*

8. Board Work: 6:25 PM (Action)

A. Decision Preparation

1) Fiscal Year 2021-2022 School Calendar (Draft)

9

2) Fiscal Year 2021-22 Budget Timelines - *First Reading*

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3) Fiscal Year 2021-22 Budget Assumptions - *First Reading*

B. Required Board Action (Action)

1) Fiscal Year 2020-21 Mid-Year Budget Approval

MOTION _____ **Seconded** _____

a. Mid-Year 2020-21 Budget - Executive Summary

b. Mid-Year Update Presentation for FY 2021

c. Mid-Year Fund Balance Report for FY 2021

C. Record of Board Self-Evaluation (Action)

1) Record of Board Policy Monitoring - Ends & EL's (Action)

MOTION _____ **Seconded** _____

2) Record of Board Self-Evaluation - Governance Policies **(Action)**

a. GP 2019-20 Report - *No Updates*

b. GP 2020-21 Report **(Action)**

MOTION _____ Seconded _____

D. Director Veroica Stoltz Designated School Board Representative for the Minnesota State High School League (MSHSL)

9. Superintendent Consent Agenda: 7:05 PM (Action)

Management items the Board would not act upon in Policy Governance, but require Board approval from outside entities.

Motion _____ Seconded _____ to approve the Consent Agenda as presented.

A. Monthly Reports

1) Resolution of Acceptance of Donations

2) Human Resources Report

3) Business Services Reports

a. Board Business

b. Financial Report - Monthly Revenue/Expenditure Report

December 2020 Report

November 2020 Report

10. Board Education & Required Reporting: 7:10 PM (Information)

11. Superintendent's Incidental Information Report: 7:30 PM (Information) *Presentation Added*

Incidental Information is considered as "nice to know" information regarding district business. Monitoring and decision-making information are handled elsewhere on the agenda. These items are not open for debate, but rather for awareness and understanding. (Supports EL 2.9 in general and 2.9.6 specifically)

A. School Start and End Times for Fiscal Year (FY) 2021-2022

B. Secondary Instructional Models

12. Board Action on Committee Reports & Minutes: 7:50 PM

A. 2021 School Board Committee & Outside Organization Assignments

B. Board Development Committee

C. Community Linkage Committee

D. Negotiations Committee

E. Policy Committee

13. Other Board Updates (AMSD, ECSU, ISD 287, MSHSL): 8:10 PM (Information)

A. AMSD (Association of Metropolitan Schools) - Veronica Stoltz, Kim Ross and Aaron Casper

B. ECSU (Metropolitan Educational Cooperative Service Unit) - Veronica Stoltz

C. ISD 287 (Intermediate School District 287) - Adam Seidel

D. MSHSL (Minnesota State High School League) - Veronica Stoltz

14. Board Work Plan: 8:20 PM (Action)

A. Work Plan Changes Document **(Action)**

B. School Board Annual Work Plan FY 2020-21

15. Adjournment: _____ PM (Action)

Motion _____ Seconded _____ to adjourn the Monday, January 25, 2021 Meeting at _____ PM

INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS
UNOFFICIAL MINUTES OF THE JANUARY 4, 2021
SCHOOL BOARD MEETING

An Annual Organizational Meeting of the Independent School District 272, Eden Prairie Schools, was held on January 4, 2021 in the Eden Prairie District Administrative Offices, 8100 School Road, Eden Prairie, MN 55344.

1. Convene - 6:00 PM – Call to Order

Present: Aaron Casper, Debjyoti "DD" Dwivedy, Beth Fletcher, Kim Ross, Adam Seidel, Veronica Stoltz, Charles "C.J." Strehl

Present: Superintendent Josh Swanson

2. Pledge of Allegiance

3. Oath of Office for Newly Elected School Board Members

4. Agenda Review and Approval

MOTION by A. Casper, **Seconded** by K. Ross to approve the agenda for the January 4, 2021 Organizational Meeting of the School Board of Independent School District 272, Eden Prairie Schools.

5. Election of Officers

A. Election of School Board **Chair** – D. Dwivedy, Board Clerk, asked for nominations for School Board Chair: Adam Seidel was nominated by D. Dwivedy **Seconded** by B. Fletcher, with no further nominations, by acclamation **Adam Seidel** was elected to School Board **Chair** for the School Board of Independent School District 272, Eden Prairie, for the calendar year of 2021.

B. Election of School Board **Vice Chair** – A. Seidel asked for nominations for School Board Vice Chair: Beth Fletcher was nominated by C. Strehl and **Seconded** by A. Seidel; Kim Ross was nominated by V. Stoltz, and **Seconded** by K. Ross.

Voting:

Aaron Casper – Beth Fletcher

Adam Seidel – Beth Fletcher

Debjyoti Dwivedy – Beth Fletcher

Veronica Stoltz – Kim Ross

Beth Fletcher – Beth Fletcher

Charles Strehl – Beth Fletcher

Kim Ross – Kim Ross

By Board vote 5-2 Beth Fletcher was elected to School Board **Vice Chair** for the Independent School District 272, Eden Prairie, for the calendar year of 2021.

C. Election of School Board **Clerk** – A. Seidel asked for nominations for School Board Clerk:

Debjyoti Dwivedy was nominated by A. Seidel **Seconded** by B. Fletcher, with no further nominations, by acclamation **Debjyoti Dwivedy** was re-elected to School Board **Clerk** for the School Board of Independent School District 272, Eden Prairie, for the calendar year of 2021.

D. Election of School Board **Treasurer** – A. Seidel asked for nominations for School Board Treasurer:

Aaron Casper was nominated by D. Dwivedy, **Seconded** by B. Fletcher, with no further nominations, by acclamation **Aaron Casper** was re-elected to School Board **Treasurer** for the School Board of Independent School District 272, Eden Prairie, for the calendar year of 2021.

6. Required Board Action - Annual Organizational Meeting

A. Approval of School Board Compensation

MOTION by D. Dwivedy, **Seconded** by A. Casper to approve no changes in the annual compensation for the School Board Members of Independent School District 272 for the calendar year of 2021 – Passed Unanimously.

- \$6,600.00 (\$550.00/month) for School Board Chair (no change)
- \$5,700.00 (\$475.00/month) for School Board Vice Chair (no change)
- \$4,800.00 (\$400.00/month) for School Board Members (no change)

B. Approval of School Board Meeting Calendar

- 1) School Board Meeting dates from January 2021 through June 2021

MOTION by D. Dwivedy, **Seconded** by A. Casper to approve dates presented – Passed Unanimously.

- 2) School Board Meeting dates after July 1, 2021 to be determined at a future meeting

MOTION by D. Dwivedy, **Seconded** by V. Stoltz to determine the School Board Meeting dates after July 1, 2021 at a future meeting – Passed Unanimously.

C. Resolution for Combined Polling Places for the General Elections for 2022 - Roll Call

MOTION by D. Dwivedy, **Seconded** K. Ross that the Eden Prairie School Board of Independent School District No. 272 approves and adopts the Resolution Designating Combined Polling Places For the 2022 School District Election(S) as presented – Passed Unanimously.

Aaron Casper	Yes	Adam Seidel	Yes
Debjoyti Dwivedy	Yes	Veronica Stoltz	Yes
Beth Fletcher	Yes	Charles Strehl	Yes
Kim Ross	Yes		

D. Appointment of Intermediate District 287 Representative

MOTION by A. Casper, **Seconded** by D. Dwivedy to re-appoint Adam Seidel as Intermediate District 287 Representative for the School Board of Independent School District 272, Eden Prairie – Passed Unanimously.

7. Superintendent Consent Agenda

MOTION by A. Seidel, **Seconded** by D. Dwivedy to approve the Consent Agenda as presented – Passed Unanimously.

A. Annual District Organizational Items

1. Designate District Newspaper

Designate the Eden Prairie Sun-Sailor, Eden Prairie, MN, as the official newspaper for calendar year January 1, 2021 through December 31, 2021.

2. Designate District Depository/Financial Institutions

Appoint US Bank, Minnesota School District Liquid Asset Fund Plus, Associated Bank, PMA Financial Network, Wells Fargo Bank, Royal Credit Union, and other financial institutions as deemed necessary, as authorized financial institutions for Independent School District 272 for the calendar year January 1, 2021 through December 31, 2021.

3. Appointment of Money Wire Transfers

Appoint US Bank, Minnesota School District Liquid Asset Fund Plus, Associated Bank, PMA Financial Network, Wells Fargo Bank, Royal Credit Union, and other financial institutions as deemed necessary, as authorized financial institutions for Independent School District 272 for the calendar year January 1, 2021 through December 31, 2021. The Executive Director of Business Services or his/her designee is given the authority to invest surplus funds without prior approval of the School Board within the limitations set by law and district policy and to complete required wire transfers with notification to the School Board by the next meeting or as needed.

4. Authorization for Early Claims Payments

The Superintendent or designee is authorized to pay appropriate claims in advance of School Board authorizations in order to expedite vendor payments and to utilize discount privileges, but that such claims shall be reported to the School Board from January 1, 2021 through December 31, 2021.

5. Designate District Legal Counsel
The School Board authorizes the Superintendent or designee to contact local attorneys or any other attorney licensed in Minnesota, as may from time to time be deemed appropriate, for District legal services on an “as needed” basis during calendar year 2021.
6. Appointment of School District Responsible Authority
Pursuant to the provisions of MN Statutes, Section 13.02, Subdivision 16, as amended, the Superintendent is hereby appointed Responsible Authority for Independent School District 272 for the calendar year January 1, 2021 through December 31, 2021.
7. Appointment of Deputy Clerk and Deputy Treasurer
Appoint the Executive Director of Business Services as Deputy Clerk and Deputy Treasurer of the School Board for Independent School District 272 for the calendar year January 1, 2021 through December 31, 2021.
8. Machine-Signed Signature Authorization
Authorize the use of the facsimile demand deposit signature plate using the names of Adam Seidel, Chair; Debjyoti Dwivedy, Clerk; and Aaron Casper, Treasurer, for the calendar year January 1, 2021 through December 31, 2021.
9. Authorization to Sign Contracts
Authorize the Superintendent or Executive Director of Business Services to execute contracts and purchase orders for goods and services contained within the Board approved budget for Independent School District 272 for the calendar year January 1, 2021 through December 31, 2021.
10. Approval of Local Education Agency (LEA) Representative
Approve the Superintendent or Designee as the Local Education Agency (LEA) Representative for the calendar year January 1, 2021 through December 31, 2021.
11. Designation of Identified Official with Authority for the MDE External User Access Recertification System (IoWA)
The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user’s access to MDE secure systems for their local education agency (LEA). The Board recommends to authorize Superintendent Joshua Swanson to act as the Identified Official with Authority (IOwA) for Independent School District 0272-01 for the calendar year January 1, 2021 through December 31, 2021.

8. Adjournment

MOTION by D. Dwivedy, **Seconded** B. Fletcher to adjourn the January 4, 2021 Organizational Meeting of the Eden Prairie School Board at 6:22 PM.

Debjyoti Dwivedy – Board Clerk

INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS
UNOFFICIAL MINUTES OF THE DECEMBER 14, 2020
SCHOOL BOARD MEETING

A Regular Meeting of the Independent School District 272, Eden Prairie Schools, was held on December 14, 2020 via Zoom Webinar Conferencing.

1. **Convene: 6:00 PM**

Present: Aaron Casper, Debjyoti "DD"Dwivedy, Elaine Larabee, Holly Link, Adam Seidel, Veronica Stoltz, Terri Swartout

Present: Superintendent Josh Swanson

2. **Agenda Review and Approval – MOTION** by A. Seidel, **Seconded** by H. Link to **AMEND** agenda for the Monday, December 14, 2020 meeting, moving Item #7, *Spotlight on Success* to Item #6, and moving Item #6, *Announcements*, to Item #7 – Passed Unanimously 7-0, (HL, TS,AS, DD, EL, AC, VS); Original **MOTION** made by A. Casper, **Seconded** by V. Stoltz to approve the agenda as **AMENDED** – Passed Unanimously 7-0 (HL, TS, AS, DD, EL, AC, VS)
3. **Approval of Previous Minutes – MOTION** by T. Swartout, **Seconded** by A. Casper to approve the UNOFFICIAL Minutes of the School Board Regular Business Meetings on November 23, 2020 – Passed Unanimously 7-0, (HL, TS, AS, DD, EL, A, VS)
4. **Truth in Taxation Hearing**
 - A. 2021 Presentation
5. **Public Comment – None to Report**
6. **Spotlight on Success – Forest Hills Elementary – Sharing practices used both in school and during distance learning to ensure students’ social emotional learning is kept a priority and addressed daily.**
7. **Announcements**
 - A. "Eagle Excellence" by Superintendent Josh Swanson
 - B. Superintendent Annual Review Statement
 - C. Recognition of Outgoing Board Members – Chair Elaine Larabee and Directors Holly Link and Terri Swartout
8. **Board Work**
 - A. Decision Preparation
 - 1) COVID-19 Re-monitor
 - B. Required Board Action
 - 1) Approval of Final Fiscal Year (FY) 2021-22 Levy
MOTION by A. Seidel, **Seconded** by H. Link to approve a final levy for taxes payable in 2021 in the amount of \$49,310,399.78 – Passed Unanimously 7-0 (HL, TS, AS, DD, EL, AC, VS)
 - a. Executive Summary of Pay 2021 Levy
 - b. Pay 21 Final Levy Certification
 - 2) Resolution for Combined Polling Places for the General Elections for 2021
MOTION by D. Dwivedy, **Seconded** by V. Stoltz – The Eden Prairie School Board of Independent School District No. 272 approves and adopts the *Resolution* Designating Combined Polling Places for the 2021 School District Election(S) as presented – Passed Unanimously 7-0 (HL, TS, AS, DD, EL, AC, VS)
 - 3) School Board Treasurer's Report
MOTION by V. Stoltz, **Seconded** by A. Seidel to accept report as presented – Passed Unanimously 7-0 (HL, TS, AS, DD, EL, AC, VS)
 - 4) Statement from Board Director Veronica Stoltz
MOTION by A. Seidel, **Seconded** by T. Swartout to accept statement as presented – Passed Unanimously 7-0 (HL, TS, AS, DD, EL, AC, VS)
 - C. Policy Monitoring
 - 1) EL 2.5 Financial Planning and Budgeting
OI MOTION by H. Link, **Seconded** by T. Swartout, by exception, the OI is reasonable, including its Child policies – Passed Unanimously 7-0 (HL, TS, AS, DD, EL, AC, VS)

- Evidence MOTION** by D. Dwivedy, **Seconded** by H. Link, by exception, the Evidence supports the OI including its child policies – Passed Unanimously 7-0 (HL, TS, AS, DD, EL, AC, VS)
- 2) EL 2.0 Global Executive Constraint
OI MOTION by D. Dwivedy, **Seconded** by A. Seidel that the OI is reasonable – Passed Unanimously 7-0 (HL, TS, AS, DD, EL, AC, VS)
Evidence MOTION by T. Swartout, **Seconded** by V. Stoltz, the Evidence supports the OI – Passed Unanimously 7-0 (HL, TS, AS, DD, EL, AC, VS)
- D. Record of Board Self-Evaluation
- 1) 2020-21 Record of Board Policy Monitoring – Governance Policies (*No Updates*)
- 2) Record of Board Policy Monitoring – Ends and Executive Limitation
MOTION by H. Link, **Seconded** by A. Casper to approve report as presented – Passed Unanimously 7-0 (HL, TS, AS, DD, EL, AC, VS)
9. **Superintendent Consent Agenda – MOTION** by V. Stoltz, **Seconded** by A. Casper to approve the Consent Agenda as presented – Passed Unanimously 7-0 (HL, TS, AS, DD, EL, AC, VS)
- A. District Policies – See Appendix "A"
- 1) District Policy 419 - Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices; Vaping Awareness and Prevention Instruction
- 2) District Policy 522 - Title IX Student Sex Nondiscrimination, Grievance Procedure and Process (*New*)
- 3) District Policy 522 - Student Sex Nondiscrimination (Title IX) (*Delete*)
- 4) District Policy 607 - Organization of Grade Levels
- B. Monthly Reports
- 1) Resolution of Acceptance of Donations
- 2) Human Resources Report
- 3) Business Services Reports
- a. Board Business
- C. Seek Bids - Lower Campus Updates
10. **Board Education & Required Reporting**
- A. Designing Pathways Update
11. **Superintendent's Incidental Information Report**
- A. CMS Construction Update
- B. Start Time Update
12. **Board Action on Committee Reports & Minutes**
- A. Board Development Committee
- 1) BDC Minutes 12/1/20 Meeting – **MOTION** by V. Stoltz, **Seconded** by A. Casper to accept Minutes as presented – Passed Unanimously 7-0 (HL, TS, AS, DD, EL, AC, VS)
- B. Community Linkage Committee
- 1) School Board Site Visits Debrief
- C. Negotiations Committee
- D. Policy Committee
- 1) PC Minutes 11/30/20 Meeting – **MOTION** by H. Link, **Seconded** by A. Seidel to accept the Minutes as presented – Passed Unanimously 7-0 (HL, TS, AS, DD, EL, AC, VS)
- a. Mentoring Training Policy Review
13. **Other Board Updates (AMSD, ISD 287, ECSU)**
- A. AMSD – Updates to Board
- B. ISD 287 – Updates to Board
- C. ECSU – Updates to Board
14. **Board Work Plan**
- A. Work Plan Change Document (*No Updates*)
- B. 2020-21 Board Annual Work Plan

15. **Adjournment** – **MOTION** by T. Swartout, **Seconded** by H. Link to adjourn meeting at 10:12 PM – Passed Unanimously 7-0 (HL, TS, AS, DD, EL, AC, VS)
16. **Appendix "A" – District Policies**
 - A. District Policy 419 – Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices; Vaping Awareness and Prevention Instruction
 - B. District Policy 522 – Title IX Student Sex Nondiscrimination, Grievance Procedure and Process (*New*)
 - C. District Policy 522 – Student Sex Nondiscrimination (Title IX) (*Delete*)
 - D. District Policy 607 – Organization of Grade Levels

Debjyoti Dwivedy – Board Clerk



EDEN PRAIRIE SCHOOLS
Inspiring each student every day

PRELIMINARY

2021-2022 District Calendar

JULY 2021

Calendar grid for July 2021 with days of the week (S-M-F-S) and dates 1-31.

AUGUST 2021

Calendar grid for August 2021 with days of the week (S-M-F-S) and dates 1-31.

SEPTEMBER 2021

Calendar grid for September 2021 with days of the week (S-M-F-S) and dates 1-30.

OCTOBER 2021

Calendar grid for October 2021 with days of the week (S-M-F-S) and dates 1-31.

NOVEMBER 2021

Calendar grid for November 2021 with days of the week (S-M-F-S) and dates 1-30.

DECEMBER 2021

Calendar grid for December 2021 with days of the week (S-M-F-S) and dates 1-31.

JANUARY 2022

Calendar grid for January 2022 with days of the week (S-M-F-S) and dates 1-31.

FEBRUARY 2022

Calendar grid for February 2022 with days of the week (S-M-F-S) and dates 1-28.

MARCH 2022

Calendar grid for March 2022 with days of the week (S-M-F-S) and dates 1-31.

APRIL 2022

Calendar grid for April 2022 with days of the week (S-M-F-S) and dates 1-30.

MAY 2022

Calendar grid for May 2022 with days of the week (S-M-F-S) and dates 1-31.

JUNE 2022

Calendar grid for June 2022 with days of the week (S-M-F-S) and dates 1-30.

AUGUST
Aug. 30-31 Teacher Workshops
SEPTEMBER
Sept. 1-3 Teacher Workshops
Sept. 6 No School: Labor Day
Sept. 7 No School: Comp Day for Teachers
Sept. 14 Middle School Curriculum Night
Sept. 16 Middle School Curriculum Night

OCTOBER
Oct. 6 High School Conferences 4-7 pm
Oct. 11 High School Conferences 4-7 pm
Oct. 12 Middle School Conferences 3-7:30 pm
Oct. 14 Elementary Conferences 4-8 pm
Middle School Conferences 3-7:30 pm
Oct. 15 No School: Elementary Conferences 8-4 pm
Professional Development (7-12) 8-4 pm
Oct. 19 Elementary Conferences 4-8 pm
Oct. 21-22 No School: MEA

NOVEMBER
Nov. 11 End of 1st Quarter
Nov. 12 No School: Grading Day (7-12); Professional Development (K-6)
Nov. 24-26 No School: Thanksgiving Break

DECEMBER
Dec. 15 High School Conferences 4-8 pm
Dec. 23-31 No School: Winter Break

JANUARY
Jan. 17 No School: Martin Luther King Jr. Day
Jan. 27 End of 2nd Quarter / End of 1st Semester
Jan. 28 No School: Grading Day

FEBRUARY
Feb. 15 Elementary Conferences 4-8 pm
Feb. 17 Elementary Conferences 4-8 pm
Feb. 18 No School: Elementary Conferences 8-4 pm
Professional Development (7-12) 8-4 pm
Feb. 21 No School: President's Day
Feb. 23 High School Conferences 4-7 pm
Feb. 24 Middle School Conferences 3-7:30 pm
Feb. 28 High School Conferences 4-7 pm

MARCH
Mar. 1 Middle School Conferences 3-7:30 pm
Mar. 21-25 No School: Spring Break

APRIL
April 7 End of 3rd Quarter
April 8 No School: Grading Day (7-12); Professional Development (K-6)

MAY
May 11 High School Conferences 4-8 pm
May 30 No School: Memorial Day

JUNE
June 9 Last day of school
June 10 No School: Grading Day

Eden Prairie Schools
Budget Events Timeline
Fiscal Year 2021-22

Date	Budget Event	Group/Action
September 2020	Preliminary FY 2021-22 Levy Certification	Board - Required Action
	Preliminary FY 2020-21 Enrollment Update	Board - Sup't Incidental
	Preliminary FY 2019-20 Year-End Financial Report	Board - Sup't Incidental
October 2020	October 1 Enrollment	Board - Sup't Incidental
	October 1 Enrollment	Citizen Finance Advisory
	October 1 Enrollment	Leadership Team
	FY 2019-20 Audit Results	Leadership Team
	Preliminary FY 2021-22 Levy Certification	Citizen Finance Advisory
	FY 2019-20 Audit Results	Citizen Finance Advisory
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
November 2020	FY 2019-20 Audit Report	Board Education & Reporting
	Annual Budget Publication	Community
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
December 2020	Final Levy Certification (Payable 2021; FY 2021-22 Revenue)	Board - Required Action
	Truth in Taxation Presentation	Board - TNT Hearing
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
January 2021	Preliminary FY 2021-22 Budget Assumptions/Drivers & Budget Timeline	Board - Decision Prep
	Mid-Year Budget Update	Board - Required Action
	FY 2021-22 Capital items which require advance ordering (i.e. school buses)	Board - Required Action
	5-Year Financial Forecast	Board - Workshop Discussion
	Mid-Year Budget Update	Citizen Finance Advisory
	FY 2021-22 Budget Assumptions	Citizen Finance Advisory
	Fall Enrollment Projections and Staffing Allocations	Leadership Team
	Requests for FY 2021-22 Capital Funding due to Business Office	Leadership Team
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
February 2021	Budget Development	Leadership Team
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
March 2021	FY 2021-22 Capital Budget - 1st Reading	Board - Decision Prep
	Final FY 2021-22 Budget Assumptions/Drivers	Board - Required Action
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
April 2021	FY 2021-22 Capital Budget Adoption	Board - Required Action
	Review FY 2021-22 Capital Budget	Leadership Team
	5 Year Financial Outlook	Leadership Team
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
May 2021	FY 2021-22 Budget Presentation - 1st Reading	Board - Decision Prep
	Review Potential Legislative Impacts	Citizen Finance Advisory
	Review Final FY 2021-22 Budget	Citizen Finance Advisory
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
June 2021	FY 2021-22 Budget Adoption	Board - Required Action
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
	Fall Enrollment Projections	Leadership Team

Collecting Input

School Board

The board provides guidance and input to the budget development process, ensures financial planning and budgeting do not deviate materially from the Ends priorities, risk financial jeopardy, or fail to be derived from a multiyear plan.

Citizen Finance Advisory Committee (CFAC)

This committee of community members and staff reviews the assumptions included in the financial projection model. The assumptions and committee discussion provide important input into the budget development process.

Leadership Team

This group of leaders is essential to the budget development process. They provide input and shared decision making for adjustments, staffing and program needs.

Community

The district website, email list and publications contain continuous updates regarding the budget development process including the timeline, assumptions, and proposed adjustments. Community feedback is an essential part of assessing the final budget recommendation.

Superintendent's Cabinet

This group meets weekly. Some part of the budget development process, including discussion of staff and community feedback, is on the agenda each week.

