

# Academic Planning Tutorial

Use the Academic Plan tool in Infinite Campus to request courses for the 2021-22 school year

# Visit the Academic Plan Page

**Infinite Campus**

**Academic Plan**

**Warning:** We've detected you are accessing this page with a mobile device or a low display resolution. We highly recommend accessing this tool using a computer for the best experience.

Choose an Academic Plan:

This is our Joliet Township High School graduation program for all students. If you meet all of the academic requirements mapped out in this plan you will receive at Joliet Township High School diploma.

Post Grad Location  Post Grad Plans

**Proceed**

Go to the Academic Plan tab in Infinite Campus and click on the “Proceed” button. You may see a warning about a mobile or low display resolution, even if you are on a computer.

# The Academic Plan Toolbar

The screenshot shows the Academic Plan toolbar with four main buttons: Save, Course Plan Report, Progress Report, and Search the Course Catalog. Below each button is a colored callout explaining its function. The Save button is highlighted with a red box and a red arrow pointing to the text 'Save changes made on your Academic Plan'. The Course Plan Report button is highlighted with a blue box and a blue arrow pointing to the text 'A printable copy of the current Academic Plan'. The Progress Report button is highlighted with a green box and a green arrow pointing to the text 'Report of earned, in progress, and planned credits'. The Search the Course Catalog button is highlighted with a purple box and a purple arrow pointing to the text 'View course catalog entries for all classes'. The toolbar also displays the program name 'Joliet Township Graduation Plan (Graduation)' and the counselor's name 'FREDRICKSON, SANDRA' with an email address 'sfredrickson@jths.org'.

Save changes made on your Academic Plan

A printable copy of the current Academic Plan

Report of earned, in progress, and planned credits

View course catalog entries for all classes

- Use the Save button to save your changes.
- The Course Plan Report will give a printable version of your current Academic Plan
- The Progress Report will show all credits that were earned, are in progress, or have been planned
- The Course Catalog will provide information on any course including grades eligible to take the class, any prerequisite courses, and a description of the material covered by the course.

# The Planner Tool

English (4.00 / 4.00)			
1.00 / 1.00	1.00 / 1.00	1.00 / 1.00	1.00 / 1.00
<input type="text" value="0422F1 English 1 Hon - 0.50"/> <input type="text" value="0422F2 English 1 Hon - 0.50"/>	<input type="text" value="04311 English 2 Hon - 0.50"/> <input type="text" value="04312 English 2 Hon - 0.50"/>	<input type="text" value="04401 AP English 3 Lang &amp; Comp - 0.50"/> <input type="text" value="04402 AP English 3 Lang &amp; Comp - 0.50"/>	<p>Completed or In Progress classes</p> <input type="text" value="04491 AP English 4 Lit &amp; Comp - 0.50"/> <input type="text" value="04492 AP English 4 Lit &amp; Comp - 0.50"/>
Math (3.00 / 3.00)			
1.00 / 1.00	1.00 / 1.00	1.00 / 1.00	0.00 / 0.00
<input type="text" value="08791 Geometry Hon - 0.50"/> <input type="text" value="08792 Geometry Hon - 0.50"/>	<input type="text" value="08641 Adv Algebra Hon - 0.50"/> <input type="text" value="08642 Adv Algebra Hon - 0.50"/>	<input type="text" value="08831 Pre-Calculus - 0.50"/> <input type="text" value="08832 Pre-Calculus - 0.50"/>	<p>Next year's classes to be entered</p> <input type="text" value="Type to search or select courses"/>
Science (2.00 / 2.00)			
1.00 / 1.00	1.00 / 1.00	0.00 / 0.00	1.00 / 0.00
<input type="text" value="0913F1 Biology 1 Hon - 0.50"/> <input type="text" value="0913F2 Biology 1 Hon - 0.50"/>	<input type="text" value="09281 Physics 1 Hon - 0.50"/> <input type="text" value="09282 Physics 1 Hon - 0.50"/>	<input type="text" value=""/>	<input type="text" value="09371 Chemistry 1 Hon - 0.50"/> <input type="text" value="09372 Chemistry 1 Hon - 0.50"/>
1.00 credit overflow to Elective			
Social Studies (2.50 / 2.50)			
1.00 / 1.00	0.00 / 0.00	1.00 / 1.00	0.50 / 0.50
<input type="text" value="07081 AP Human Geography - 0.50"/> <input type="text" value="07082 AP Human Geography - 0.50"/>	<input type="text" value=""/>	<input type="text" value="07251 US History - 0.50"/> <input type="text" value="07252 US History - 0.50"/>	<input type="text" value="0752 American Government - 0.50"/>

The tool shows you the classes you have taken as well as the classes that you currently have scheduled for coming years. This is the schedule of a junior planning senior classes.

# Selecting Classes

0.00 / 0.00

Type to search or select courses

- 0973D2 Geometry (2 hr) - 1.00
- 08851 Pre-Calc/Trig Hon - 0.50
- 08852 Pre-Calc/Trig Hon - 0.50
- 08861 Transition to College Math - 1.00
- 08881 AP Statistics - 0.50
- 08882 AP Statistics - 0.50
- 08911 AP Calculus AB - 0.50
- 08912 AP Calculus AB - 0.50
- 08941 Probability & Statistics - 0.50

1.00 / 0.00

- ✕ 08851 Pre-Calc/Trig Hon - 0.50
- ✕ 08852 Pre-Calc/Trig Hon - 0.50

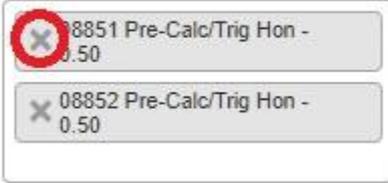
To select a class, click in any of the boxes and a list of eligible classes will drop down. Any ineligible classes will appear in gray.

Click on a class to add it to the schedule. If it is a year-long class, both semester courses should be added.

You may already have some classes entered. These are the default schedule and can be changed if you prefer an alternative. (e.g. AP English instead of English 4)

# Selecting Classes cont.

1.00 / 0.00

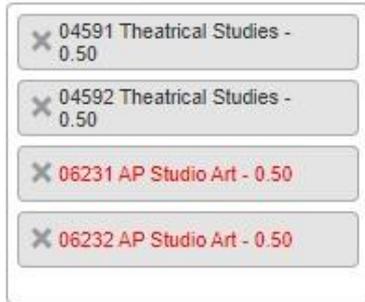


X 08851 Pre-Calc/Trig Hon - 0.50

X 08852 Pre-Calc/Trig Hon - 0.50

To delete a selected class, click the X next to the class you want to remove. This will also remove linked classes.

2.00 / 0.00



X 04591 Theatrical Studies - 0.50

X 04592 Theatrical Studies - 0.50

X 06231 AP Studio Art - 0.50

X 06232 AP Studio Art - 0.50

If there is a reason why a class cannot be selected, the class will appear in red and an alert will appear explaining why the class cannot be selected.

**ALERT:** 06231 AP Studio Art: Students must have successfully earned credits in Two Dimensional Art or Three Dimensional Art to be enrolled in this course.

**ALERT:** 06232 AP Studio Art: Students must have successfully earned credits in Two Dimensional Art or Three Dimensional Art to be enrolled in this course.

# Alternate Courses

Alternates ⓘ 2.50 / 0.00

Change order of preference

Linked courses must be taken together

- ✕ 00021 Orient to Bus & Pers  
Finance - 0.50
- 00022 Orient to Bus & Pers  
Finance - 0.50
- ✕ 00141 Graphic Design - 0.50
- ✕ 00201 Animation & Video  
Editing - 0.50
- 00202 Animation & Video  
Editing - 0.50

Use the alternate courses section to add other courses you would be interested in if you are not able to be scheduled for all of your first-choice classes

Add classes the same way you would in the other sections. Use the up and down arrows to place the classes in your order of preference.