



# 2021 COLLEGE CREDIT PLUS (CPP) POLICY FOR MAGNIFICAT FAMILIES

College Credit Plus (CCP) is Ohio's dual enrollment program that provides students in grades 7-12 the opportunity to earn college and high school credits at the same time by taking courses from Ohio colleges or universities.

While this College Credit Plus policy was designed using the most recent and accurate data it is not the final authority on the program. Ohio students and parents should review the statutes and rules of College Credit Plus in Ohio Revised Code (ORC) and Ohio Administrative Code (OAC). Changes to the ORC and OAC occur occasionally and may not be reflected after this policy has been created and/or printed. Most references are within ORC Chapter 3365 and OAC Rules 3333-1-65 through 3333-1-65.13. Within this document, references to the specific ORC or OAC language are provided as summaries. Refer to the official ORC and OAC documentation for all details.

## PROGRAM ELIGIBILITY

Per House Bill 404, the Chancellor of the Ohio Department of Higher Education, in consultation with the Superintendent of Public Instruction for the Ohio Department of Education, issued flexibility and guidance for College Credit Plus.

This flexibility/guidance is immediately effective for the 2020-2021 academic year and the 2021-2022 academic year unless additional guidance or statutory requirements are issued.

1. Current state guidelines (during COVID-19) maintain that students must have a current, cumulative GPA of 3.0 or higher to be eligible for CCP.
2. A college may require students to complete an assessment exam for eligibility and/or placement for College Credit Plus.
  - a. Assessment exam examples: ACT, SAT, Accuplacer, ALEKS, PlaceU, MapleSoft
  - b. Each college/university has different exam requirements
  - c. Students are responsible for any cost associated with these assessments
3. Magnificat High School will not write a recommendation letter to bypass eligibility requirements.
4. Students may apply to any public college or participating private college.
5. Students may apply to multiple institutions.
6. Students choose from a variety of college-level courses (as determined by placement testing).
7. Students must be Ohio residents.

## CREDITS AND GRADES

Student is responsible for verifying Magnificat's receipt of the college transcript which is used to award credit.

- A. Process for granting academic credits:
  1. Students can earn credit to satisfy both high school and college graduation requirements
  2. One 3+ Credit Hour College Course = One High School Credit
  3. Less than three semester hours shall count as the proportional fraction of a high school unit.
  4. Must successfully complete the course in order to earn credit
- B. Awarding of grades and the calculation of class standing:
  1. Magnificat will report the exact grade from the college transcript
  2. Grades will be factored into the high school and college GPA
  3. College Credit Plus courses will be weighted using the highest scale in the equivalent subject area (College Prep, Honors, or AP)

## ANY NECESSARY FINANCIAL ARRANGEMENTS FOR TUITION, TEXTBOOKS, AND FEES

1. At public colleges or universities, there will be no cost to the students/families for tuition, required fees, and books
2. At private colleges or universities, a small cost per credit hour may be charged
3. Some optional expenses are the responsibility of the student/family
  - a. *Example: Parking and transportation*

## AVAILABLE SUPPORT SERVICES

1. Magnificat counselors continue to provide the Magnificat counseling curriculum.
2. College advisors provide course selection assistance
3. Colleges must provide the same academic supports to College Credit Plus students as they do other students

## SCHEDULING

1. Students can earn up to 30 credits per year, which includes high school only credits also. A maximum of 120 credits can be earned throughout the program. The 30 credits include summer semester, which is considered the beginning of the academic year (OAC 3333-1-65.11).
  - a. To determine the maximum number of credit hours for which a student can register each academic year, calculate credits by subtracting the high school only course credits (OAC 3333-1-65.2) within this formula:
    - i.  $30 - (\text{NUMBER OF HIGH SCHOOL ONLY COURSES} \times 3) = \text{MAXIMUM NUMBER OF CCP CREDITS PER YEAR}$
    - ii. Do not include college courses that are taught at the high school location in the “high school only” portion of the formula.
  - b. Magnificat will notify the student of the maximum number of credit hours prior to registration (OAC 3333-1-65.2).
2. May take classes during the summer, fall, and spring semesters
  - a. CCP Students must take at least 6 classes each semester, 5 classes must be on Magnificat’s campus.

- b. Magnificat will not make schedule adjustments to allow for CCP courses during school hours
  - c. Students must maintain attendance in all scheduled Magnificat courses
3. May take courses at Magnificat, college campus, or online
    - a. The option to take courses at the high school is only if Magnificat has partnered with a college or university to offer college courses.
  4. Courses can satisfy high school graduation requirements
    - a. School counselors can help students understand requirements and course substitutions
  5. College advisors will help students know which courses they can take, based on:
    - a. Assessment scores
    - b. Course prerequisites
    - c. Level I or Level II – depending on the number of credit hours a student has already completed
      - i. Colleges must post their Level I courses— see the college’s website for details
  6. Non-allowable courses include:
    - a. A private course with one-on-one instruction
    - b. Courses with high fees
    - c. Study abroad courses
    - d. Physical education courses
    - e. Pass/Fail graded courses
    - f. Remedial courses
    - g. Theology courses.

## POSSIBLE CONSEQUENCES AND BENEFITS OF PARTICIPATION:

- A. Being “college-ready” is more than just being academically ready
  1. Consider emotional and social transition and college expectations
  2. Consider time management & organizational skills

3. Grades earned in a College Credit Plus course are for high school AND college credit and will be calculated into the student's GPA
  4. College Credit Plus credits will be utilized in the calculation of financial aid
- B. The consequences of failing or not completing a course under the program, including the effect on the student's ability to complete the secondary school's graduation requirements;
1. If students fail or withdraw too late from a college course, Magnificat will seek reimbursement for the tuition costs from the student/family to send to the Ohio Department of Education
  2. The grades that students earn are on the students' college transcripts permanently
  3. If students fail or withdraw often, future financial aid may be also impacted negatively
    - a. Contact the college's financial aid office for more information about Satisfactory Academic Progress (SAP)
  4. If students perform poorly, they may be placed on CCP probation, CCP dismissal, or academic probation or dismissal by the college
    - a. A student will be placed on CCP probation if he or she earns a 2.0 GPA or less in CCP course or withdraws from 2 or more courses in an academic term.
    - b. While on CCP Probation, the student:
      - i. May only enroll in one College Credit Plus course for one college term (semester or quarter).
      - ii. May not enroll in the college course in the same subject in which student previously earned D, F, NC grade (or equivalent).
    - c. If students on CCP probation do not increase their College Credit Plus GPA to a 2.0 or above during the probation term, they will be placed on CCP Dismissal
      - i. While on CCP Dismissal, students may not enroll in any College Credit Plus courses.
      - ii. After one college term on CCP

Dismissal, students may submit a written letter of appeal to request Magnificat High School allow participation in College Credit Plus to the Dean of Faculty and Academics.

- iii. Decisions about the conditions of reinstatement shall lie within the sole discretion of the administration.

- C. The benefits to the student for successfully completing a course under the program, including the ability to reduce the overall costs of, and the amount of time required for, a college education.
1. Students can earn high school and college credits at the same time
  2. Students can get a "head start" on college degrees or certificates
  3. Students can experience college early to understand the expectations of college life
  4. Students can save tuition and textbook costs

#### **THE ACADEMIC AND SOCIAL RESPONSIBILITIES OF STUDENTS AND PARENTS UNDER THE PROGRAM**

1. Students and Parents are responsible for adhering to the deadlines of the College Credit Plus Program
  - a. Check ACT and SAT dates
    - i. Test early to meet college/university admission deadlines (if required)
  - b. Check each college's deadline for admission
    - i. Students must submit their letter of acceptance to the college with their funding application
  - c. Check the deadline for the letter of intent and the application for funding.
2. Students must apply for admission
3. Student must contact the college to learn about their processes, paperwork and deadlines
4. Colleges have the final decision on student admission
5. If the student is considered eligible and has been admitted to the college/university, then the college will discuss course options with the student

6. Provide state issued funding award letter from parent's OH|ID account to your college.
7. Student athletes should:
  - a. Learn the OHSAA requirements
  - b. Know that summer term CCP courses may not be used to bring a student into compliance with the OHSAA requirements for interscholastic athletic participation
8. Students must check with colleges to confirm transferability
  - a. Students should check <https://transfercredit.ohio.gov> for transfer information
  - b. Students are responsible for sending college transcripts to their final college of choice.
3. If you choose to register for courses before funding awards are finalized and the student is not awarded funds:
  - a. Family will have to self-pay at the college's standard rate or
  - b. Drop the courses

*(continued on next page)*

**FUNDING IS LIMITED, NOT ALL STUDENTS WHO WISH TO PARTICIPATE MAY BE ABLE TO DO SO.**

1. Students must apply for College Credit Plus funding
  - a. The application process will begin in February in the prior academic year.
  - b. Parents must set up an OH|ID account with the Ohio Department of Education.
  - c. By **May 1 at 5:00 p.m.**, submit a completed intent to participate form through OH|ID site.
  - d. Follow instructions and dates for Nonpublic Students and Families to apply for funding.
    - i. Within the funding application, the student's college letter of admission is required.
    - ii. Complete the entire funding application and press "SUBMIT" on or before state-issued deadline.
    - iii. Parent will receive an email confirmation that the application has successfully been submitted.
  - e. After applying, families will be notified of the maximum number of credit hours that will be paid for through College Credit Plus
2. Students/families may choose to pay for additional courses on their own

## DISSEMINATION OF INFORMATION AND POLICIES:

- A. Magnificat will promote the program on the school's web site, including the details of the school's current agreements with partnering colleges;
- B. Magnificat will schedule at least one informational session prior to the first day of February each school year which will be available to all enrolled students. This will allow each partnering college that is located within thirty miles of the school to meet with interested students and parents. The session shall include the information in this document and shall outline any changes or additions to the requirements of the program.
- C. Magnificat will provide counseling services to students through grade eleven and to their parents before the students participate in the program under this chapter to ensure that students and parents are fully aware of the possible consequences and benefits of participation. Counseling information shall include all of the information in this document in addition to the standard packet of information developed by the chancellor of higher education pursuant to section 3365.15 of the Revised Code. (This packet of information is a file on the [www.ohiohighered.org/ccp](http://www.ohiohighered.org/ccp) website under "presentations" with the title including the words "College Credit Plus Information Sessions" for nonpublic schools.)
- D. Magnificat will develop model course pathways, pursuant to section 3365.13 of the Revised Code, and publish the course pathways among the school's official list of course offerings for the program.
- E. The student and the student's parent shall sign a form, provided by Magnificat, stating that they have received the counseling required and that they understand the responsibilities they must assume in the program (ORC 3365.03).

## REPORTING INFORMATION TO THE STATE OF OHIO

Magnificat High School is to annually collect, report, and track specified data related to the program according to data reporting guidelines adopted by the chancellor and the superintendent of public instruction (ORC 3365.15).

- a. The number of participants disaggregated by grade level, socioeconomic status, race, gender, and disability;
- b. The number of completed courses and credit hours, disaggregated by the college in which participants were enrolled;
- c. The number of courses in which participants enrolled, disaggregated by subject area and level of difficulty.
- d. For each secondary school, the number of students who were denied participation in the program under division (A)(1)(a) or (C) of section 3365.03 or section 3365.031 or 3365.032 of the Revised Code. Each participating non-public secondary school shall also include the number of students who were denied participation due to the student not being awarded funding by the department of education pursuant to section 3365.071 of the Revised Code.



### MISSION

We educate young women holistically  
to learn, lead, and serve  
in the spirit of Mary's *Magnificat*.