

OLENTANGY LOCAL SCHOOLS

Liberty Middle School

7940 Liberty Road

Powell, Ohio 43065



OLENTANGY SCHOOLSSM

LATE ARRIVAL / EARLY RELEASE REQUEST FORM
FOR 2021/2022 SCHOOL YEAR

STUDENT NAME: _____ **GRADE (FOR 2021/2022):** _____

REQUESTING TO BE OUT OF THE BUILDING FOR LATE ARRIVAL OR EARLY RELEASE
(Circle ONE Only)

To maintain this **PRIVILEGE** a student MUST:

1. Have no major or excessive violations of the Student Code of Conduct.
2. Have no excessive tardiness and maintain a 95% attendance rate.
3. Maintain at least a quarterly GPA of 2.00 or higher, AND/OR demonstrated improvement from the previous semester.
4. Have a signed late arrival / early release form on file in the Counselors' Office.

**** Final determination of eligibility remains with the building principal, as other relevant factors may need to be considered on a case by case basis.**

Students must follow these regulations:

1. Arrive no sooner than 10 minutes prior to their first class.
2. Must vacate the school building immediately following the last class.
3. May not loiter in any area inside the school or on school property including any other school properties.
4. Must be responsible for their own transportation. Decide ahead of time for pickup.
5. Late arrival / early release must be signed by the student and the parent.

CONSENT FORM

We have read the regulations criteria for late arrival / early release, and understand them. I am requesting that my student have their schedule amended to facilitate either late arrival / early release. We understand that we assume sole responsibility for the health and safety of the student during the released time and are responsible for providing transportation to or from school.

Please sign here to authorize for BOTH 1st and 2nd Semester:

Parent Signature _____ **Student Signature** _____

Please sign here to authorize for ONLY ONE Semester-please circle 1st sem or 2nd sem:

Parent's Signature _____ **Student's Signature** _____

Return this form with your scheduling sheet.

