

CHESTER CHARTER SCHOLARS ACADEMY

BOARD OF TRUSTEES MEETING

6:30pm, Tuesday, February 18, 2020

Date of Approval: Tuesday, March 18, 2020

Call to Order: The Board of Trustees for the Chester Charter Scholars Academy held a public Board Meeting in Chester, PA on February 18, 2020. The meeting convened at 7:00pm. An Executive Session took place in advance of the public Board Meeting to discuss personnel and litigation matters. Members of the Board in attendance (at the time of the call to order): President Barbara Klock, Don Delson, Marilyn Henkelman, Alice Turbville, Ramona Jones, Dion Lewis, Ian Wilcox (ph), Ben Berger, Joan Richards (ph) and Head of School Akosua Watts. Absent: Ellen Milgrim

Public Comments: No Public present.

Approval of Minutes

- The Board reviewed and adopted the minutes of the December 17, 2019 meeting of the Chester Charter Scholars Academy Board of Trustees subject to changes provided during review discussion.
 - Motion – Marilyn Henkelman
 - Second – Don Delson
 - Ayes: 10 Nays: 0 Absent: 1

President's Report

Barbara Klock (President)

- Moment for Mission – Ben Berger shared the reason why he serves on the CCSA Board. Ben talked about his initial involvement as an early member of Board, his brief sabbatical and desire to because of his desire to serve the Chester community.
- Provided an update on the matters concerning the Chester Upland School District (CUSD):
 - Continuation of state receivership until 2022
 - Upcoming meetings in Media Courthouse will be held on February 24th, March 3rd and 4th; Barbara strongly encourages CCSA Board Members to attend
 - Discussions about receiver appointment and financial recovery plan for the District; and
 - Possible consideration by CUSD of proposals for charterization of all CUSD K-8 schools except one.
- Provided update of CCSA Foundation including;
 - Endowment and annual fund update
 - Executive director hiring process for the Foundation

- Friend-raising event on March 11th hosted by Foundation Board member Mandy Kennedy
- Judy Owen and Barbara developed a class with Christine Ellis (Health Science Coordinator) for Health Science class for students.
- Don Delson provided update of the Endowment campaign
 - Cultivation Event will be held on May 15th. WAWA will be sponsoring, hoping for other prospects.
 - Shared new campaign name, CCSA; From K to Life.
 - Asked Board Members to share 2-3 candidates to approach about their interest in the silent phase of the campaign.

Academic Excellence

Marylyn Henkelmen

- Shared Minutes from the Academic Excellence Committee Meeting;
- Discussed the Ready to Succeed initiative that be expanded to include parent workshops and parent resources.

Financial Report

Alice Turbiville (Finance Committee, Chair)

- Discussed the Condensed Statement of Revenue, Expenses and Changes in Fund Balances as of February 18, 2020 for Board members to review.
- Discussed the 7 Year Projection and long range plan as of February 4, 2020.
- Discussed the idea of Building a reserve for outplacement of students, debt payments and debt covenants

Facilities

Don Delson-Safety Committee and Facilities

- Discussed ideas for space including; external modular structures vs. permanent residency.
- Provided a reminder of the Board Members on the Safety and Facilities Committee; Don Delson, Ramona Jones, Alice Turbiville, Barbara Klock, Ellen Milgrim.

School Report

Akosua Watts (Head of School)

- Shared school highlights including:
 - Open Enrollment and Re-Enrollment process for 2020-2021 school year;
 - School Lottery will be held on Friday, March 13, 2020 to generate the waiting list / order of acceptance for all grades
 - High-school students have been taking on-going campus tours
 - Former graduate came back to share his experience in the Army
 - Shared that a surgical robot will be at CCSA

- Boys and Girls basketball team qualifies for District 1 Tournament

Motion to Adjourn

- Motion – Don Delson
- Second – Barbara Klock
 - Ayes: 10 Nays: 0 Absent: 1

Next Board Meeting: Tuesday, March 18, 2020 at 7:00pm preceded by Executive Session at 6:30pm

Adjournment: The meeting adjourned at 8:10pm

Rachel Cameron, (serving as Secretary)