

CHESTER CHARTER SCHOLARS ACADEMY

BOARD OF TRUSTEES MEETING

6:30pm, Tuesday, September 17, 2019

Date of Approval: Tuesday, November 19, 2019

Call to Order: The Board of Trustees for the Chester Charter Scholars Academy held a public Board Meeting in Chester, PA, on September 2019. The meeting convened at 7:00pm. An Executive Session took place in advance of the public Board Meeting to discuss personnel and litigation matters. Members of the Board in attendance (at the time of the call to order): President Barbara Klock, Don Delson, Ellen Milgrim, Marilyn Henkelman, Alice Turbville, Ramona Jones, Dion Lewis, Joan Richards, Ben Berger and Head of School Akosua Watts. Absent: Ian Wilcox

Public Comments: Public: No Comment.

Approval of Minutes

- The Board reviewed and adopted the minutes of the August 20, 2019 meeting of the Chester Charter School for the Arts Board of Trustees subject to changes provided during review discussion.
 - Motion – Don Delson
 - Second – Ellen Millgrim
 - Ayes: 10 Nays: 0 Absent: 1

President's Report

Barbara Klock (President) –

- Moment for Mission – Ellen Milgrim shared her reflection of why she is a CCSA Board member and personal goals as a member
- Provided Update on Charter School renewal hearing process and Charter School Law; settlement agreement is legal and valid
- Provided update on Status meeting, which will take place on Oct 22, 2019 for financial recovery plan for the district
- Handed out the Board meeting assessment for members to fill out
- Provided update on upcoming campaign and kickoff; target goal \$5,000,000 endowment \$5,000,000 annual fund
- Don Delson gave brief overview of the campaign committee goals and plans, honoree

Academic Excellence

Marilyn Henkelman (Academic and Excellence Committee, Chair)

- Provided highlights of minutes from the Academic and Excellence Committee meeting
1) classroom diagnostic tools 2) performance coach assessment 3) Akousa Watts as the academic leader of CCSA

Financial Report

Alice Turbiville (Finance Committee, Chair)

- Alice distributed the Condensed Statement of Revenue, Expenses and Changes in Fund Balances as of September 13, 2019 for Board members to review
- Reviewed Balance Sheet, Cash Flow Statement and Preliminary Financial Report as of June 30, 2019
- Filed for Receipt Receivable to the School District for the summer months that school was not paid
- Shared the summary of the Chester Upland School District (CUSD) and the CCSA (Chester Charter Scholars Academy) historical rate review and projection of the CUSD Reimbursement Rates
- Distributed and discussed the Summary of the Differential for CCSA Reimbursements of the Settlement Rate, Statutory Rate and the Rate Differential
- Shared the ideas of challenging existing Settlement Agreement to claim higher rate

School Report

Akosua Watts (Head of School)

- Distributed and discussed the School Report (K-12): Enrollment update and breakdown of demographics, district of residence and Special Education
- Shared school highlights including:
 - Provided upcoming school events
 - Shared a handout of the Instructional Walk-Through Cycles and Structures
 - Class of 2019/ 4 Attribution Data
 - Strengthening partnership with DCCC
 - Dual Enrollment Program Restructuring
 - Targeted Campus Tours

Motion to Adjourn

- Motion – Don Delson
- Second – Barbara Klock
 - Ayes: 10 Nays: 0 Absent: 1

Next Board Meeting: Tuesday, November 19, 2019 at 7:00pm preceded by an Executive Session at 6:30pm

Adjournment: The meeting adjourned at 7:50pm
