

CHESTER CHARTER SCHOOL FOR THE ARTS

BOARD OF TRUSTEES MEETING

7:00pm, Tuesday, February 20, 2018

Date of Approval: March 20, 2018

**Call to Order:** The Board of Trustees for the Chester Charter School for the Arts held a public Board Meeting in Chester, PA on February 20, 2018. The meeting convened at 7:00pm. An Executive Session took place in advance of the public Board Meeting to discuss personnel and litigation matters. Members of the Board in attendance (at the time of the call to order): President Don Delson (Ph), Vice President Barbara Klock, Benjamin Berger, Steven Piltch, Joan Richards Scott Beaumont, Ramona Jones, Dion Lewis, Marcine Pickron-Davis (Ph) and Head of School Akosua Watts. Absent: Marilyn Henkelman

**Public Comments:** No Comment. Present: Donna Armand (TCF)

**Approval of Minutes**

- The Board reviewed and adopted the Minutes of the December 19, 2017 meeting of the Chester Charter School for the Arts Board of Trustees subject to changes provided during review discussion.
  - Motion – Steven Piltch
  - Second – Joan Richards

**President's Report**

Don Delson ( President) –

- Discussed the renewal of the upcoming Charter Agreement, which expires on November 11, 2019.
- Adopted motion to pursue early submittal of the Charter application renewal by June of 2018.
  - The Motion passed unanimously

**Financial Report**

Scott Beaumont (Finance Committee, Chair)

- Reviewed Balance Sheet, Cash Flow Statement and Preliminary Financial Report as of January 31, 2018.
- Discussed the net change in the Fund Balance.
- Highlighted positive financial results including solid enrollment and consistent, on time payments from the Chester Upland School District.

**School Report**

Akosua Watts (Head of School) –

- Discussed the continued review and refinement of safety plans and protocol
- Highlighted on Post-Secondary Planning Instruction for students including an 11<sup>th</sup> grade trip for ACT test and SAT prep.
- Reported on the Introduction of Naviance into Post-Secondary Planning Instruction and partnership with Delaware Community College for dual enrollment, which includes placement testing in April, 2018.

### **Facilities Report**

- No report

### **Strategic Planning Report**

- Marcine Pickron-Davis proposed that the Strategic Planning committee set up meeting.

### **Governance and Nominating**

- Akousa Watts discussed the possibility of developing a Composition Matrix to determine the keys priorities that should be represented on the Board.
- Discussion about the merging of the Governance/Nominating and Human Resources Committees will continue.

### **Academic Affairs**

- Barbara Klock reported on the Health Career Academy partnership and the Chester Rising Event on May 19, 2018.

### **Human Resources**

- No Report

**Next Board Meeting:** Tuesday, March 20, 2018 at 7:00 pm preceded by an Executive Session at 6:30 pm.

**Adjournment:** The meeting adjourned at 7:55pm

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Rachel Cameron, Operations Coordinator (serving as Secretary)