

CHESTER CHARTER SCHOOL FOR THE ARTS

BOARD OF TRUSTEES MEETING

6:30pm, Tuesday, August 21, 2018

Date of Approval: September 11, 2018

Call to Order: The Board of Trustees for the Chester Charter School for the Arts held a public Board Meeting in Chester, PA, on August 21, 2018. The meeting convened at 7:00pm. An Executive Session took place in advance of the public Board Meeting to discuss personnel and litigation matters. Members of the Board in attendance (at the time of the call to order): President Barbara Klock, Marilyn Henkelman, Don Delson, Ellen Milgrim, Joan Richards (Ph), Dion Lewis, Scott Beaumont, Ramona Jones, Steve Piltch, and Head of School Akosua Watts (Ph).

Public Comments: No Comment. Present: Renee Smith (parent of Antwaan Speights) and Reb Speare

Approval of Minutes

- The Board reviewed and adopted the Minutes of the June 19, 2018 meeting of the Chester Charter School for the Arts Board of Trustees subject to changes provided during review discussion.
- Scott Beaumont had revisions.
 - Motion – Steve Piltch
 - Second – Don Delson
 - Ayes: 10 Nays: 0 Absent: 0

President's Report

Barbara Klock (President) –

- Ellen Milgrim sworn in as new Board Member
- New requirements of Board members: Professional development and training, as per PA Dept of Education, Act 55 of 2017
- Board Committees and members listed in Section 12 of Board of Trustees Handbook
- Plans for Phase 2 in process
- Update in by-laws
 - Tenure: amended in 2016 but not revised in by-laws
 - Motion – Don Delson
 - Second – Steve Piltch
 - Ayes: 10 Nays: 0 Absent: 0
 - Number of persons amended from 9 to 12 in 2017. Goal is not necessarily 12 but amended for flexibility without intentionally getting larger than 10.
 - Revision of Committee definitions
 - Motion – Marilyn Henkelmen
 - Second – Don Delson
 - Ayes: 10 Nays: 0 Absent: 0

Governance and Nominating

Dion Lewis (Governance and Nominating Committee, Chair)

- The Handbook educates the Board and new members of guiding principles
- Potential new Board member: Ian Wilcox
- Potential new Board member: Paul Geraghty
- Human Resources is under Governance and Nominating

Facilities and Safety Report

Don Delson (Facilities and Safety, Chair)

- Three improvements: increased the small dance room, ramp on the stage, expand sports court and playground with a safety wall built around the perimeter
- Projects are on time and on budget
- Scott Beaumont explained the funding for the projects. All the projects are covered from TCF, CCSA, and leftover monies from Phase 1 construction.

Financial Report

Scott Beaumont (Finance Committee, Chair)

- Discussed the Net Change in Fund Balance
- \$600,000 contribution from TCF
- CUSD has paid on time
- All six keys for budget are working for a surplus
- Await evaluation of annual bond rating by S & P, looking for double B (good for a new, single unit charter)

School Report

Akosua Watts (Head of School)

- Preparing for new year:
 - New Staff PD was very responsive and positive. Many teachers from the area.
 - All Staff PD this week
 - Re-establish Mission and Vision
 - Calling out Purpose in our students from the kindergarten to prepare them for graduation to highlight our Graduating Class
 - Continuing Math Work
 - Summer Institute work: opt-in for teachers
 - Developing Math Curriculum workshop with David Ginsberg's consultant group that is tailored to our needs (shift in Math paradigm for Common Core)
 - Intense instructional Math support for teachers
- Fully enrolled and more

Motion to Adjourn

- Motion - Dion Lewis
- Second - Marilyn Henkelmen

Next Board Meeting: Tues, September 11, 2018 at 7:00pm preceded by an Executive Session at 6:30pm

Adjournment: The meeting adjourned at 8:08pm

Mindy Nguyen, Director of MS & AI (serving as Secretary)