

CHESTER CHARTER SCHOOL FOR THE ARTS

BOARD OF TRUSTEES MEETING

6:30pm, Tuesday, September 11, 2018

Date of Approval: November 13, 2018

Call to Order: The Board of Trustees for the Chester Charter School for the Arts held a public Board Meeting in Chester, PA, on September 11, 2018. The meeting convened at 7:00pm. An Executive Session took place in advance of the public Board Meeting to discuss personnel and litigation matters. Members of the Board in attendance (at the time of the call to order): President Barbara Klock, Marilyn Henkelman, Don Delson, Ellen Milgrim, Ian Wilcox Joan Richards, Dion Lewis, Scott Beaumont, Ramona Jones, and Head of School Akosua Watts. Absent: Steve Piltch

Public Comments: No Comment. No Public

Approval of Minutes

- The Board reviewed and adopted the Minutes of the August 21, 2018 meeting of the Chester Charter School for the Arts Board of Trustees subject to changes provided during review discussion.
 - Motion – Don Delson
 - Second – Marilyn Henkelmen
 - Ayes: 10 Nays: 0 Absent: 1

President's Report

Barbara Klock (President) –

- Ian Wilcox sworn in as new Board Member for 3 year term
 - Motion – Don Delson
 - Second – Dion Lewis
 - Ayes: 10 Nays: 0 Absent: 1
- Announced that CCSA accepted the William H. Bates award from the Delaware County Planning Commission in recognition of Outstanding Site Design and Land Planning
- Reviewed Governance and Nominating principles and discussed related theoretical scenarios
- Shared plans for the comprehensive campaign which would be preceded by rebranding work including exploration of the TCF and school names and potential revision of logos
- Adopted motion to authorize support for TCF and CCSA to participate with a marketing firm
 - Motion –Don Delson
 - Second – Marliyn Henkelman
 - Ayes: 10 Nays: 0 Absent: 1
- Discussed the CCSA Board Handbook and how it educates the Board and new members of guiding principles.

Governance and Nominating

Dion Lewis (Governance and Nominating Committee, Chair)

- Discussed creating an orientation for new board members
- Shared the idea to create tools for assessing the work of the Board
- Marilyn (Academic and Excellence Committee) will be assessing the academic tools/instruments that the school is using

Facilities and Safety Report

Don Delson (Facilities and Safety, Chair)

- Ramona Jones and Ellen Milgrim assigned to Facilities and Safety committee
- Three improvements: increased the small dance room, ramp on the stage, expand sports court and playground with a safety wall built around the perimeter
- Projects are on time and on budget
- Discussed plans for phase 2

Financial Report

Scott Beaumont (Finance Committee, Chair)

- Reviewed Balance Sheet, Cash Flow and Preliminary Financial Report as of Aug. 31, 2018
- Explained the funding for the projects of Phase 1 and the 28-year term
- All the projects are covered from TCF, CCSA, and leftover monies from Phase 1 construction
- Discussed the Net Change in Fund Balance
- \$600,000 contribution from TCF

School Report

Akosua Watts (Head of School)

- Shared highlights on school enrollment including the work to fill seats over the next few weeks
- Shared partnership with DCCC and volunteer mentors
- Discussed supporting students with postsecondary work, requiring that all senior students apply to at least one college and the need to develop structures that support students through the transition into college
- Continuing Math Work; Math instructional workshop occurred with David Ginsberg's consultant group that is tailored to the schools needs (shift in Math paradigm for Common Core)

Motion to Adjourn

- Motion – Barbara Klock
- Second – Don Delson

Next Board Meeting: Tues., November 13, 2018 at 7:00pm preceded by an Executive Session at 6:30pm

Adjournment: The meeting adjourned at 8:15pm