

CHESTER CHARTER SCHOOL FOR THE ARTS

BOARD OF TRUSTEES MEETING

6:30pm, Tuesday, November 13, 2018

Date of Approval: December 18, 2018

**Call to Order:** The Board of Trustees for the Chester Charter School for the Arts held a public Board Meeting in Chester, PA, on November 13, 2018. The meeting convened at 7:00pm. An Executive Session took place in advance of the public Board Meeting to discuss personnel and litigation matters. Members of the Board in attendance (at the time of the call to order): President Barbara Klock, Marilyn Henkelman, Don Delson, Ellen Milgrim, Ian Wilcox (ph) Joan Richards, Dion Lewis, Steve Piltch Scott Beaumont, Ramona Jones, and Head of School Akosua Watts. Absent: N/A

**Public Comments:** No Comment. Public: Donna Armand

**Approval of Minutes**

- The Board reviewed and adopted the Minutes of the September 11, 2018 meeting of the Chester Charter School for the Arts Board of Trustees subject to changes provided during review discussion.
  - Motion – Dion Lewis
  - Second – Marilyn Henkelman
    - Ayes: 11 Nays: 0 Absent: 0

**President's Report**

Barbara Klock (President) –

- Shared a story to provide a moment for Board Members to reflect on the CCSA mission
- Highlighted the summary of the charter school conference including an explanation of the “splatter factor” and culture of safety within the school
- Highlighted the TCF Board meeting: \$100,000 endowment fund, policy about donations
- Discussed the charter renewal timeline and the urgency to move forward soon
- Communicated the professional Board development expectations under PDE-Act 55 and encouraged committee members to complete the Act 55 orientation
- Shared details of the friend raising event scheduled on December 4<sup>th</sup>, 2018

**Governance and Nominating**

Dion Lewis (Governance and Nominating Committee, Chair)

- Suggested that the committee will likely use the Board assessment tool that TCF is using to determine Board needs

**Academic Excellence**

Marilyn (Academic and Excellence Committee)

- Reviewed minutes from the Academic and Excellence committee meeting from 10/22/2018
- Committee will be assessing the academic tools/instruments that the school is using including but not limited to CDTs, PSSAs, and SATs
- Committee invited Board Members to share questions or comments

## **Financial Report**

Scott Beaumont (Finance Committee, Chair)

- Distributed Exhibits A, B, C, D (See attached)
- Recommended that the Board develop core principles and corrective actions by February meeting, which will be reflected in the budgeting process for FY 2020 that will begin in March
- Presented highlights from Exhibit A - 8 year projections and Net Change in Fund Balance
- Shared Exhibit B which illustrated the potential impact of marginal increases in CUSD reimbursement rates 0% increase and 2% annual increase per student
- Highlighted Exhibit C which shows a draft of the core long term goals and priorities developed during the combined TCF and CCSA finance committees
- Gave a brief overview of Exhibit D which provided several possible corrective actions to be further explored in an effort to mitigate the significant budget deficit anticipated in 2022

## **School Report**

Akosua Watts (Head of School)

- Shared school highlight: October 25<sup>th</sup> Senior Pinning Ceremony, Seniors attended HBCU fair, Family Math night
- Discussed efforts to ensure that all senior students apply to at least one college and the need to develop structures to assist students through the transition into college

## **Motion to Adjourn**

- Motion – Barbara Klock
- Second – Don Delson

**Next Board Meeting:** Tuesday, December 18, 2018 at 7:00pm preceded by an Executive Session at 6:30pm

**Adjournment:** The meeting adjourned at 8:30pm

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Rachel Cameron, (serving as Secretary)