

CHESTER CHARTER SCHOOL FOR THE ARTS

BOARD OF TRUSTEES MEETING

6:30pm, Tuesday, December 18, 2018

Date of Approval: February 19, 2019

**Call to Order:** The Board of Trustees for the Chester Charter School for the Arts held a public Board Meeting in Chester, PA, on December 18, 2018. The meeting convened at 7:00pm. An Executive Session took place in advance of the public Board Meeting to discuss personnel and litigation matters. Members of the Board in attendance (at the time of the call to order): President Barbara Klock, Marilyn Henkelman, Don Delson, Ellen Milgrim, Dion Lewis (ph), Ian Wilcox, Scott Beaumont, Ramona Jones, and Head of School Akosua Watts. Absent: Joan Richards, Steve Piltch

**Public Comments:** Public: None Present

**Approval of Minutes**

- The Board reviewed and adopted the Minutes of the November 13, 2018 meeting of the Chester Charter School for the Arts Board of Trustees subject to changes provided during review discussion.
  - Motion – Don Delson
  - Second – Ian Wilcox
    - Ayes: 9 Nays: 0 Absent: 2

**President's Report**

Barbara Klock (President) –

- Shared the concept of Cultural Philanthropy -the idea of each Board member being a philanthropist for the school
- Discussed Giving Tuesday-On December 3, 2018 Facebook matched donations. Private donors raised a total of \$1100. Additionally, TCF raised of total of \$2,490
- Moment for Mission-Distributed questions for the board members to reflect on and discuss
- Highlighted the Friend Raising event that took place on December 4<sup>th</sup>, 2018

**Governance and Nominating**

Dion Lewis (Governance and Nominating Committee, Chair)

- Ian Wilcox proposed the idea of developing an audit to measure how well values and mission are being lived throughout the school

**Academic Excellence**

Marilyn (Academic and Excellence Committee)

- No report

## **Financial Report**

Scott Beaumont (Finance Committee, Chair)

- Reviewed Balance Sheet, Cash Flow Statement and Preliminary Financial Report as of November 30, 2018
- Recommended that the Board develop core principles and corrective actions by February meeting, which will be reflected in the budgeting process for FY 2020 that will begin in March
- Discussed ways to increase revenue such as; increase enrollment, fundraising, utilizing facilities and increase the annual per student reimbursement rate
- Shared the potential impact of marginal increases in CUSD reimbursement rates 0% increase and 2% annual increase per student
- Discussed corrective actions to be further explored in an effort to prevent the significant budget deficit anticipated in 2022

## **School Report**

Akosua Watts (Head of School)

- Shared school highlights: High School Spirit week and Pep Rally, Honor Roll and Perfect Attendance Breakfast, 100% of High School Seniors applied to a college, 80% of Seniors have been accepted by a college
- Discussed the details and protocols of the Act 44 Safety conference.
- Gave a brief overview of the PSSA/ESSA (Every Student Succeeds Act) and the Future PA ready index
- Shared student data from the PSSA's and Keystone testing
- Highlighted data from CDT (Classroom Diagnostic Tools) as a new bench mark

## **Motion to Adjourn**

- Motion – Don Delson
- Second – Marilyn Henkelman
  - Ayes: 9 Nays: 0 Absent: 2

**Next Board Meeting:** Tuesday, February 19, 2019 at 7:00pm preceded by an Executive Session at 6:30pm

**Adjournment:** The meeting adjourned at 8:30pm

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Rachel Cameron, (serving as Secretary)