



St. Francis College Spring 2021 Course Schedule Types

Hi Students,

We have been listening to your feedback on what worked well as what was challenging in the fall semester so we can find additional ways to support you during these difficult times. One of the challenges you shared was understanding the new course schedule types and making sure you were prepared for the course expectations.

To help you easily identify your course types we have added a new search field in WebAdvisor called "Schedule Type" and filled this document with tips to succeed in each schedule type!

To review/find courses with a preferred type, in WebAdvisor *Search for Sections*, you can select the term, spring 2021, subject (Ex: BIO) and then click on the Schedule Type drop down (see image 1 below) and find your type. You can also see your registered section schedule types by clicking on the course description (see image 2 below).

The descriptions of the course schedule types along with SUCCESS TIPS created with support from our awesome Academic Peer Leader team are offered below! We hope this new search feature along with the information help you have a strong spring semester!

Image #1

Title Organization and Management
 Course Section BUS-1091-01
 Number
 Description Introduces students to major areas of business and enables them to understand the focus of business concentrations. Examines how business goes public and understanding the implications of legal, political, economic, international, environmental and ethical issues. Includes
 Credits 3.00 CEUs
 Start Date 20 January 2021 End Date 11 May 2021
 Academic Level UG - Undergraduate
 Schedule Type OSOA - Online Sync + Online Async

Image #2

Meeting Information	Faculty name	Phone	E:
01/25/2021-05/10/2021 On-Line/Distance Education Monday 06:00PM - 07:30PM, Main Campus, Room ONLN	Mr. James J. Pagnaga		

Please connect with your advisor if you have any questions about your spring 2021 registration!!

5 Main Course Schedule Types

1. *Online Async (Code: OA)*

This course content is presented online and you must follow the deadlines for assignment/exam submission. While there is no set time to be online there are set deadlines so you will need to create a schedule to ensure you stay on track. Your professor will offer course content via Canvas and other course-specific platforms outlined in your syllabus, as if you were taking the course in person and sitting in class for 3 or more hours a week plus just like for in-person classes, you will have assignments due which need to be worked on outside of the 3 or more hours a week in class time.

SUCCESS TIPS for Online Async:

1. Plan ahead and add assignment and exam deadlines in your calendar.
2. Arrange your schedule. Just as if you have class time on campus, set aside a dedicated minimum 3-4 hour block per week/per class to read/watch coursework, take notes, respond to discussions, + another few hours to complete assignments/take exams, and meet with tutors/study groups.
3. Be prepared for reviewing online content by keeping your notebook handy.
4. Use headphones for less distraction.
5. Stay hydrated and look away from the screen from time to time to avoid feeling fatigued!
6. If your professor offers office hours online- make time to attend when you want or need to connect!
7. Connect with a Study Buddy using the Navigate feature to connect with a classmate to study together- the tutoring center can help you create a study group!
8. If you want to use our tutoring services, use Navigate App appointment feature and choose Academic Support.
9. Need to connect with an SFC librarian? Visit the online library and click chat with a librarian- <https://library.sfc.edu/home>

2. *Online Sync (Code: OS)*

This course meets at specific times during the week as detailed on your schedule. You must log-in and be present for live class video meeting via Zoom or Yuja as well as log in to online content provided in Canvas and other course-specific platforms outlined in your syllabus. Just like for in-person classes, you will have assignments due which need to be worked on outside of the 3 or more hours a week in class time.

SUCCESS TIPS for Online Sync:

1. Plan ahead and add assignment and exam deadlines in your calendar.
2. Arrange your personal schedule to ensure you are present for live online course time.
3. Be prepared for online class time by keeping a list of your course zoom links so you can quickly log in!
4. Be prepared for online class by keeping a notebook handy & use headphone for less distraction.
5. Stay hydrated and look away from the screen from time to time to avoid feeling fatigued!
6. If possible, turn on your camera at least few times if not the whole time so you can connect with your professor and classmates!
7. Use the Zoom raise your hand feature if you have a question for your professor.
8. Set aside specific time during the week in addition to online class meeting, for reviewing coursework, meeting with tutors/study groups, and completing assignments to make sure you stay on track!
9. If your professor offers office hours online- make time to attend when you want or need to connect!
10. Connect with a Study Buddy using the Navigate feature to connect with a classmate to study together- the tutoring center can help you create a study group!
11. If you want to use our tutoring services, use Navigate App appointment feature and choose Academic Support.
12. Need to connect with an SFC librarian? Visit the online library and click chat with a librarian- <https://library.sfc.edu/home>

3. *Online Sync+ Online Async (Code: OSOA)*

This course has ***both*** a set meeting time online for 1 or more days per week where you must log-in and be present for live class video meeting via Zoom or Yuja PLUS the rest of the class time is provided online via Canvas and other course-specific platforms outlined in your syllabus. Your professor will offer course content online as if you were taking the course in person and sitting in class for 3 or more hours a week. Just like for in-person classes, you will have assignments due which need to be worked on outside of the 3 or more hours a week in class time.

SUCCESS TIPS for Online Sync+ Online Async course:

1. Plan ahead and add assignment and exam deadlines in your calendar.
2. Arrange your personal schedule to ensure you are present for the live online course time listed + make time in your schedule to cover the remaining hours of course content and time for completing assignments/taking exams./tutoring/study groups.
3. Be prepared for any online class time by keeping a list of your course zoom links so you can quickly log in!
4. Be prepared for online class by keeping a notebook handy and use headphones for less distraction.
5. Stay hydrated and look away from the screen from time to time to avoid feeling fatigued!
6. If possible, turn on your camera at least few times if not the whole time so you can connect with your professor and classmates!
7. Use the Zoom raise your hand feature if you have a question for your professor.
8. Set aside specific time during the week in addition to online class meeting, for reviewing coursework, meeting with tutors/study groups, and completing assignments to make sure you stay on track!
9. If your professor offers office hours online- make time to attend when you want or need to connect!
10. If you want to use our tutoring services, use Navigate App appointment feature and choose Academic Support.
11. Connect with a Study Buddy using the Navigate feature to connect with a classmate to study together- the tutoring center can help you create a study group!
12. Need to connect with an SFC librarian? Visit the online library and click chat with a librarian- <https://library.sfc.edu/home>

4. *Campus + Online Sync (Code: COS)*

This course meets **ON CAMPUS** at one day of the week at specific time as outlined on your schedule. You must come to campus for your in-person class time. The remaining course hours are in-person online and you must log-in and be present for live class video meeting via Zoom or Yuja as well as log in to online content provided in Canvas and other course-specific platforms outlined in your syllabus.

Just like for in-person classes, you will have assignments due which need to be worked on outside of the 3 or more hours a week in class time.

SUCCESS TIPS for Campus+ Online Sync:

1. Arrange your personal schedule to ensure you are present for the on-campus sessions AND the live online course time listed on your schedule.
2. When coming to campus, remember the Terrier Safety pledge, take your health screening form, and bring your SFC ID.
3. Plan ahead and add assignment and exam deadlines in your calendar.
4. Use on-campus class time to connect with your professor and use campus computer labs if needed.
5. When online, keep your notebook handy and use headphones for less distraction.
6. Be prepared for any online class time by keeping a list of your course zoom links so you can quickly log in!
7. Stay hydrated and look away from the screen from time to time to avoid feeling fatigued!
8. If possible, turn on your camera at least few times if not the whole time so you can connect with your professor and classmates!
9. Use the Zoom raise hand feature if you have a question for your professor.
10. Set aside specific time during the week in addition to online class meeting, for reviewing coursework, meeting with tutors/study groups, and completing assignments to make sure you stay on track!
11. If your professor offers office hours online- make time to attend when you want or need to connect!
12. If you want to use our tutoring services, use Navigate App appointment feature and choose Academic Support.
13. Connect with a Study Buddy using the Navigate feature to connect with a classmate to study together- the tutoring center can help you create a study group!
14. Need to connect with an SFC librarian? Visit the online library and click chat with a librarian- <https://library.sfc.edu/home>

5. *Campus + Online Async (Code: COA)*

This course meets **ON CAMPUS** at one day of the week at specific time as outlined on your schedule. You must come to campus for your in-person class time.

The remaining course content is presented online via Canvas and other course-specific platforms outlined in your syllabus and you must follow the deadlines for assignment/exam submission. While there is no set time to be online there are set deadlines so you will need to create a schedule to ensure you stay on track. Your professor will offer course content as if you were taking the course in person and sitting in class for 3 or more hours a week plus just like for in-person classes, you will have assignments due which need to be worked on outside of the 3 or more hours a week in class time.

SUCCESS TIPS for Campus + Online Async:

1. Arrange your personal schedule to ensure you are present for the on-campus sessions AND set a dedicated minimum 2-3 hours for the remaining course content to read/watch coursework, take notes, respond to discussions, + another few hours to complete assignments/take exams, and meet with tutors/study groups.
2. When coming to campus, remember the Terrier Safety pledge, take your health screening form, and bring your SFC ID.
3. Use on-campus class time to connect with your professor and use campus computer labs if needed.
4. Plan ahead and add assignment and exam deadlines in your calendar.
5. Be prepared for online class by keeping a notebook handy and use headphones for less distraction.
6. Stay hydrated and look away from the screen from time to time to avoid feeling fatigued!
7. Set aside specific time during the week in addition to online class meeting, for reviewing coursework, meeting with tutors/study groups, and completing assignments to make sure you stay on track!
8. If your professor offers office hours online- make time to attend when you want or need to connect!
9. If you want to use our tutoring services, use Navigate App appointment feature and choose Academic Support.
10. Connect with a Study Buddy using the Navigate feature to connect with a classmate to study together- the tutoring center can help you create a study group!
11. Need to connect with an SFC librarian? Visit the online library and click chat with a librarian- <https://library.sfc.edu/home>