

### FINANCIAL REPORTS

October 31, 2020

Submitted by:

Andrew Burgess Controller

Reviewed & Approved by:

Kate Davis
Chief Financial Officer

Signature

Date

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### **MEMORANDUM**

**To:** School Board of Directors

Dr. Susan Enfield, Superintendent

From: Andrew Burgess, Controller

**CC:** Kate Davis, Chief Financial Officer

**Date:** January 13, 2021

**RE:** October 2020 Financials

#### **Enrollment Report**

The District's Average FTE in September was 17,369. October's average was 17,449, which was 80 FTE more than that first month of the school year.

In October, the District had 103 more average FTE, compared to the Open Doors {1418} Program enrollment in September.

In the CTE program, the District had 7 more average FTE in middle and high schools combined, compared to the start of the year. This was due to a 9 FTE difference in middle schools and an 2 FTE difference in high schools. This month, the Skill Center average was 67 FTE higher than the September average.

In October, the District had 135 more FTE, compared to the beginning of the year, for the Bilingual Program. The District averaged 6 more FTE than at the start of the year in the Bilingual Program Exited.

Special Education enrollment was 42 students higher compared to the start of the year.

#### General Fund

Revenue collections for the month of October totaled \$40.1 million. Expenditures totaled \$25.7 million for the month. Revenue over expenditures increased the fund balance by \$14.4 million. The balance sheet shows that the total ending fund balance at the end of October was \$39.5 million. The Unassigned Fund Balance at the end of October was \$29.1 million. Fall property tax revenues were booked this month.

17.2% of budgeted revenue was received by October this year, compared to 16.8% this same time last year, a difference of 0.4%. As for expenditures, 14.4% of the budgeted amount for the year was spent in October, compared to 15.1% at the same time last year, a difference of 0.7%.

#### Capital Projects Fund

Expenditures in the Capital Project Fund reflect bond-related building projects and salaries. The projections represent District commitments for salaries, contracts, and purchase orders for the fiscal year 2020-2021. Capital Project Fund balance at the end of October was \$60.1 million.

#### Debt Service Fund

The Budget Status Report shows the District collected \$16.9 million in property tax and \$19 thousand in interest in October. No principal and interest payments were made in October. The fund balance increased to \$39.8 million.

#### ASB Fund

Total revenues collected for the month were \$3 thousand, with expenditures reaching \$15 thousand. The fund balance decreased by \$12 thousand, accordingly, for the month of October. The ending fund balance was \$1 million.

#### <u>Transportation Vehicle Fund</u>

The TVF collected \$1 thousand in interest earned. The fund balance for October was \$1.4 million.

#### **Investment Earnings**

Investment earnings in October totaled \$110,885. The interest rate in October was 0.93%, 12 basis points lower compared to September.

### BOARD ENROLLMENT REPORT October 2020

### Student Enrollment Details per Apportionment Report & P223 Summary

Full Time Equivalent (FTE) Enrollment	Projected FTE	Average FTE to date	Difference
Kindergarten	1,381	1,230	-152
Grade 1	1,377	1,381	4
Grade 2	1,450	1,435	-15
Grade 3	1,400	1,366	-34
Grade 4	1,382	1,389	7
Grade 5	1,332	1,320	-12
Grade 6	1,433	1,407	-26
Grade 7	1,344	1,404	60
Grade 8	1,332	1,302	-30
Grade 9	1,367	1,375	8
Grade 10	1,368	1,392	24
Grade 11	1,189	1,189	0
Grade 12	1,139	1,261	122
Total K-12 less Running Start, Dropout & ALE	17,494	17,449	-169

Running Start	Projected FTE	Average FTE to date	Difference
Academic (Non CTE)	402	426	-24
Vocational (CTE)	51	33	18
Total Runnng Start	452	459	-7

Dropout Reengagement (Open Doors 1418)	Projected FTE	Average FTE to date	Difference
Academic (Non CTE)	284	183	-101

Alternative Learning Experience (ALE)	Projected HC	Average HC to date	Difference
Grades K-6 ALE FTE	0	0	0
Grades 7-8 ALE FTE	3	0	-3
Grades 9-12 ALE FTE	83	66	-17

Total K-12 (BEA Resident FTE Enrollment)	18.317	17.698	-290
Total N-12 (DEA Nesident FTE Enfollment)	10,517	17,030	-230

Career and Technical Education (CTE)	Projected FTE	Average FTE to date	Difference
Grades 7-8 CTE Exploratory	147	167	20
Grades 9-12 CTE Exploratory	517	576	59
Grades 9-12 Skill Centers	418	323	-95
Total CTE & Skill Center	1,082	1,067	-15

Transitional Bilingual Program (TBIP)	Projected HC	Average HC to date	Difference
Eligible Kindergarten - Grade 6 Students	3,523	3,770	247
Eligible Grade 7 - Grade 12 Students	1,929	2,237	308
Eligible Exited Students	1,009	505	-504

Special Education	Projected HC	Average HC to date	Difference
Age 3-PreK Resident Special Education	241	180	-61
Age K-21 Resident Special Education LRE1	982	1,739	757

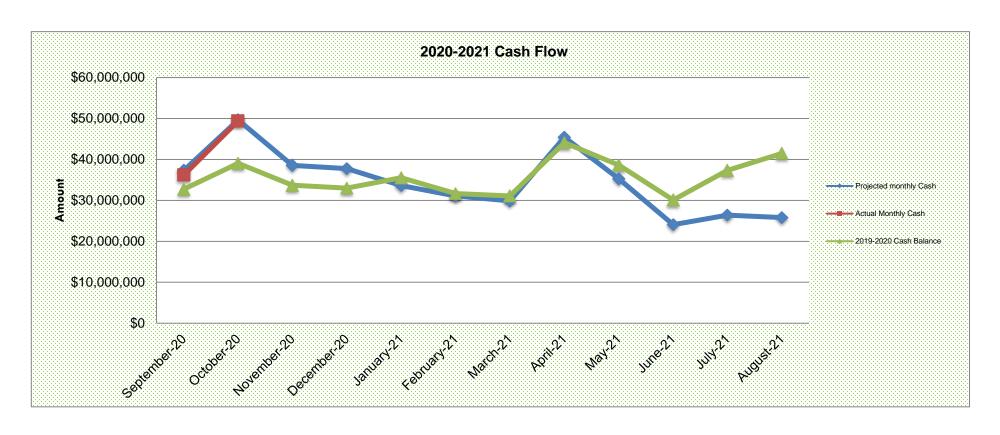
## Highline School District No. 401 General Fund Budget Status Report For the Period Ended October 31, 2020

REVEN	NUES	2020-2021 <u>Budget</u>		Actual <u>For Month</u>	Actual <u>For Year</u>	Encumbrance	Percent of Budget	Remaining <u>Budget</u>
1000	Local Taxes	\$ 47,819,383	\$	15,053,940	\$ 15,758,295		33.0%	\$ 32,061,088
2000	Local Nontax	6,021,871		915,654	(569,106)		0.0%	6,590,977
3000	State, General Purpose	180,034,003		15,014,606	30,602,272		17.0%	149,431,731
4000	State, Special Purpose	65,649,802		4,177,818	7,677,716		11.7%	57,972,086
5000	Federal, General Purpose	-		-	-		0.0%	-
6000	Federal, Special Purpose	22,953,097		4,853,438	1,854,579		8.1%	21,098,518
7000	Revenues From Other Districts	600,000		20,875	20,875		3.5%	579,125
8000	Other Agencies & Associations	3,391,717		48,897	878,572		25.9%	2,513,145
9000	Other Financing Sources	-		-	-		0.0%	
	TOTAL REVENUES	\$ 326,469,873	\$	40,085,228	\$ 56,223,202		17.2%	\$ 270,246,671
EXPEN	IDITURES							
00	Regular Instruction	\$ 180,860,759	\$	13,341,583	\$ 25,958,723	\$ 6,460,993	17.9%	\$ 148,441,043
20	Special Education	46,353,370		4,127,888	7,696,019	2,918,754	22.9%	35,738,596
30	Vocational Education	7,604,781		533,097	1,045,975	473,581	20.0%	6,085,225
40	Skills Center	4,698,310		322,622	594,979	450,631	22.3%	3,652,700
50&60	Compensatory Education	35,729,062		2,433,400	4,985,490	990,120	16.7%	29,753,452
70	Other Instructional Programs	2,940,160		183,049	296,023	186,897	16.4%	2,457,240
80	Community Services	2,735,526		209,180	433,470	50	15.8%	2,302,006
90	Support Services	56,882,854		4,552,280	7,557,156	8,274,109	27.8%	41,051,589
	TOTAL EXPENDITURES	\$ 337,804,822	\$	25,703,099	\$ 48,567,837	\$ 19,755,135	20.2%	\$ 269,481,850
Other l	Jses - Transfers to other funds	\$ -	\$	-	\$ -			
Reven	ues Over (Under) Expenditures	\$ (11,334,949)	\$	14,382,129	\$ 7,655,365			
BEGIN	NING FUND BALANCE	\$ 34,103,006			\$ 31,862,437		`	
FNDIN	G FUND BALANCE ACCOUNTS							
	Restricted for Carryover of Restricted Rev	\$ 250,000			\$ 2,659,689			
	Restricted for Skills Center	\$ 450,000			\$ 2,469,755			
	Restricted for Food Service	\$ 500,000			\$ 1,754,411			
2830 Restricted for Debt Service		\$ -			\$ -			
2840	Nonspendable Fund Balance-Inventory	\$ 325,000			\$ 282,812			
2850	Restricted for Uninsured Risks	\$ 400,000			\$ 400,000			
2870 Committed to Other Purposes		\$ -			\$ -			
2888	Assigned to Other Purposes	\$ 2,620,943			\$ 2,900,000			
2890	Unassigned Fund Balance	\$ 18,222,114			\$ 29,051,137			
TOTAL	ENDING FUND BALANCE	\$ 22,768,057	:		\$ 39,517,802			

### Highline School District No. 401 Balance Sheet As of October 31, 2020 General Fund

Cash on Hand	\$ 503,751	
Cash on Deposit with County	\$ 48,908,737	
Warrants Outstanding	\$ (4,473,653)	
Accounts Receivable	\$ 884,409	
Taxes Receivable	\$ 7,193,895	
Inventory	\$ 205,405	
Prepaid Expenses	\$ -	
Cash with Trustee (SUI)	\$ -	
		\$ 53,222,544
Accounts Payable	\$ 600,625	
Payroll and Benefits Liabilities	\$ 5,911,222	
Taxes and Other Deferred Revenues	\$ 7,192,895	
		\$ 13,704,741
Restricted Fund Balance	\$ 6,883,854	
Nonspendable Fund Balance	\$ 282,812	
Assigned to Other Purposes	\$ 3,300,000	
Unassigned Fund Balance	\$ 29,051,137	
		\$ 39,517,802

### Highline School District No. 401 General Fund 2020-2021 Cash Flow As of October 31, 2020



### Highline School District No. 401 Three-Year Comparison Of Revenues By Funding Source As of October 31, 2020 Year To Date

Major R	evenue		2018-2019 Budget	20	18-2019 Year to Date	% of budget received YTD**	2019-2020 Budget	20	19-2020 Year to Date	% of budget received YTD**		2020-2021 Budget	20:	20-2021 Year to Date	% of budget received YTD**
1000	Local Taxes	\$	44,996,472	\$	24,543,223	54.54% \$		\$	12,609,399	31.29%	\$	47,819,383	\$	15,758,295	32.95%
2000	Local Support	•	18,283,824	•	1,126,370	6.16%	13,875,470	•	1,347,840	9.71%	•	7,868,901	•	(569,106)	-7.23%
3000	State Apportionment		178,609,380		32,401,312	18.14%	175,680,773		29,864,558	17.00%		180,034,003		30,602,272	17.00%
4000	State Grants		61,679,768		10,123,377	16.41%	64,478,745		8,252,670	12.80%		65,362,966		7,677,716	11.75%
5000	Federal Grants - General Purpose		15,000		-	0.00%	15,000		-	0.00%		-		-	0.00%
6000	Federal Grants - Special Purpose		22,455,923		916,397	4.08%	24,291,704		1,128,127	4.64%		22,327,020		1,854,579	8.31%
7000	Other School Districts		700,000		11,319	1.62%	475,000		11,203	2.36%		600,000		20,875	3.48%
8000	Other Entities		1,539,840		231,873	15.06%	2,708,329		737,961	27.25%		2,457,600		878,572	35.75%
9000	Other Financial Resources				-	0.00%	-		-	0.00%		-		-	0.00%
		\$	328,280,207	\$	69,353,871	21.13% \$	321,823,975	\$	53,951,757	16.76%	\$	326,469,873	\$	56,223,202	17.22%

\*\*2 months = 16.66% of budget

### Highline School District No. 401 Three-Year Comparison of Expenditures By Object As of October 31, 2020 Year To Date

Expend	diture by State Object	2018-2019 Budget	20	18-2019 Year to Date	% of budget expended YTD**	2019-2020 Budget	20	19-2020 Year to Date	% of budget expended YTD**	2020-2021 Budget	20	20-2021 Year to Date	% of budget expended YTD**
2	Salaries - Certificated Employees	\$ 131,348,034	\$	21,443,368	16.33%	\$ 136,477,396	\$	22,178,646	16.25%	\$ 142,823,896	\$	22,769,793	15.94%
3	Salaries - Classified Employees	50,078,315		7,832,450	15.64%	55,293,057		8,785,144	15.89%	57,265,499		8,326,298	14.54%
4	Employee Benefits and PY Taxes	66,234,626		10,876,890	16.42%	79,548,831		11,867,327	14.92%	84,098,368		12,764,677	15.18%
5	Supplies, Inst. Resources	22,981,625		1,810,757	7.88%	20,321,899		1,504,100	7.40%	18,636,050		1,590,866	8.54%
7	Purchase Services	36,050,578		4,574,653	12.69%	35,132,879		4,966,768	14.14%	34,528,577		3,100,801	8.98%
8	Travel	926,575		46,789	5.05%	366,472		43,310	11.82%	194,581		1,010	0.52%
9	Capital Outlay	575,505		8,051	1.40%	489,880		(401)	-0.08%	257,851		14,393	5.58%
		\$ 308,195,258	\$	46,592,958	15.12%	\$ 327,630,414	\$	49,344,895	15.06%	\$ 337,804,822	\$	48,567,837	14.38%

\*\*2 months = 16.66% of budget

## Highline School District No. 401 Capital Projects Fund Budget Status Report For the Period Ended October 31, 2020

		:	2020-2021		Actual		Actual		Percent		Remaining
REVENU	I <u>ES</u>		<u>Budget</u>		For Month		For Year	<b>Encumbrance</b>	of Budget		<u>Budget</u>
1000 L	ocal Taxes	\$	-	\$	-	\$	_		0.0%	\$	-
	Local Nontax	•	4,167,034	·	62,658	·	133,403		3.2%	·	4,033,631
3000 S	State, General Purpose		-		-		-		0.0%		- -
4000 S	State, Special Purpose		40,088,723		-		-		0.0%		40,088,723
5000 F	Federal, General Purpose		18,476,826		-		-		0.0%		18,476,826
6000 F	Federal, Special Purpose		-		-		-		0.0%		-
7000 R	Revenues From Other Districts		-		-		-		0.0%		-
8000 C	Other Agencies & Associations		-		-		-		0.0%		-
9000 C	Other Financing Sources		-		-		-		0.0%		-
Т	TOTAL REVENUES	\$	62,732,583	\$	62,658	\$	133,403		0.2%	\$	62,599,180
EXPEND	ITURES										
	Sites	\$	13,079,559	\$	-	\$	_	\$ -	0.0%	\$	13,079,559
20 B	Buildings		70,791,621	·	910,553	·	8,339,245	1,645,029	14.1%	·	60,807,348
	Equipment		4,478,992		-		-	-	0.0%		4,478,992
	Energy		-		-		-	-	0.0%		-
50 S	Sales & Lease Expenditures		-		-		-	-	0.0%		-
60 B	Bond Issuance Expenditures		-		-		-	-	0.0%		-
90 D	Debt Expenditures		-		-		-	-	0.0%		-
Т	TOTAL EXPENDITURES	\$	88,350,172	\$	910,553	\$	8,339,245	\$ 1,645,029	11.3%	\$	78,365,899
Other Use	es - Transfers to Other Funds	\$	-	\$	-	\$	-				
Revenues	s Over (Under) Expenditures	\$	(25,617,589)	\$	(847,895)	\$	(8,205,842)				
BEGINNI	ING FUND BALANCE	\$	47,188,983			\$	68,267,891				
ENDING	FUND BALANCE ACCOUNTS										
	Restricted for Debt Service	\$	_			\$	_				
GL 850 R	Restricted for Uninsured Risks	\$	_			\$	_				
GL 861 R	Restricted from Bond Proceeds	\$	21,571,394			\$	33,277,400				
GL 863 R	Restricted for State Proceeds	\$	-			\$	23,357,260				
GL 864 R	Restricted from Federal Proceeds	\$	-			\$	-				
GL 865 R	Restricted from Other Proceeds	\$	-			\$	1,559,498				
GL 889 A	Assigned to Fund Purposes	\$	-			\$	1,867,891				
GL 890 U	Jnassigned	\$	-			\$					
TOTAL E	ENDING FUND BALANCE	\$	21,571,394	:		\$	60,062,049				

# Highline School District No. 401 Balance Sheet As of October 31, 2020 Capital Projects Fund

Cash on Deposit with County	\$	60,645,544	
Warrants Outstanding	\$	(165,532)	
Impaired Investments	\$	110,287	
Due from Other Gov'ts	\$	-	
			\$ 60,590,299
Accounts Payable	\$	164,150	
Unclaimed Property Payable	\$	3,703	
Retainage Payable	\$	360,344	
Sales Tax Payable	\$	54	
HCA Payable	\$	-	
Due To Other Funds	\$	-	
			\$ 528,250
Restricted From Bond Proceeds	\$	33,277,400	
Restricted From State Proceeds	\$	23,357,260	
Restricted From Other Proceeds	\$	1,559,498	
Assigned Fund Purposes	\$	1,867,891	
Unreserved	\$	-	
	*		\$ 60,062,049

# Highline School District No. 401 Debt Service Fund Budget Status Report For the Period Ended October 31, 2020

<u>REVENUES</u>		 )20-2021 Budget		Actual <u>For Month</u>	Actual <u>For Year</u>	Encumbrance	Percent of Budget	Remaining <u>Budget</u>
1000 Local Taxes	Ş	\$ 47,431,024	\$	16,916,372	\$ 17,698,136		37.3%	\$ 29,732,888
2000 Local Nontax		-		18,851	38,690		0.0%	(38,690)
3000 State, General Purpos	Э	-		-	-		0.0%	-
5000 Federal, General Purp	ose	-		-	-		0.0%	-
9000 Other Financing Source	es _	-		-	-		0.0%	-
TOTAL REVENUES	_5	\$ 47,431,024	\$	16,935,223	\$ 17,736,826		37.4%	\$ 29,694,198
<u>EXPENDITURES</u>								
Matured Bond Expend	tures S	\$ 34,927,200	\$	-	\$ -	-	0.0%	\$ 34,927,200
Interest on Bonds		18,562,800		-	-	-	0.0%	18,562,800
Bond Issuance Costs		10,000		-	-	-	0.0%	10,000
TOTAL EXPENDITUR	ES S	\$ 53,500,000	\$	-	\$ -	-	0.0%	\$ 53,500,000
Revenues Over (Under) Exper	ditures _	\$ (6,068,976)	\$	16,935,223	\$ 17,736,826			
BEGINNING FUND BALANCE	: 5	\$ 21,607,854			\$ 22,032,306			
ENDING FUND BALANCE AC	<u>COUNTS</u>							
GL 830 Restricted for Debt Se		\$ 15,538,878			\$ 22,032,306			
GL 890 Unassigned Fund Bala	nce <u>s</u>	\$ -			\$ 17,736,826			
TOTAL ENDING FUND BALA	NCE	\$ 15,538,878	:		\$ 39,769,132			

### Highline School District No. 401 Associated Student Body Fund Budget Status Report For the Period Ended October 31, 2020

REVE	<u>NUES</u>	2	2020-2021 <u>Budget</u>	Actual <u>For Mont</u>	<u>1</u>	Actual For Year	Encumbrance	Percent of Budget	Remaining <u>Budget</u>
100	General Student Body	\$	480,000	\$ 3,7	63 \$	16,289		3.4%	\$ 463,711
200	Athletics		150,000	2	06	1,559		1.0%	148,441
300	Classes		42,500		45)	(45)		0.0%	42,545
400	Clubs		351,050	(1,3	81)	(1,101)		0.0%	352,151
600	Private Monies		20,110			216		1.1%	19,894
	TOTAL REVENUES	\$	1,043,660	\$ 2,5	42 \$	16,918		1.6%	\$ 1,026,742
EXPE	NDITURES NDITURES								
100	General Student Body	\$	401,041	\$ 9,1	64 \$	8,857	\$ 18,835	6.9%	\$ 373,348
200	Athletics		284,225	2,5	32	3,136	700	1.3%	280,389
300	Classes		47,100			526	7,450	16.9%	39,124
400	Clubs		388,855	1,2	74	1,274	1,974	0.8%	385,607
600	Private Monies		24,811	2,2	50	3,000	-	12.1%	21,811
	TOTAL EXPENDITURES	\$	1,146,032	\$ 15,2	20 \$	16,793	\$ 28,960	4.0%	\$ 1,100,279
Rever	nues Over (Under) Expenditures	\$	(102,372)	\$ (12,6	78) \$	125	<u>-</u>		
BEGII	NNING FUND BALANCE	\$	945,721		\$	1,023,786			
ENDI	NG FUND BALANCE ACCOUNTS								
GL 81	9 Restricted to Fund Purposes	\$	843,349		\$	1,023,181			
GL 84	0 Non-Spendable Fund Balance	\$	-		\$	605			
GL 89	0 Unreserved Fund Balance	\$	-		\$	125	<u>-</u>		
TOTA	L ENDING FUND BALANCE	\$	843,349		\$	1,023,911	_		

# Highline School District No. 401 Transportation Vehicle Fund Budget Status Report For the Period Ended October 31, 2020

<u>REVENUES</u>		2020-2021 <u>Budget</u>		Actual For Month	Actual <u>For Year</u>	Encumbrance	Percent of Budget	Remaining <u>Budget</u>
2200 School Bus Revenue	\$	-	\$	-	\$ 15,960		0.0%	\$ (15,960)
2300 Investment Earnings		11,250		1,206	1,907		17.0%	9,343
2800 Insurance Recovery		-		-	-		0.0%	-
4499 Transp. Reimbursement, Depreciation		650,000		-	-		0.0%	650,000
8000 Revenues From Other Agencies		-		-	-		0.0%	-
TOTAL REVENUES	\$	661,250	\$	1,206	\$ 17,867		2.7%	\$ 643,383
<u>EXPENDITURES</u>								
33 Transportation Equipment Purchases	\$	1,400,000	\$	-	\$ -	\$ -	0.0%	\$ 1,400,000
34 Transportation Equipment Major Repair	r	_		-	-	-	0.0%	-
TOTAL EXPENDITURES	\$	1,400,000	\$	-	\$ -	\$ -	0.0%	\$ 1,400,000
Revenues Over (Under) Expenditures	\$	(738,750)	\$	1,206	\$ 17,867			
BEGINNING FUND BALANCE	\$	1,404,273			\$ 1,420,013			
ENDING FUND BALANCE ACCOUNTS								
GL 819 Assigned to Fund Purposes	\$	665,523			\$ 1,420,013			
GL 890 Unreserved	\$	<u>-</u>	_		\$ 17,867	_		
TOTAL ENDING FUND BALANCE	\$	665,523	-		\$ 1,437,880	-		

### Highline School District No. 401 Investment Earnings 2020-2021

MONTH	GENERAL FUND	CAPITAL PROJECTS FUND	DEBT SERVICE FUND	ASB FUND	TRANSPORTATION VEHICLE FUND
September	\$ 26,927	\$ 70,745	\$ 19,838	\$ 951	\$ 701
October	27,580	62,364	18,851	884	1,206
November					
December					
January					
February					
March					
April					
May					
June					
July					
August					

