

**REGIONAL SCHOOL DISTRICT 17
BOARD OF EDUCATION
COMMUNICATIONS SUB-COMMITTEE MEETING**

A meeting of the Communications Subcommittee of Regional School District 17 Board of Education was held on January 19, 2021 at 6:07 p.m. in the HKIS/MS Cafeteria and Google Hangouts Meet Video Conference (Live Stream.)

Members Present: Shawna Goldfarb (Via Remote), and Jen Favalora (Chair)

Subcommittee Members Absent: Kathy Zandi

Guests: None.

Call to Order/Opening of Meeting: The meeting was called to order at 6:07 p.m. by Jen Favalora.

Agenda Item #2 - Approval of Minutes: Minutes of the November 17, 2020 Meeting were approved unanimously.

Agenda Item #3 - Discuss Board Communications: The Committee discussed software options for better management, access and distribution of Board materials to produce more effective meetings and communications. Shawna Goldfarb will explore options including suggestions from the Board Chair.

Agenda Item #4 - Outline Upcoming Communications: Jen Favalora reported that an article on Covid Related Spending had been completed and was in the approval process. Discussion on future articles that would best serve the community included the District's 50th Anniversary, Vision of the Graduate and the Capital Plan.

Adjournment: The meeting was adjourned at 6:31 p.m.

Submitted by: *Jennifer Favalora*